

DAVID Y. IGE
GOVERNOR



RYKER WADA
DIRECTOR

JASON MINAMI
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STATE OF HAWAII
DEPARTMENT OF HUMAN RESOURCES DEVELOPMENT
235 S. BERETANIA STREET
HONOLULU, HAWAII 96813-2437

December 26, 2018

The Honorable Ronald D. Kouchi, President
and Members of the Senate
Thirtieth State Legislature
State Capitol, Room 409
Honolulu, Hawaii 96813

The Honorable Scott K. Saiki, Speaker
and Members of the House
Thirtieth State Legislature
State Capitol, Room 431
Honolulu, Hawaii 96813

Dear President Kouchi, Speaker Saiki and Members of the Legislature:

For your information and consideration, I am transmitting herewith the 2019 Report of Positions Exempt from Civil Service.

In accordance with Section 93-16, Hawaii Revised Statutes, a copy of the report has been transmitted to the Legislative Reference Bureau Library, and the report may be viewed electronically at: <http://dhrd.hawaii.gov/reports/legislative-reports/>.

Sincerely,

Ryker J. Wada

Ryker Wada
Director

Enclosures

REPORT TO THE 2019 LEGISLATURE
ON POSITIONS EXEMPTED FROM THE CIVIL SERVICE

**AS REQUIRED BY ACT 300,
SESSION LAWS OF HAWAII 2006**

Department of Human Resources Development
December 2018

As Required by
Act 300, Session Laws of Hawaii 2006

Submitted by the Department of Human Resources Development
December 26, 2018

SUMMARY OF REPORT

Act 300, Session Laws of Hawaii (SLH) 2006, directs the Department of Human Resources Development (DHRD) to submit reports on exempt positions to the Legislature prior to each regular session.

Inasmuch as the Act establishes an ongoing annual reporting requirement, and in order to provide the Legislature with the most current data available, the period covered by each report will be from November 1 through October 31 of the applicable year. This report complies with the reporting requirements and provides a status report on the efforts to implement Act 300 for the period November 1, 2017 through October 31, 2018.

During the current reporting period, seventeen (17) Act 300 position were replaced with civil service positions. However, thirty-six (36) exempt positions not covered by Act 300 were replaced with civil service positions.

BACKGROUND

Act 300, SLH 2006 was enacted to “comply with Act 253, SLH 2000.” The Act amended a number of statutory provisions that required positions to be exempt from civil service to allow discretion as to whether the positions should be civil service or exempt from civil service, and also directed DHRD and the Hawaii Government Employees Association (HGEA) “to work collaboratively to establish a logical, workable and fair process for converting positions in various departments, which are currently exempt from chapter 76, Hawaii Revised Statutes, to civil service positions.” The Act also granted rights to exempt employees who occupied the affected exempt positions for at least one year, and requires DHRD to submit a report on the conversions of exempt positions to the Legislature prior to each regular session.

DHRD and the HGEA subsequently entered into a Letter of Understanding (LOU) dated March 17, 2011 regarding the identification of positions for conversion. The LOU, whose effective date ended December 31, 2013, sought to significantly increase the number of exempt positions identified for conversion to civil service in all departments of the Executive Branch, and required DHRD to identify exempt positions that may be converted to civil service. DHRD directed significant resources to the LOU in order to conduct a comprehensive review of positions in all departments that are exempt from civil service based on Sections 76-16(b)(12) and (17), Hawaii Revised Statutes. To further facilitate an increase in the number of exempt positions replaced with civil service positions, DHRD revised Policy No. 1000.002, Appointment of Exempt Employees to Replacement Civil Service Positions, effective November 30, 2011. The policy extends the Act 300, SLH 2006 process to all appropriate conversions.

