

**JOSH GREEN, M. D.**  
GOVERNOR  
KE KIA'ĀINA

**SYLVIA LUKE**  
LT. GOVERNOR  
KA HOPE KIA'ĀINA



**BRENNA H. HASHIMOTO**  
DIRECTOR  
KA LUNA HO'OKELE

**STATE OF HAWAII | KA MOKU'ĀINA O HAWAII**  
**DEPARTMENT OF HUMAN RESOURCES DEVELOPMENT**  
**KA 'OIHANA HO'OMŌHALA LIMAHANA**  
235 S. BERETANIA STREET  
HONOLULU, HAWAII 96813-2437

December 29, 2022

The Honorable Ronald D. Kouchi, President  
and Members of the Senate  
Thirty-Second State Legislature  
State Capitol, Room 409  
Honolulu, Hawaii 96813

The Honorable Scott Saiki, Speaker  
and Members of the House  
Thirty-Second State Legislature  
State Capitol, Room 431  
Honolulu, Hawaii 96813

Dear President Kouchi, Speaker Saiki and Members of the Legislature:

For your information and consideration, I am transmitting herewith the 2022 Report of Positions Exempt from Civil Service (Act 300 SLH 2006).

In accordance with Section 93-16 Hawaii Revised Statutes, a copy of the report has been transmitted to the Legislative Reference Bureau Library, and the report may be viewed electronically at: <http://dhrd.hawaii.gov/reports/legislative-reports/>.

Sincerely,

A handwritten signature in black ink that reads "Brenna H. Hashimoto".

Brenna H. Hashimoto  
Director

Attachment

**REPORT TO THE 2023 LEGISLATURE**  
**ON POSITIONS EXEMPTED FROM THE CIVIL SERVICE**  
**AS REQUIRED BY ACT 300,**  
**SESSION LAWS OF HAWAII 2006**

**Department of Human Resources Development**  
**December 2022**

Submitted by the Department of Human Resources Development  
December 29, 2022

## **SUMMARY OF REPORT**

Act 300, Session Laws of Hawaii (SLH) 2006, directs the Department of Human Resources Development (DHRD) to submit reports on exempt positions to the Legislature prior to each regular session.

Inasmuch as the Act establishes an ongoing annual reporting requirement, and to provide the Legislature with the most current data available, the period covered by each report is from November 1 through October 31 of the applicable year. This report complies with the reporting requirements and provides a status report on the efforts to implement Act 300 for the period November 1, 2021 through October 31, 2022.

During the current reporting period, twelve exempt positions were replaced with civil service positions. Of the twelve, one position was exempt from civil service based on section 76-16(b)(3), Hawaii Revised Statutes (HRS), three positions were exempt from civil service based on section 76-16(b)(12), HRS, and eight of the positions were exempt based on section 76-16(b)(17), HRS.

## **BACKGROUND**

Act 300, SLH 2006 was enacted to “comply with Act 253, SLH 2000.” The Act amended a number of statutory provisions that required positions to be exempt from civil service to allow discretion as to whether the positions should be civil service or exempt from civil service, and also directed DHRD and the Hawaii Government Employees Association (HGEA) “to work collaboratively to establish a logical, workable and fair process for converting positions in various departments, which are currently exempt from chapter 76, Hawaii Revised Statutes, to civil service positions.” The Act also granted rights to exempt employees who occupied the affected exempt positions for at least one year and requires DHRD to submit a report on the conversions of exempt positions to the Legislature prior to each regular session.

DHRD and the HGEA subsequently entered into a Letter of Understanding (LOU) dated March 17, 2011, regarding the identification of positions for conversion. The LOU, whose effective date ended December 31, 2013, sought to significantly increase the number of exempt positions identified for conversion to civil service in all departments of the Executive Branch, and required DHRD to identify exempt positions that may be converted to civil service. DHRD directed significant resources to the LOU by conducting a comprehensive review of positions in all departments that are exempt from civil service based on sections 76-16(b)(12) and (17), HRS.

