

**Report to the Twenty-Fourth State Legislature
2008 Regular Session**

**On
Number of Exempt Positions Converted to Civil Service Positions
During the Previous Twelve Months**

**As Required by
Act 300, Session Laws of Hawaii 2006**

Submitted by the Department of Human Resources Development, December 14, 2007.

SUMMARY OF REPORT

Act 300, Session Laws of Hawaii (SLH) 2006, directs the Department of Human Resources Development (DHRD) to submit reports on exempt positions to the Legislature prior to each regular session. In addition, the Act:

1. Amended a number of statutory provisions that required that positions be exempt from civil service to allow discretion as to whether the positions should be civil service or exempt from civil service.
2. Directs the Department of Human Resources Development (DHRD) and the Hawaii Government Employees Association (HGEA) to "work collaboratively to establish a logical, workable, and fair process for converting positions in various departments, which are currently exempt from chapter 76, Hawaii Revised Statutes, to civil service positions."
3. Grants rights to exempt employees who occupied the affected exempt positions for at least one year.

Inasmuch as the Act establishes an ongoing annual reporting requirement and in order to provide the Legislature with the most current data available, the period covered by each report will be from November 1 to October 31 of the applicable year. This report complies with the reporting requirements and provides a status report on the efforts to implement Act 300 for the period November 1, 2006 through October 31, 2007.

Collaborative efforts between DHRD and HGEA have continued and 18 exempt positions covered by Act 300 have been replaced with civil service positions. In addition, 48 exempt positions not covered by Act 300 have been replaced with civil service positions. The negotiation of new supplemental agreements regarding the compensation of exempt employees appointed to replacement civil service positions has provided the impetus for the conversion of the exempt positions during the reporting period.

PART I INTRODUCTION

Act 300 allows covered exempt positions to be civil service or exempt from civil service and directs DHRD and HGEA to work collaboratively to establish a logical, workable, and fair process for converting exempt positions to civil service positions.

Act 300 also grants the following rights to employees who have occupied an exempt position covered by the Act for at least one year at the time that it is to be replaced by a civil service position:

1. The employee shall have a one-time election to remain exempt from civil service, provided that when the employee vacates the position, the position shall be converted to civil service.
2. If the employee elects to become civil service, the employee shall be appointed to the position, provided that the employee meets the minimum qualification requirements of the civil service class and any other applicable public employment requirements.
3. If the employee is appointed to the civil service position, the employee's compensation shall be determined according to the applicable collective bargaining agreement or supplemental agreement covering exempt employees without loss of seniority, prior service credit, accrued vacation, accrued sick leave, or other employee benefits.

The 2006 report to the Legislature indicated that new compensation adjustment provisions would need to be negotiated to avoid substantial pay cuts for some of the potentially affected employees if they elected to be appointed to replacement civil service positions. New supplemental agreements were negotiated for the period July 1, 2006 through June 30, 2007, and the language of the supplemental agreements was further refined in the supplemental agreements covering the period July 1, 2007 through June 30, 2009.

The 2006 report also indicated that new civil service classes would have to be established, and that this would delay replacement of exempt positions with civil service positions. The alternative of using generic civil service classes until permanent classes could be established that was mentioned in the report has resulted in the establishment of additional generic professional classes.

Act 300 obligates DHRD to submit reports to the Legislature prior to each regular session which are to include, but are not limited to the following:

1. The number of exempt positions that were converted to civil service during the previous twelve months.
2. The number of exempt positions remaining in each State department after the conversions.

For the exempt positions that are converted to civil service, the report must also indicate:

1. When the position was established.
2. The purpose of the position.
3. The rationale for the conversion.

This report provides the required information and also covers the progress made in implementing the provisions of the Act during the reporting period.

PART II

EXEMPT POSITIONS TO BE REPLACED WITH A CIVIL SERVICE POSITION

Section 18 of Act 300 directs DHRD and HGEA to “work collaboratively to establish a logical, workable, and fair process for converting positions in various departments, which are currently exempt from chapter 76, Hawaii Revised Statutes, to civil service positions.” Logically, the process must include determining which exempt positions are to be replaced with civil service positions. The Act directs DHRD and HGEA to consider:

1. Whether the specific statutory provisions requiring or allowing covered positions to be exempt are still needed;
2. Whether the position has a confidential relationship with an elected official, department head, or policy-making level staff;
3. Whether the position directs programs defined by statute or by departmental board or commission policy or possesses significant authority to bind the agency to a course of action; and
4. Whether the position involves substantial responsibility for formulating basic departmental or Executive policy or involves directing and controlling program operations of a department or division of a department.

The Act allows DHRD and HGEA to consider other factors or criteria, and some have been discussed, but no agreements have been reached.

PART III

COMPENSATION OF EXEMPT EMPLOYEES WHO ELECT TO BECOME CIVIL SERVICE EMPLOYEES

The Act states: "If the employee is appointed to the civil service position, the employee's compensation shall be determined according to the applicable collective bargaining agreement or supplemental agreement." Existing collective bargaining agreements require exempt employees appointed to civil service positions to be compensated at the entry rate. Supplemental agreements in effect through June 30, 2006, contained more generous provisions which allowed exempt employees appointed to replacement civil service positions to be compensated at a rate comparable to what the employee would be earning if the employee had initially been employed on a civil service basis. Even under those provisions, some potentially affected employees would have to take significant pay cuts if they elect to be appointed to replacement civil service positions. The employees could elect to remain exempt in order to avoid the pay cuts, but they would not receive the benefits and protection of civil service employment.