**ANNUAL REPORT ON
THE NUMBER OF EXEMPT POSITIONS REPLACED WITH CIVIL SERVICE
POSITIONS AND THE NUMBER OF EXEMPT POSITIONS REMAINING**

Act 300 requires DHRD to submit an annual report to the legislature that includes the following information:

1. The number of exempt positions that were converted to civil service during the previous twelve months; and
2. The number of exempt positions remaining in each State department after the conversions.

For the exempt positions that were converted to civil service, the report must also indicate:

1. When the position was established;
2. The purpose of the position; and
3. The rationale for the conversion.

Fifty-three (53) exempt positions were replaced with civil service positions within the period November 1, 2017 to October 31, 2018. Thirty-six (36) exempt positions are not covered by Act 300.

As of November 1, 2018, 3,005 exempt positions remain. Aloha Stadium event positions (957), Student Helper and Student Intern positions (810), and Work Experience positions (2,191) are not included in the number of exempt positions remaining since such positions are not appropriate for conversion to civil service.

- Attachment 1 reflects, by department, the exempt positions that were replaced with civil service positions within the reporting period. Forty-two (42) positions were exempted under the provisions of Section 76-16 (b)(12), project; ten (10) positions were exempted under Section 76-16(b)(17), other law/statute; and one position was exempted under 76-16(b)(3), consent decree.
- Attachment 2 provides a summary of the number of exempt positions that were replaced with civil service positions in each department.
- Attachment 3 provides the number of exempt positions remaining within each department, as of November 1, 2018, broken down by the statutory basis for exemption.

- Attachment 4 reflects, by department, the exempt position that was identified for conversion to civil service; however, the incumbent elected to remain exempt pursuant to the applicable Policy No. 1000.002. The position will be converted to civil service when the incumbent vacates this position.

DATED: Honolulu, Hawaii, December 26, 2018

Respectfully submitted,

Ryker J. Wada

RYKER WADA, Director
Department of Human Resources Development

Attachments

CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
NOVEMBER 1, 2017 - OCTOBER 31, 2018

Department: **Department of Accounting and General Services**

Department: Department of Accounting and General Services								Subsection 17	Subsection 12		Subsection 3	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Auth	Proj Title	Type of Project	Name of Consent Decree	End date of Consent Decree
Election Adm	00101156	00101156	Information Technology Band B	Provides computer hardware and software support to the Office of Elections environments; supports the Control and Counting Centers; provides technical support to the City/County Clerks in areas of information and communication services and election day worker processing services; and provides activities related to computer hardware and software.	7/8/1980	11/1/2017	17	11-5, HRS				

CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
NOVEMBER 1, 2017 - OCTOBER 31, 2018

Department: **Attorney General**

								Subsection 17	Subsection 12		Subsection 3	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Auth	Proj Title	Type of Project	Name of Consent Decree	End date of Consent Decree
CivRightsLit	00111093	00111093	Legal Secretary	This position is located in the Major Litigation Unit of the Office of the Attorney General. The Department of the Attorney General is responsible for the provision of advice, counseling, and representation of the State in civil matters. The Major Litigation Office is responsible for proper handling of litigation cases that are significant and substantial in cost and exposure requiring close attention, direct supervision, and/or special handling by the Attorney General because they may involve policy issues and/or are complex, confidential, sensitive, or of an emergency nature. This position provides legal secretarial and administrative assistance to the Supervising Deputy Attorney General of the Major Litigation Unit.	8/16/2000	2/16/2018	12		Major Litigation Unit Special Project	Special		
LegSvTortLit	00118348	00118348	Legal Assistant III	This position provides technical, investigatory, and administrative assistance to the deputy attorneys general in the Major Litigation Unit.	2/13/2007	2/16/2018	12		Major Litigation Unit Special Project	Special		

CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
NOVEMBER 1, 2017 - OCTOBER 31, 2018