To further facilitate an increase in the number of exempt positions replaced with civil service positions, DHRD revised Policy No. 1000.002, Appointment of Exempt Employees to Replacement Civil Service Positions, effective November 30, 2011. The policy extends the Act 300, SLH 2006 process to all appropriate conversions.

**ANNUAL REPORT ON  
THE NUMBER OF EXEMPT POSITIONS REPLACED WITH CIVIL SERVICE  
POSITIONS AND THE NUMBER OF EXEMPT POSITIONS REMAINING**

Act 300 requires DHRD to submit an annual report to the legislature that includes the following information:

1. The number of exempt positions that were converted to civil service during the previous twelve months; and
2. The number of exempt positions remaining in each state department after the conversions.

For the exempt positions that were converted to civil service, the report must also indicate:

1. When the position was established;
2. The purpose of the position; and
3. The rationale for the conversion.

Forty-six exempt positions were replaced with civil service positions within the period November 1, 2021 to October 31, 2022. Thirty-two positions were exempted under section 76-16(b)(12), HRS, and fourteen positions were exempted under section 76-16(b)(17), HRS.

As of November 1, 2022, 2,815 exempt positions remain. Aloha Stadium event positions (1009), Student Helper and Student Intern positions (768), and Work Experience positions (2,191) are not included in the number of exempt positions remaining since such positions are not appropriate for conversion to civil service.

- Attachment 1 lists, by department, the exempt positions that were replaced with civil service positions within the reporting period.
- Attachment 2 provides a summary of the number of exempt positions that were replaced with civil service positions in each department.
- Attachment 3 provides the number of exempt positions remaining within each department, as of November 1, 2022, by the statutory basis for exemption.
- Attachment 4 reflects, by department, exempt positions that were identified for conversion to civil service where the incumbents elected to remain exempt

pursuant to the applicable Policy No. 1000.002. These positions will be converted to civil service when the incumbents vacate the positions. For the period November 1, 2021 through October 31, 2022, no positions were reported in this category.

DATED: Honolulu, Hawaii, December 29, 2022

Respectfully submitted,

A handwritten signature in black ink that reads "Brenna H. Hashimoto". The signature is written in a cursive, flowing style.

BRENNA H. HASHIMOTO, Director  
Department of Human Resources Development

Attachments

**CONVERTED POSITIONS**  
**[Exempt to Civil Service (CS)]**  
**NOVEMBER 1, 2021 - OCTOBER 31, 2022**

Department of Agriculture								Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Establish Date	Date of Conversion	Subsection	Legal Authority	Proj Title	Type of Project
Ofc-Chairpsn	00123190	00123190	Administrative Assistant V	To serve as a high level assistant to the Chairperson of the Department of Agriculture.	12/1/2019	08/16/2022	17	HB 116 SLH 2019		
QltyAssur Div	00122276	00122276	Program Specialist V	Industrial Hemp Coordinator	8/1/2017	11/01/2021	12S		Industrial Hemp Pilot Program	Special

**CONVERTED POSITIONS**  
**[Exempt to Civil Service (CS)]**  
**NOVEMBER 1, 2021 - OCTOBER 31, 2022**

**Department of Defense**

Department of Defense							Subsection 17	Subsection 12		
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Establish Date	Date of Conversion	Subsection	Legal Authority	Proj Title	Type of Project
ArmyNatl Gard	00120543	00120543	Engineer IV	Design & Project Manager: Manage the design and execution of HIARNG major/minor construction and renovation projects statewide and to oversee project management of all construction and renovation projects.	4/16/2012	02/10/2022	12	Act 88, SLH 2021	HIARNG Chief Financial Officer's Act (CFOA) and Real Property Inventory Requirement (RPIR)	Special
ArmyNatl Gard	00120542	00120542	Architect IV	Design and Project Manager performs professional architectural work and manage the design and execution of HIARNG major/minor construction and renovation projects statewide and to oversee project management of all construction and renovation projects.	4/16/2012	02/10/2022	12	ACT 164, SLH 2011	HIARNG Chief Financial Officer's Act (CFOA) and Real Property Inventory Requirement (RPIR)	Special

