

**STATE OF HAWAII PRE-TAX TRANSPORTATION BENEFIT PILOT PROGRAM (PTBP)  
PROCESSING SCHEDULE FOR 2026-2027**

<b>A.</b> <u><b>MONTH</b></u>  <b>FOR BUS PASS</b>	<b>B.</b> <u><b>DEPARTMENT COORDINATOR</b></u>  <b>DEADLINE TO INPUT ENROLLMENT / CANCELLATION INTO PRE-TAX TRANSPORTATION BENEFIT PROGRAM SYSTEM</b>  <b>HRMS</b> <a href="https://HIP.hawaii.gov">https://HIP.hawaii.gov</a>  <b>(2<sup>nd</sup> to the last business day of the month)</b>	<b>C.</b> <u><b>DEPARTMENT COORDINATOR</b></u>  <b>CHECK DAGS VENDOR REPORT, LOAD BUS PASSES TO HOLO CARDS</b>  <b>HOLO CARD SYSTEM</b> <a href="https://holocard.net/en/institution/login/">https://holocard.net/en/institution/login/</a>  <b>(20<sup>th</sup> of the month; If 20<sup>th</sup> falls on the weekend or holiday, it would be the next business day)</b>
JAN '26	11/26/25 – 7:00 pm	12/22/25
FEB '26	12/30/25 – 7:00 pm	1/20/26
MAR '26	1/29/26 – 7:00 pm	2/20/26
APR '26	2/26/26 – 7:00 pm	3/20/26
MAY '26	3/30/26 – 7:00 pm	4/20/26
JUN '26	4/29/26 – 7:00 pm	5/20/26
JUL '26	5/28/26 – 7:00 pm	6/22/26
AUG '26	6/29/26 – 7:00 pm	7/20/26
SEPT '26	7/30/26 – 7:00 pm	8/20/26
OCT '26	8/28/26 – 7:00 pm	9/21/26
NOV '26	9/29/26 – 7:00 pm	10/20/26
DEC '26	10/29/26 – 7:00 pm	11/20/26
JAN '27	11/27/26 – 7:00 pm	12/21/26
FEB '27	12/30/26 – 7:00 pm	1/20/27
MAR '27	1/28/27 – 7:00 pm	2/22/27
APR '27	2/25/27 – 7:00 pm	3/22/27
MAY '27	3/30/27 – 7:00 pm	4/20/27
JUN '27	4/29/27 – 7:00 pm	5/20/27

**The Ulu HI-Tech Team**  
**HOLO Helpline: 1-808-768-4656**  
**Mon - Fri: 7:30 AM to 4:00 PM HST**

HOLO Card Website: [www.holocard.net](http://www.holocard.net)

**MAIL PAYMENT CHECKS VIA USPS TO:**  
**\*\*\*Please note invoice number on check\*\*\***

**City & County of Honolulu**  
**MSC 61526**  
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**Honolulu, HI 96807-1300**