Department: **Budget and Finance**

Department: Budget and Finance								Subsection 17	Subsection 12		Subsection 3	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Auth	Proj Title	Type of Project	Name of Consent Decree	End date of Consent Decree
HEUHlthBenTF	00017471	17471	Clerical Supervisor III	This position serves as the Section head with the primary purposes to (1) direct, guide, monitor and supervise the activities of the Enrollment Section to ensure the quality of data entry; (2) resolve data integrity issues; and (3) coordinate with other areas of the branch and the EUTF activities necessary to effectively and efficiently provide services to all EUTF members.	11/1/1976	5/1/18	17	HRS 87A-24(4)				
HEUHlthBenTF	00027886	00027886	Office Assistant IV	Provide accurate, timely & efficient services to customers, benefit plan carriers, & public employers; liaison between EUTF & its customers	12/3/1976	2/16/18	17	HRS 87A - 24 (4)				
HEUHlthBenTF	00116736	00116736	Office Assistant IV	The primary purposes of this position are to (1) provide customer service to beneficiaries, carriers and public employers for inquiries related to benefits, member eligibility and other related questions; and (2) perform clerical service to support EUTF enrollment and health benefits activities.	3/16/2004	2/1/18	17	HRS 87A-24(4)				

Department: **Budget and Finance**

Department: Budget and Finance								Subsection 17	Subsection 12		Subsection 3	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Auth	Proj Title	Type of Project	Name of Consent Decree	End date of Consent Decree
HEUHIthBenTF	00120122	00120122	Office Assistant IV	The primary purpose of this position is to independently perform the full range of work assignments in all EUTF enrollment functions such as: (1) review, analyze, and determine eligibility for enrollment into the EUTF health benefit and life insurance plans; (2) process enrollment forms by updating or creating a new record in the Benefits Administration System (BAS) and; (3) identifies and resolves discrepancies and takes appropriate follow-up actions.	7/28/2010	2/16/18	17	ACT 106, SLH2012; 87A-24(4)HRS				
HEUHIthBenTF	00120197	00120197	Clerical Supervisor III	Customer Service Supervisor - direct, guide, monitor & supervise the activities of the Customer Service Section; responsible for customer service responsibilities.	10/28/2010	7/11/18	17	HRS 87A-24(4)				
HEUHIthBenTF	00120212	00120212	Accountant V	The primary functions of this position are to: (1) Plan, organize, supervise, direct and coordinate the operations and activities of the Participant Accounting Section (PA); (2) Oversee employee-beneficiaries transactions and accounts; (3) Initiate, coordinate, test, and implement changes to the Benefits Administration System.	12/9/2010	3/1/18	17	ACT 164. SLH 2011				

Department: **Budget and Finance**

Department: Budget and Finance								Subsection 17	Subsection 12		Subsection 3	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Auth	Proj Title	Type of Project	Name of Consent Decree	End date of Consent Decree
HEUHIthBenTF	00120507	00120507	Accountant IV	The primary functions of this position are to : (1) Account for all assets in the EUTF investment portfolio and record all disbursements and receipts of the EUTF; (2) Audit, reconcile, and analyze the EUTF investments; (3) Record EUTF investments to the general and subsidiary ledgers; (4) Reconcile all bank accounts and carry out the audit of all disbursements and receipts, which includes the audit of accounts receivable and payable accounts.	2/23/2012	10/16/2018	17	ACT 164, SLH 2011; 87 A-24(4)				
HEUHIthBenTF	00121402	00121402	Program Specialist V	This position serves as chief of the OTS with the primary functions to (1) Plan, organize, supervise, direct and coordinate the operations and activities of the OTS; (2) formulate, implement and update policies and procedures that govern the EUTF's outreach and training activities; and (3) support the development and implementation of appropriate policies and procedures to ensure EUTF is compliance with applicable state and federal laws.	12/1/2014	4/1/18	17	ACT 122, SLH 2014				

CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
NOVEMBER 1, 2017 - OCTOBER 31, 2018