**CONVERTED POSITIONS  
[Exempt to Civil Service (CS)]  
NOVEMBER 1, 2021 - OCTOBER 31, 2022**

**Department of Hawaiian Homelands**

Department of Hawaiian Homelands								Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Establish Date	Date of Conversion	Subsection	Legal Authority	Proj Title	Type of Project
PlanningOfc	00122363	00122363	Planner V	The primary purpose of this position is to conduct research and planning studies utilizing GIS in comprehensive land use planning; to prepare plans for the development of geographic areas (e.g., island wide, development tract, regional/communities); to provide GIS services to internal DHHL divisions as well as to advisory councils and provide GIS related information needed to solicit beneficiary and public input; and to perform other professional planning work.	11/16/2016	04/01/2022	17	HHCA 1920, as Amended, Section 202(b)		
AdminSvcs Ofc	00100574	00100574	Information Technology Band B	This position functions as a Band B - Journey Worker under the general direction and supervision of the Band B. The primary purpose of this position is to assist in end-user support, assist in budgeting, planning and execution of projects and day-to-day tasks, maintain and troubleshoot the LAN and WAN, and assist with the modernization of existing applications. This position requires flexibility and a quick-study as the IT staff are generalist and perform all necessary tasks.	12/2/1986	10/01/2022	17	HHCA 1920, as Amended, Section 202(b)		



**CONVERTED POSITIONS**  
**[Exempt to Civil Service (CS)]**  
**NOVEMBER 1, 2021 - OCTOBER 31, 2022**

**Department of Hawaiian Homelands**

Department of Hawaiian Homelands								Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Establish Date	Date of Conversion	Subsection	Legal Authority	Proj Title	Type of Project
HmstdSvcsDiv	00101258	00101258	Homestead Applications Clk I	This position is primarily responsible for receiving, processing, and recommending approval or disapproval of applications for homestead leases, maintaining application records, and screening waiting lists to identify applicants eligible for homestead awards.	7/2/1981	04/01/2022	17	Section 202(b), Hhca 1920		
HmstdSvcsDiv	00100554	00100554	Homestead Assistant II	The primary purposes of this position are to (1) provide services to homestead beneficiaries including but not limited to information on the Hawaiian Home Lands program, qualifying requirements, and genealogical research; and (2) receive, review and process applications for homestead leases.	9/9/1986	04/01/2022	17	HHCA 1920, as Amended, Section 202(b)		
HmstdSvcsDiv	00104354	00104354	Office Assistant III	The primary purpose of this position is to provide clerical services in support of the West Hawaii District Office in the areas of recordkeeping, billing, and inventory for the West Hawaii Water System; receiving or collecting various types of payments; preparing right of entry permits; coordinating reservations for the community hall; and providing information and assistance to applicants, lessees, and the public.	12/17/1985	11/01/2021	17	HHCA 1920, as Amended, Section 202(b)		

**CONVERTED POSITIONS**  
**[Exempt to Civil Service (CS)]**  
**NOVEMBER 1, 2021 - OCTOBER 31, 2022**

**Department of Hawaiian Homelands**

Department of Hawaiian Homelands								Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Establish Date	Date of Conversion	Subsection	Legal Authority	Proj Title	Type of Project
HmstdSvcsDiv	00102429	00102429	Mortgage Loan Specialist	The primary purpose of this position is to interview applicants and explain the Hawaiian Home Lands' loan programs, investigate and analyze financial and credit status of applicants and recommend acceptance or rejection of applications for loans, and process follow-up documents for execution of approved loans.	6/7/1991	03/01/2022	17	HHCA 1920, as Amended, Section 202(b)		
LandDevDiv	00108403	00108403	Planning & Development Coord	This position is located in the Land Development Division, and is responsible for designing and constructing lots and subdivisions for residential, agricultural, pastoral, commercial, industrial, and mixed other uses authorized by the Hawaiian Homes Commission Act. The position serves as the administrator of the division and oversees the planning, organizing, coordinates, directs, and reports on program activities.	11/4/1998	12/16/2021	17	Section 202(b), Hhca 1920		
LandMgtDiv	00102961	00102961	Planning & Development Coord	The primary purpose of the position is to serve as the Land Management Division Administrator in planning, coordinating, and directing the activities of the division and represent the Division in interdepartmental matters.	5/15/1997	12/16/2021	17	Section 202(b), Hhca 1920		

