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Issued for the Executive Branch Civil Service by the State Department of Human Resources Development Effective August 11, 2003 Updated September 7, 2017

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The State of Hawai`i Human Resources System Policies & Procedures Manual is promulgated by the Department of Human Resources Development, as authorized by the Hawai`i Revised Statutes. Policies and Procedures may be revised from time to time. A revised policy or procedure shall supersede any previous policy or procedure on the same subject matter. Individual departments may issue internal policies and procedures, to the extent they do not supersede or negate those issued by the Department of Human Resources Development.

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