Department: **Department of Defense**

Department: Department of Defense								Subsection 17	Subsection 12		Subsection 3	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Auth	Proj Title	Type of Project	Name of Consent Decree	End date of Consent Decree
ArmyNatlGard	00110724	00110724	Administrative Offcr V	Manage the resources provided by the National Guard Bureau & other sources for environmental projects & provide administrative support in budget and fiscal management, program evaluation & planning, contracting & other administrative matters.	10/1/1999	12/1/2017	12		U S Army Environmental Program Requirements	Special		
ArmyNatlGard	00116402	00116402	Environmental Health Spclt VI	Resp for Environmental Compliance Program and Pollution Prevention for HIARNG Environmental Program, supervises TSES on all islands.	8/4/2003	11/22/2017	12		U.S. Army Environmental Program Requirements	Special		
ArmyNatlGard	00117930	00117930	Environmental Health Spclt IV	Resp for Ecosystem Mgmt Prog for HIARNG trng areas/facilities incl air, noise, water pollution prev, monitoring constr, field trng, oper activities for compliance w/fed, state, local env reg; obtain permits/clearances.	7/1/2006	12/1/2017	12		US Army Environmental Program Requirements	Special		
ArmyNatlGard	00117932	00117932	Information Technology Band B	Resp for the Geographic Infomation Systems Mgmt Prog for HIARNG trng areas/facilities statewide, which incl Envl Info Systems Mgt, HIARNG GIS database and digitized map layers.	7/1/2006	12/16/2017	12		US Army Environmental Program Requirements	Special		

Department: **Department of Defense**

Department: Department of Defense								Subsection 17	Subsection 12		Subsection 3	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Auth	Proj Title	Type of Project	Name of Consent Decree	End date of Consent Decree
ArmyNatlGard	00117976	00117976	Environmental Health Spclt V	Is responsible for the Installation Restoration Program for HIARNG training areas and facilities statewide, which involves remediation (the removal of pollution or contaminants from environmental media such as soil, groundwater, sediment, or surface water for the general protection of human health and the environment) and site closure.	8/15/2012	12/1/2017	12		US Army Environmental Program Requirements	Special		
ArmyNatlGard	00117977	00117977	Professional Trainee II	Responsible for admin support in all areas including administration, training, operations, logistics, budgets, accounting, procurement, purchasing, contracting, vendor invoicing, inventory accountability, recordkeeping, financial reporting, financial data base management, internal auditing and management controls.	5/16/2007	12/16/2017	12		U.S. Army Environmental Program Requirements	Special		
ArmyNatlGard	00117978	00117978	Administrative Spclt III	Provides admin support services for personnel management and project budgeting including auditing the Master Cooperative Agreements.	7/1/2007	12/16/2017	12		U.S. Army Environmental Program Requirements	Special		
ArmyNatlGard	00117986	00117986	Environmental Health Spclt IV	Resp for Environmental Compliance Program for DoD, HIARNG, sites & facilities, incl haz waste, solid waste, air, noise & water quality, radon & recycle programs.	7/11/2008	12/16/2017	12		U S Army Environmental Program Requirements	Special		

