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HONOLULU, HAWAII 96813-2437

September 15, 2023

ADDENDUM NO. 1

**WRITTEN RESPONSE TO QUESTIONS RECEIVED ON THE REQUEST FOR
PROPOSAL FOR AN EMPLOYEE ASSISTANCE (PROFESSIONAL
COUNSELING) SERVICE PROVIDER FOR THE STATE OF HAWAII RESOURCE
FOR EMPLOYEE ASSISTANCE AND COUNSELING HELP (REACH) PROGRAM
DHRD RFP NO. 24-1-REACH**

This is to inform you that the Department of Human Resources Development (“DHRD”) received the following written question pertaining to the above-referenced RFP. After careful consideration, DHRD hereby responds to the question as follows:

QUESTION ON THE RFP

Q1: Under Section V Compensation and Payment of Expenses, it states that “Currently, the maximum amount of funding available is **FORTY-FIVE THOUSAND AND NO/100 DOLLARS (\$45,000.00)**. Except as otherwise provided in this RFP and the resulting Contract, the CONTRACTOR shall provide services and charge the hourly rates specified in its proposal and the resulting Contract, until the maximum amount is reached.”

Please confirm that the \$45,000.00 is for the annual or monthly contract of 11,837 employees for a 1-3 session visit model EAP.

A1: The maximum amount of \$45,000.00 is based on an annual contract.