**CONVERTED POSITIONS  
[Exempt to Civil Service (CS)]  
NOVEMBER 1, 2021 - OCTOBER 31, 2022**

**Department of Hawaiian Homelands**

Department of Hawaiian Homelands								Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Establish Date	Date of Conversion	Subsection	Legal Authority	Proj Title	Type of Project
ASO	00117344*	00117344	Human Resources Spclt V	The primary purpose of this position is to independently perform the most difficult professional work assignments in all human resources management functions with the focus on reorganization, classification, compensation, labor relations and equal employment opportunity.	3/18/2005	9/1/2021	17	HHCA 1920, as Amended, Section 202(b)		

\*Conversion was not reported in November 1, 2020 - October 31, 2021 period.

**CONVERTED POSITIONS  
[Exempt to Civil Service (CS)]  
NOVEMBER 1, 2021 - OCTOBER 31, 2022**

**Department of Human Services**

Department of Human Services								Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Establish Date	Date of Conversion	Subsection	Legal Authority	Proj Title	Type of Project
Med-QuestDiv	00103031	00103031	General Professional VI	Leads in the research and evaluation of health care trends and practices and data analytics needed to operate the MQD. Determines research goals, method and test parameters; evaluates managed care plan data; compiles mandated state and federal reports; provides analyses for multiple data and analytical requests; and works with federally mandated EQRO on performance measures.	10/1/1996	05/31/2022	17	Act 81, SLH 2019; EM 21-01 (GOV) 6/16/2021		

**CONVERTED POSITIONS**  
**[Exempt to Civil Service (CS)]**  
**NOVEMBER 1, 2021 - OCTOBER 31, 2022**

**Department of Health**

Department of Health								Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Establish Date	Date of Conversion	Subsection	Legal Authority	Proj Title	Type of Project
DepDirOfHlth	00119419	00124442	Information Technology Band B	Responsible for administering complex databases that contain electronic health record information. Designs, tests and executes physical databases and logical designs to meet multiple requirements	12/21/2009	10/01/2022	12		Behavioral Health Initiative	Special
DepDirOfHlth	00119435	00124413	Information Technology Band B	To perform health database development, management, problem resolution, and semi-independent programming in the development, modification and use of database administration and training of users	12/21/2009	10/01/2022	12		Behavioral Health Initiative	Special
DepDirOfHlth	00119433	00124425	Information Technology Band B	Manage and support the implementation of electronic medical records (EMR) which includes Admission, Discharge, Transfer, Billing, Computerized Physician Order Entry and clinical charting	12/21/2009	10/01/2022	12		Behavioral Health Initiative	Special
DepDirOfHlth	00119501	00124414	Information Technology Band A	To ensure that all required data are collected on a timely basis, that all data are accurately and consistently collected across DOH programs and Federal reporting is completed in a timely and accurate manner	6/8/2010	10/01/2022	12		Behavioral Health Initiative	Special
BhavrHlthAd	00113022	00124149	Public Health Program Manager	To coordinate statewide housing services for adults with SPMI.	8/6/2022	06/01/2022	12		Behavioral Health Initiative	Special