Department: **Department of Defense**

Department: Department of Defense								Subsection 17	Subsection 12		Subsection 3	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Auth	Proj Title	Type of Project	Name of Consent Decree	End date of Consent Decree
ArmyNatlGard	00117987	00117987	Environmental Health Spclt IV	Resp for Environmental Compliance Program for DoD, HIARNG, sites & facilities on Maui, incl haz waste, solid waste, air, noise & water quality, radon & recycle programs.	12/15/2006	12/16/2017	12		US Army Environmental Program Requirements	Special		
ArmyNatlGard	00117988	00117988	Purchasing Technician I	Admin Spt Spclt- Clerical aspects of office admin	5/21/2009	4/1/2018	12		U.S. Army Environmental Program Requirements	Special		
ArmyNatlGard	00120449	00120449	Program Specialist IV	Responsible for the maintenance and execution of the Access Control Program for the Hawaii Army National Guard.	1/4/2012	8/20/2018	12		HIARNG Chief Financial Officer's Act (CFOA) and Real Property Inventory Requirement (RPIR)	Special		
ArmyNatlGard	00120523	00120523	Repairs & Maintenance Asst	Coordinates the repair and maintenance of HIARNG facilities and sites at Kalaeloa.	4/16/2012	1/16/2018	12		HIARNG Chief Financial Officer's Act (CFOA) and Real Property Inventory Requirement (RPIR)	Special		
ArmyNatlGard	00120524	00120524	Repairs & Maintenance Asst	Is responsible for the planning, scheduling and assigning of repair, general maintenance, and grounds keeping maintenance activities of HIARNG facilities, structures, and grounds on Maui and Molokai.	4/16/2012	1/16/2018	12		HIARNG Chief Financial Officer's Act (CFOA) and Real Property Inventory Requirement (RPIR)	Special		
ArmyNatlGard	00120525	00120525	Repairs & Maintenance Asst	Is responsible for the planning, scheduling and assigning of repair, general maintenance, and grounds keeping maintenance activities of HIARNG facilities, structures, and grounds on Kauai.	4/16/2012	1/16/2018	12		HIARNG Chief Financial Officer's Act (CFOA) and Real Property Inventory Requirement (RPIR)	Special		
ArmyNatlGard	00120526	00120526	Repairs & Maintenance Asst	Facility Management Rep I coordinates the repair and maintenance of HIARNG facilities and sites at Fort Ruger, Honolulu and the Regional Training Institute, Waimanalo.	4/16/2012	1/16/2018	12		HIARNG Chief Financial Officer's Act (CFOA) and Real Property Inventory Requirement (RPIR)	Special		

Department: **Department of Defense**

								Subsection 17	Subsection 12		Subsection 3	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Auth	Proj Title	Type of Project	Name of Consent Decree	End date of Consent Decree
ArmyNatlGard	00120527	00120527	Repairs & Maintenance Asst	Coordinates the repair and maintenance of HIARNG facilities and sites at Waiawa Armory, Pearl City, and Wahiawa.	4/16/2012	1/25/2018	12		HIARNG Chief Financial Officer's Act (CFOA) and Real Property Inventory Requirement (RPIR)	Special		
ArmyNatlGard	00120539	00120539	Repairs & Maintenance Asst	Coordinates the repair and maintenance of HIARNG facilities and sites on the Island of Hawaii and, in the absence of the Building Maintenance Worker II, assumes general supervision over State Maintenance staff.	4/16/2012	1/16/2018	12		HIARNG Chief Financial Officer's Act (CFOA) and Real Property Inventory Requirement (RPIR)	Special		

CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
NOVEMBER 1, 2017 - OCTOBER 31, 2018

Department: **Department of Human Services**

Department: Department of Human Services								Subsection 17	Subsection 12		Subsection 3	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Auth	Proj Title	Type of Project	Name of Consent Decree	End date of Consent Decree
Med-QuestDiv	00111047	00111047	Supvg Cntrcts Spclt (MedQUEST)	Oversee and ensure the procurement, execution, administration, monitoring and management of all contracts and agreements related to Medicaid health care delivery services.	8/8/2000	5/17/2018	12		Hawaii QUEST Demonstration	Demo		

CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
NOVEMBER 1, 2017 - OCTOBER 31, 2018

