



STATE OF HAWAII | KA MOKU'ĀINA O HAWAII
DEPARTMENT OF HUMAN RESOURCES DEVELOPMENT
KA 'OIHANA HO'OMŌHALA LIMAHANA
 235 S. BERETANIA STREET, ROOM 1300
 HONOLULU, HAWAII 96813-2437

Accidental Injury Leave (AIL) Request

To be completed by Branch Manager of Division Administrator

Employee Name:	
Department:	
Date of Injury: Click or tap to enter a date.	Date of Request: Click or tap to enter a date.
Employee's Class of Work: Choose an item.	

The following conditions must be met for compensation under Accidental Injury Leave:

1. Injury occurs out of and in the performance of the employee's assigned duties.
2. Injury occurs while exposed to unusually hazardous working conditions.
3. Positions eligible for consideration are recognized as a class of work priced for exposure to unusually hazardous conditions. (Refer to Table: Classes of Work Exposed to Unusually Hazardous Conditions).
4. The injury results in time off from work with a medical note, that is covered by workers' compensation.

Documents included:

- AIL Request Form.
- HRD 414, Supervisor's Accident Report (SAR) with signatures
- WC-1 Employer's Report of Industrial Injury (WC-1)
- Witness statements or police report if referred to in the SAR
- Other relevant reports

I certify the accuracy of information submitted.

 Manager/Administrator Signature

 Date

 Print Name

Submit AIL Request Form along with supporting documents to dhrd.safety.rtw@hawaii.gov.

The AIL packet is being returned without review or action because the employee is not in class of work exposed to unusually hazardous conditions. See attached list of corresponding classes.

TABLE: Classes of Work Repriced Due To Exposure Exposed to Unusually Hazardous Conditions

- Youth Corrections Officer (E), (FP)
- Youth Corrections Supervisor
- Adult Corrections Officer Recruit
- Adult Corrections Officer III-VII
- Airport Firefighter Recruit I-II
- Airport Firefighter
- Airport Fire Equipment Operator
- Airport Fire Lieutenant
- Airport Fire Captain
- Airport Fire Commander
- Conservation and Resources Enforcement Officer I-IV
- Deputy Sheriff I-V
- Harbor Enforcement Officer I-IV
- Tree Trimmer
- Tree Trimmer- Truck Driver
- Highway Lighting Worker I-II
- Bridge Maintenance Worker I-II
- Bridge Maintenance Supervisor I-II
- Traffic Stripping Machine Operator I-II