**CONVERTED POSITIONS**  
**[Exempt to Civil Service (CS)]**  
**NOVEMBER 1, 2021 - OCTOBER 31, 2022**

**Department of Health**

Department of Health								Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Establish Date	Date of Conversion	Subsection	Legal Authority	Proj Title	Type of Project
BhavrlHlthAd	00111688	00124304	General Professional III	To develop, compile, review and monitor AMHD's requests for information (RFI), requests for proposals (RFP), contracts and contract modification for the purchase of services	1/18/2001	08/23/2022	12		Behavioral Health Initiative	Special
BhavrlHlthAd	00112791	00124380	Registered Nurse IV	Monitor the quality improvement processes and safety of programs and services provided by AMHD funded services	4/8/2002	10/1/2022	12		Behavioral Health Initiative	Special
BhavrlHlthAd	00117221	00124385	Program Specialist IV	To monitor, evaluate, and ensure full implementation for assigned programs as outlined in contracts with providers in order to ensure clinically appropriate services are effectively and efficiently administered	12/8/2004	10/01/2022	12		Behavioral Health Initiative	Special
BhavrlHlthAd	00111689	00124396	Human Svcs Prof V	To develop, organize, direct, review, supervise, coordinate, evaluate and implement the activities related to the Utilization Management (UM) program	1/17/2001	10/01/2022	12		Behavioral Health Initiative	Special
BhavrlHlthAd	00113150	00124401	Human Svcs Prof IV	Responsible for screening and arranging eligibility determination assessments for individuals seeking AMHD services and approving or denying authorizations for services based on UM criteria	11/4/2002	10/01/2022	12		Behavioral Health Initiative	Special

**CONVERTED POSITIONS**  
**[Exempt to Civil Service (CS)]**  
**NOVEMBER 1, 2021 - OCTOBER 31, 2022**

**Department of Health**

Department of Health								Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Establish Date	Date of Conversion	Subsection	Legal Authority	Proj Title	Type of Project
BhavrlHlthAd	00118208	00124402	Human Svcs Prof IV	Screening and arranging eligibility determination assessments for individuals seeking AMHD services	10/30/2006	10/01/2022	12		Behavioral Health Initiative	Special
BhavrlHlthAd	00110936	00124339	Contracts Spclt	Oversee AMHD's contracting of services by planning, developing, coordinating the implementation of the Division's contracted services	6/28/2000	10/01/2022	12		Behavioral Health Initiative	Special
BhavrlHlthAd	00116436	00124398	Human Svcs Prof IV	Responsible for screening and arranging eligibility determination assessments for individuals seeking AMHD services and approving or denying authorizations for services based on UM criteria	7/24/2003	10/01/2022	12		Behavioral Health Initiative	Special
BhavrlHlthAd	00112824	00124335	Program Specialist III	To voice the consumer's point of view in the planning, developing, managing, and monitoring of services for adults with SMI.	4/29/2022	10/01/2022	12		Behavioral Health Initiative	Special
BhavrlHlthAd	00112761	00124383	Program Specialist IV	The primary function of this position is to plan, develop, implement, and/or coordinate the Monitoring, Auditing, Evaluation, and Revenue Oversight and Management Program activities for the AMHD to maximize positive health outcomes for the AMHD's consumers by using resources efficiently and with the best practices.	4/8/2002	10/01/2022	12		Behavioral Health Initiative	Special

**CONVERTED POSITIONS**  
**[Exempt to Civil Service (CS)]**  
**NOVEMBER 1, 2021 - OCTOBER 31, 2022**

Department of Health								Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Establish Date	Date of Conversion	Subsection	Legal Authority	Proj Title	Type of Project
BhavrlHlthAd	00116468	00124379	Registered Nurse IV	To evaluate the medical necessity, appropriateness and efficiency of medical services for AMHD consumers to ensure that they receive quality services of the right type, in the right amount and for the right duration	8/26/2003	10/01/2022	12		Behavioral Health Initiative	Special
BhavrlHlthAd	00117403	00124381	Program Specialist IV	To plan, develop, implement and/or coordinate the Monitoring, Auditing, Evaluation, and Revenue Oversight and Management Program activities for the AMHD	6/6/2005	10/01/2022	12		Behavioral Health Initiative	Special
BhavrlHlthAd	00116393	00124331	Program Specialist III	To voice the consumer's point of view in the planning, developing, managing, and monitoring of services for adults with SMI.	6/6/2003	10/01/2022	12		Behavioral Health Initiative	Special
BhavrlHlthAd	00112790	00124412	Program Specialist V	To oversee and participate in monitoring, evaluating, and ensuring the consistent and full implementation of clinically appropriate services are effectively and efficiently administered.	4/5/2022	10/01/2022	12		Behavioral Health Initiative	Special
BhavrlHlthAd	00112064	00124382	Program Specialist IV	Monitors, evaluates and ensures full implementation for assigned programs as outlined in contracts.	6/15/2001	10/01/2022	12		Behavioral Health Initiative	Special
BhavrlHlthAd	00112127	00124384	Program Specialist IV	To develop, implement and disseminate communication information internally and externally for the Division	6/22/2001	10/01/2022	12		Behavioral Health Initiative	Special