Department: **Department of Health**

Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Subsection 17	Subsection 12		Subsection 3	
								Legal Auth	Proj Title	Type of Project	Name of Consent Decree	End date of Consent Decree
HlthResAdm	00120575	00122774	Research Statistician III	Provides technical assistance and data recommendations for child abuse prevention and evidence-based home visiting programs and activities.	6/12/2012	9/14/2018	12		Maternal Infant Early Childhood Home Visitation (MIECHV) (Continuation & Competitive grants)	Special		
BhavrlHlthAd	00118098	00122512	Clinical Psychologist	Integrates and implements key treatment concepts into individuals' treatment and discharge/transition plans for incarcerated youths.	8/25/2006	11/16/2017	12		Behavioral Health Initiative	Special		
BhavrlHlthAd	00118699	00122534	Clinical Psychologist Sup	Develops and implements the certification processes for court ordered examiners	9/27/2007	3/6/2018	12		Behavioral Health Initiative	Special		
HlthResAdm	00112861	00122624	Administrative Spclt IV	To develop and implement tracking of all fiscal and contract activity.	7/2/2002	4/3/2018	12		Public Health Emergency Preparedness (PHEP) Cooperative Agreement	Special		
HlthResAdm	00120576	00122771	Program Specialist III	Provides overall administration and procurement of evidence-based home visiting program partners and technical assistance and consultative service to support these partners.	6/12/2012	9/12/2018	12		Maternal Infant Early Childhood Home Visitation (MIECHV) (Continuation & Competitive grants)	Special		
DepDirOfHlth	00116601	00122655	Planner IV	To assist the BTP SR Planner and the KDHO in the development of a statewide comprehensive public health response plan to acts of biological terrorism.	12/23/2003	5/4/2018	12		Public Health Emergency Preparedness (PHEP) Cooperative Agreement	Special		
HlthResAdm	00120578	00122773	Accountant III	Performs professional accounting work and financial management services for the Health Start Program.	6/12/2012	9/12/2018	12		Maternal Infant Early Childhood Home Visitation (MIECHV) (Continuation & Competitive grants)	Special		

Department: **Department of Health**

Department: Department of Health								Subsection 17	Subsection 12		Subsection 3	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Auth	Proj Title	Type of Project	Name of Consent Decree	End date of Consent Decree
DepDirOfHlth	00116537	00122625	Planner IV	To assist the BTP SR Planner and the KDHO in the development of a statewide comprehensive public health response plan to acts of biological terrorism.	10/16/2003	6/18/2018	12		Public Health Emergency Preparedness (PHEP) Cooperative Agreement	Special		
DirectorsOfc	00118847	00122667	Accountant III	To perform professional accounting work and financial management services for the federally funded public health emergency preparedness project.	1/4/2008	5/22/2018	12		Public Health Emergency Preparedness (PHEP) Cooperative Agreement	Special		
DirectorsOfc	00116608	00122627	Public Health Educator IV	Responsible for supporting the DOH's public awareness objectives in the development, organization, direction and implementation of the department's communication policy.	1/28/2004	6/29/2018	12		Public Health Emergency Preparedness (PHEP) Cooperative Agreement	Special		
HlthResAdm	00120416	00122739	Public Health Educator III	Oversees the Hawaii WIC Breastfeeding Peer Counselor Project (BFPCP) for the State Agency (SA).	1/9/2012	9/4/2018	12		Breastfeeding Peer Counselor Project (BFPCP)	Special		
HlthResAdm	00120555	00122754	Children & Yuth Prgm Spclt IV	Responsible for overall program planning and development for the Personal Responsibility Education Program (PREP) to reduce teen pregnancy rates	6/8/2012	9/12/2018	12		Personal Responsibility Education Program (PREP)	Special		
DepDirOfHlth	00116538	00122662	Public Health Educator III	Responsible for developing public health education programs for bioterrorism response and other infectious disease outbreaks and other health emergencies for the county of Maui.	10/16/2003	5/4/2018	12		Public Health Emergency Preparedness (PHEP) Cooperative Agreement	Special		
BhavrlHlthAd	00120408	00122751	Program Specialist IV	FDA Tobacco Proj Coord serves as primary contact w/ FDA on all grant-related issues. Develops and monitors subcontract w/ UH for field enforcement of the US FDA regulations prohibiting tobaccos sales to minors carrying out inspection of retail outlets.	5/4/2012	9/10/2018	12		FDA-11-TOBACCO	Special		
BhavrlHlthAd	00120403	00122752	Program Specialist IV	Serves as primary contact w/FDA on all contract related issues. Develops and monitors subcontract w/UH for field enforcement of US FDA regulations prohibiting tobacco sales to minors	8/14/2014	9/10/2018	12		FDA-11-TOBACCO	Special		

Department: **Department of Health**

Department: Department of Health								Subsection 17	Subsection 12		Subsection 3	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Auth	Proj Title	Type of Project	Name of Consent Decree	End date of Consent Decree
HlthResAdm	00110309	00122656	Research Statistician IV	To oversee programmatic enhancement of communicable disease surveillance data management capacity to ensure the successful detection of suspected bioterroristic events.	10/15/1999	5/7/2018	12		Public Health Emergency Preparedness (PHEP) Cooperative Agreement	Special		
EnvrnlthAdm	00112905	00121587	Public Hlth Micro Lab Mgr	Plan, organize, manage, evaluate and direct a statewide public health laboratory preparedness and response program	8/2/2002	6/13/2018	12		Public Health Emergency Preparedness (PHEP) Cooperative Agreement	Special		
EnvrnlthAdm	00112907	00121593	Information Technology Band B	To ensure effective communications within the Laboratory Response Network (LRN), Food Emergency Response Network (FERN), National Animal Health Laboratory Network (NAHLN) to ensure rapid and secure system for exchanging and communicating data	7/22/2002	6/30/2018	12		Public Health Emergency Preparedness (PHEP) Cooperative Agreement	Special		
DepDirOfHlth	00112995	00122067	Information Technology Band B	Responsible for electronic data processing systems analysis, systems design, systems development, systems implementation, and systems maintenance for all computer platforms	7/26/2002	6/30/2018	12		Public Health Emergency Preparedness (PHEP) Cooperative Agreement	Special		
DepDirOfHlth	00112996	00122068	Information Technology Band A	Provides information technology support and performs other related duties as required which are assigned by a higher level DPSA	7/26/2002	6/30/2018	12		Public Health Emergency Preparedness (PHEP) Cooperative Agreement	Special		
DepDirOfHlth	00116540	00122069	Information Technology Band C	Responsible for directing and coordinating specific technology strategic planning, systems analysis systems design, systems development, systems implementation, and systems maintenance of statewide bioterrorism response program and related computer applications	10/16/2003	6/30/2018	12		Public Health Emergency Preparedness (PHEP) Cooperative Agreement	Special		

CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
NOVEMBER 1, 2017 - OCTOBER 31, 2018

Department: **Department of Land and Natural Resources**

Department: Department of Land and Natural Resources								Subsection 17	Subsection 12		Subsection 3	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Auth	Proj Title	Type of Project	Name of Consent Decree	End date of Consent Decree
Ofc/Chairpsn	00113267	00113267	Aquatic Biologist IV	The purpose of this position is to serve as the Deputy to the Sanctuary Co-Manager, coordinating program operations to achieve the highest possible levels of staff safety, administrative efficiency, technical soundness, and legal compliance. Technical responsibilities include: administering State research permits, managing program vessels and equipment, managing program facilities, supporting education and outreach, managing marine wildlife incident response, overseeing program safety, and serving as Acting Sanctuary Co-Manager. Administrative responsibilities include: administering procurement documents, administering travel documents, tracking program expenditures, and serving as acting Sanctuary Co-Manager. Performs miscellaneous duties as assigned.	12/18/2002	8/16/2018	12		Hawaiian islands Humpback Whale National Marine Sanctuary	Special		
DOBOR	00121927	00121927	Property Manager VI	Planning and Development Mgr will manage the Planning and Coordination Office, overseeing the real property planning, development, and management of the DOBOR's public lands, water resources, and other natural resources for the purposes of generating and enhancing revenue for the boating special fund.	1/29/2016	3/19/2018	17	Act 134, SLH 2013 as amended by Act 122, SLH 2014; Supporting Legal Authority - Act 96, SLH 2015 (exemption to create and fill without regard for Chapter 76)				

CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
NOVEMBER 1, 2017 - OCTOBER 31, 2018

Department: **Department of Public Safety**

Department: Department of Public Safety								Subsection 17	Subsection 12		Subsection 3	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Auth	Proj Title	Type of Project	Name of Consent Decree	End date of Consent Decree
HealthCareDv	00118510	00118510	Human Svcs Prof VI	Analyze, evaluate and recommend financing levels of various programs in the Health Care Div	6/28/2007	03/23/2018	3				OCCC Mental Health	*

* Per the Mental Health Branch Administrator, a settlement agreement between the Department and the DOJ is still being worked on.

**Summary of Converted Positions [Exempt to Civil Service]
November 1, 2017 - October 31, 2018**

	AGR	AGS	ATG	BED	BUF	CCA	DEF	GOV	HHL	HMS	HRD	HTH	LIB	LBR	LNR	LTG	PSD	TAX	TRN	UOH	TOTALS
Positions - Subsection (3)*																	3				3
Replaced with Civil Service																	1				1
Remain Exempt**	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	2

Positions - Subsection (12)*	4	2	4	12	1		113			47		237		3	2		3		22		450
Replaced with Civil Service			2				17			1		21			1						42
Remain Exempt**	4	2	2	12	1	0	96	0	0	46	0	216	0	3	1	0	3	0	22	0	408

Positions - Subsection (17)*	23	173	12	148	188	221	7	1	106	59		133	2	52	89	1	79	1	4		1299
Replaced with Civil Service		1			8										1						10
Remain Exempt**	23	172	12	148	180	221	7	1	106	59	0	133	2		88	1	79	1	4	0	1237

Total Converted Positions	0	1	2	0	8	0	17	0	0	1	0	21	0	0	2	0	1	0	0	0	53
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Notes:

*HRMS data as of 11/1/18

**Does not include abolished or new positions

Effective 7/1/2005, DOE (except LIB (public libraries)) is not included in the report pursuant to Act 51, SLH 2004.

Aloha Stadium event positions are not included in count for AGS subsection 17.

Summary of Exempt Positions by HRS 76-16(b) Subsections and Department

Subsection	AGR	AGS	ATG	BED	BUF	CCA	DEF	GOV	HHL	HMS	HRD	HTH	LBR	LIB	LNR	LTG	PSD	TAX	TRN	UOH	Total
1							15														15
3						3						5					3		1		12
5		3						74								13					90
6								1								1					2
7	1	3	1	1	1	2	1		1	1	1	3	7		1		6	1	1		32
9	2	2	2	2	2	2	2		2	2	2	5	2		3		4	2	6	18	60
10			236																		236
11														2							2
12	4	2	4	9	1		113			46		231	3		2		3		21		439
13							1						270								271
14															1						1
15												5							15	197	217
16	1	1		1	1	1	1		1	1	1	4	1	1	1		1	1	4		21
17	23	177	14	148	188	221	7	1	108	60		129	52	2	89	1	85	24	9		1338
18										57											57
19																				1	1
21										40											40
22																				23	23
23																			5	1	6
24																	1				1
26							112														112
27				29																	29
Total	31	188	257	190	193	229	252	76	112	207	4	382	335	5	97	15	102	28	62	240	3005

Note:
 HRMS data as of 11/1/18
 The following positions are not included in the counts:
 957 Aloha Stadium event positions
 810 Student Helper & Student Intern positions
 2191 Work Experience positions

Exempt positions identified for Replacement with Civil Service Positions but Employees Elected to Remain Exempt
 November 1, 2017 - October 31, 2018

					Subsection 12
Division	Exempt Pos. No.	Exempt Title	Purpose	Established Date	Proj Title
BhavriHlthAd	00117826	AMHD Courts Clinical Psychologist	To provide direct services and case consultation to the courts and programs of the Judiciary and to other related agencies and programs in the State.	2/6/2006	Behavioral Health Initiative