**CONVERTED POSITIONS**  
**[Exempt to Civil Service (CS)]**  
**NOVEMBER 1, 2021 - OCTOBER 31, 2022**

**Department of Health**

							Subsection 17	Subsection 12		
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Establish Date	Date of Conversion	Subsection	Legal Authority	Proj Title	Type of Project
BhavrlHlthAd	00112478	00124397	Human Svcs Prof IV	Responsible for screening and arranging eligibility determination assessments for individuals seeking AMHD services and approving or denying authorizations for services based on UM criteria	10/10/2001	10/01/2022	12		Behavioral Health Initiative	Special
BhavrlHlthAd	00116954	00124400	Human Svcs Prof IV	To monitor the quality improvement processes and safety of programs and services provided by AMHD funded services	7/13/2004	10/01/2022	12		Behavioral Health Initiative	Special
BhavrlHlthAd	00113200	00124399	Human Svcs Prof IV	Responsible for screening and arranging eligibility determination assessments for individuals seeking AMHD services and approving or denying authorizations for services based on UM criteria	11/13/2002	10/01/2022	12		Behavioral Health Initiative	Special
BhavrlHlthAd	00110937	00124403	Program Specialist V	Plan, develop, implement, and supervise and oversee the planning, technical and administrative activities of the Monitoring, Auditing, Revenue Oversight and Management Program for the AMHD	6/28/2000	10/01/2022	12		Behavioral Health Initiative	Special
BhavrlHlthAd	00110481	00124490	Contracts Spclt	To oversee CAMHD's compliance with all relevant federal, state, and local laws, administrative rules, regulations, and public policies regarding contracts for services and goods.	12/20/1999	10/24/2022	12		Behavioral Health Initiative	Special

**CONVERTED POSITIONS**  
**[Exempt to Civil Service (CS)]**  
**NOVEMBER 1, 2021 - OCTOBER 31, 2022**

**Department of Health**

Department of Health								Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Establish Date	Date of Conversion	Subsection	Legal Authority	Proj Title	Type of Project
HlthResAdm	00120713	00124182	Epidemiological Specialist IV	Position has overall responsibility for the HIV PS (Partner Services) project and supervises, supports and trains the HIV PS staff.	8/16/2012	12/10/2021	12		Cutting HIV Transmission in Hawaii	Demo
HlthResAdm	00120712	00124183	Epidemiological Specialist III	Works with the HIV surveillance database to identify newly reported HIV positive persons, ensuring they are newly diagnosed Hawaii cases to initiate HIV partner services	8/16/2012	12/10/2021	12		Cutting HIV Transmission in Hawaii	Demo

**CONVERTED POSITIONS**  
**[Exempt to Civil Service (CS)]**  
**NOVEMBER 1, 2021 - OCTOBER 31, 2022**

**Department of Public Safety**

Department of Public Safety								Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Establish Date	Date of Conversion	Subsection	Legal Authority	Proj Title	Type of Project
IntakeSvcCtr	00123193	00123193	Office Assistant IV	Perform a variety of clerical support services for line office staff in the Kona office in pretrial assessments, presentence investigations, supervision, electronic monitoring, counseling, intake and referrals.	12/13/2019	09/19/2022	12	Act 179, SLH 2019	Special Project for Pre-Trial Reform	Special

**CONVERTED POSITIONS**  
**[Exempt to Civil Service (CS)]**  
**NOVEMBER 1, 2021 - OCTOBER 31, 2022**

Department of Taxation								Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Establish Date	Date of Conversion	Subsection	Legal Authority	Proj Title	Type of Project
AdminServ Ofc	00120985	00120985	Program Budget Analyst V	Enterprise Project Business Analyst - Responsible to determine technology requirements and establish technical performance standards for monitoring adherence to the technology strategy and vision of the Enterprise Project.	8/20/2013	08/08/2022	17	Act 055 dtd 04/12/2019		
AdminServ Ofc	00121602	00121602	Program Budget Analyst V	The Enterprise Project Quality Assurance Analyst is responsible to develop processes in place that will result in a quality product and quality service, ensuring adherence to those processes.	2/20/2015	08/08/2022	17	Act 005 dtd 04/12/2019		
AdminServ Ofc	00118504	00118504	Human Resources Assistant IV	Administrative Rules Spclt responsible for the legal research, analysis and drafting of all rules and regulations promulgated by the Department of Taxation, requiring access to all legal opinions, correspondence, and litigation files of the Tax Division of the Attorney General's Office.	6/18/2007	09/01/2022	17	Act 005 dtd 04/12/2019		

**Summary of Converted Positions [Exempt to Civil Service]  
November 1, 2021 - October 31, 2022**

	AGR	AGS	ATG	BED	BUF	CCA	DEF	GOV	HHL	HMS	HRD	HTH	LIB	LBR	LNR	LTG	PSD	TAX	TRN	UOH	TOTALS
Positions - Subsection 12 <sup>1</sup>	1	1	10	14	14		115			33		194		11			16		20		429
Replaced with Civil Service <sup>2</sup>	1						2					28					1				32
Remain Exempt <sup>3</sup>	0	1	10	14	14	0	113	0	0	33	0	166	0	11	0	0	15	0	20	0	397
Positions - Subsection 17 <sup>1</sup>	22	110	14	141	152	233	14	1	87	63		111	2	48	94		79	33	9		1213
Replaced with Civil Service <sup>2</sup>	1								9	1								3			14
Remain Exempt <sup>3</sup>	21	110	14	141	152	233	14	1	78	62	0	111	2	48	94	0	79	30	9	0	1199
<b>Total Converted Position</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>9</b>	<b>1</b>	<b>0</b>	<b>28</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>46</b>

Notes:  
 Effective 7/1/2005, DOE (except LIB (public libraries)) is not included in the report pursuant to Act 51, 2004.  
 Aloha Stadium event positions are not included in count for AGS subsection 17.

Footnotes:  
<sup>1</sup>Number of positions from Report to the 2022 Legislature, Attachment 3.  
<sup>2</sup>Number of positions converted between November 1, 2021 - October 31, 2022.  
<sup>3</sup>Number of positions that remain exempt. Number does not include abolished or new positions.

Summary of Exempt Positions by HR 76-16(b) Subsections and Department

Subsection	AGR	AGS	ATG	BED	BUF	CCA	DEF	GOV	HHL	HMS	HRD	HTH	LBR	LIB	LNR	LTG	PSD	TAX	TRN	UOH	Total	
1							13														13	
3												4										4
4			4																			4
5		3						46								10						59
6								1								1						2
7	1	3	1	1	1	2	1		1	1	1	3	7		1		6	4	4			38
9	2	2	2	2	2	2	2		2	2	2	5	2		3		4	2	5	15		56
10			264																			264
11														2								2
12		14	2	17	14		93			37		228	203				25			21		654
14															1							1
15												4								15	202	221
16	1	1		1	1	1	1		1	1	1	4	1	1	1			1	4			21
17	8	110	13	170	152	237	27	1	82	59		111	54	2	93		80	30	9			1238
19																					1	1
21										40												40
22																				25		25
23			1																	4	1	6
24																	1					1
26							104															104
27				27																		27
28										4												4
29										5												5
30										4												4
31												1										1
32							20															20
Total	12	133	287	218	170	242	261	48	86	153	4	360	267	5	99	11	116	37	62	244	2815	

**Summary of Exempt Positions by HR 76-16(b) Subsections and Department**

Notes:

HRMS Data as of 11/1/2022.

Data reflects only those subsections that are cited as the legal authority for exemption from civil service.

The following positions are not included in the count:

- 1009 Aloha Stadium event positions
- 768 Student Helpers & Student Intern positions
- 2191 Work Experience positions

**Exempt positions identified for Replacement with Civil Service Positions but Employees Elected to Remain Exempt  
November 1, 2021 - October 31, 2022**

No positions remained exempt due to employee election.