New supplemental agreements were negotiated for the period July 1, 2006 through June 30, 2007. The provisions in the new agreements were modified to encourage Act 300 employees to elect to be appointed to replacement civil service positions. Exempt employees hired prior to April 16, 2007¹ who are compensated within the salary range applicable to the replacement civil service position are allowed to retain their existing pay² and those who are compensated above the maximum of the salary range have the option of retaining their existing pay for two years³ or be compensated at the maximum rate of the salary range. Supplemental agreements utilizing the same concepts have been negotiated for the period July 1, 2007 through June 30, 2009.

The supplemental agreement provisions are also applicable to incumbents of other exempt positions (e.g., consent decree and project positions) that are replaced with civil service positions. However, they must compete for appointment to replacement civil service positions.

PART IV

POSITION CLASSIFICATION

In many instances, exempt positions that may be identified for replacement with civil service positions can be allocated to existing civil service classes. However, in some cases, new civil service classes will have to be established in order to replace exempt

¹ The compensation of exempt employees hired on April 16, 2007 and thereafter who are appointed to replacement civil service positions will be determined on the basis of a schedule in the supplemental agreement.

² If the employee's compensation is not on a step rate, the employee is compensated at the next lower step in the salary range.

³ After two years, the employee's compensation is adjusted on the basis of a schedule in the supplemental agreement.

positions with civil service positions. The establishment of civil service classes is time-consuming and could result in substantial delays in replacing some exempt positions with civil service positions. Generic professional trainee classes already existed, and DHRD has established additional generic classes to cover higher level professional positions to minimize delays. However, the generic classes were not used during this reporting period since all replacement civil service positions were established using existing classes.


It is believed and also reflected in the report that the vast majority of clerical or paraprofessional exempt positions that may be identified for replacement with civil service positions can be allocated to existing classes of work. In addition, there is no established pricing pattern for clerical and paraprofessional classes. Therefore, there has been no attempt to establish any generic clerical or paraprofessional classes.

PART V
**ANNUAL REPORT ON THE NUMBER OF EXEMPT POSITIONS AND THE NUMBER
OF EXEMPT POSITIONS REPLACED WITH CIVIL SERVICE POSITIONS**

Pursuant to Act 300, DHRD is obligated to submit to the Legislature prior to each regular legislative session, a report regarding exempt positions that have been replaced with civil service positions within the previous twelve months, and the remaining number of exempt positions in each department. Attachment 1 provides the required information, by department, regarding exempt positions that were replaced with civil service positions within the period November 1, 2006 to October 31, 2007. All of the positions were exempted under the provisions of Section 76-16 (b) (3) - consent decree, (12) - project, (15) - intermittent, or (17) - other law, HRS. Attachment 2 provides a summary of the exempt positions that were replaced with civil service positions. Attachment 3 provides the number of exempt positions remaining within each department, as of November 1, 2007, broken down by the statutory basis for exemption.

DATED: Honolulu, Hawaii, December 14, 2007.

Respectfully submitted,


for Marie C. Laderta, Director
Department of Human Resources
Development

Attachments

Attachment 1 - ATG

CONVERTED POSITIONS **[Exempt to Civil Service (CS)]** **November 1, 2006 - October 31, 2007**

Department: Attorney General							Subsection 17	Subsection 12	Subsection 3
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Consent Decree
Hawaii Criminal Justice Data Center	107705	118392	Cr Id Tech III	Fingerprint identification	1/19/99	3/27/07		Redesign of Offender Based Transaction Statistics/Computerized Criminal History (OBTS/CCH) [(renamed Criminal Justice Information System - Hawaii (CJIS-HI)) System	
Hawaii Criminal Justice Data Center	107706	118393	Cr ID Tech III	Fingerprint identification	1/19/99	3/27/07		Redesign of Offender Based Transaction Statistics/Computerized Criminal History (OBTS/CCH) [(renamed Criminal Justice Information System - Hawaii (CJIS-HI)) System	

Attachment 1 - CCA

CONVERTED POSITIONS **[Exempt to Civil Service (CS)]** **November 1, 2006 - October 31, 2007**

Department: Commerce and Consumer Affairs							Subsection 17	Subsection 12	Subsection 3
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Consent Decree
DivFinanInst	00110510	00118396	Clerk Typist II	To provide typing, filing, posting, office reception, and reproduction-duplication services to the staff in Division of Financial Institutions.	1/12/00	3/20/07	ACT 253/2000		
RegIndustCmp	00101873	00118479	Investigator IV	Regulated Industry (RI) Investigator IV: Performs investigative activities germane to the prevention and detection of violations related to the violation of rules, laws, and regulations under DCCA jurisdiction. Gathers information, writes reports, performs undercover and surveillance duties; participates and issues citations.	2/16/88	6/29/07	ACT 300, SLH 2006		
RegIndustCmp	00103177	00118462	Investigator IV	RI Investigator IV: Performs investigative activities germane to the prevention and detection of violations related to the violation of rules, laws, and regulations under DCCA jurisdiction. Gathers information, writes reports, performs undercover and surveillance duties; participates and issues citations.	11/6/92	6/29/07	ACT 300, SLH 2006		

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Department: Commerce and Consumer Affairs							Subsection 17	Subsection 12	Subsection 3
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Consent Decree
RegIndustCmp	00102727	00118499	Investigator IV	RI Intake Investigator IV: Provides supervision to section staff which intakes and processes complaints on a statewide basis by responding to inquiries and assisting the public in regulatory matters by providing basic information and investigation services for the prevention, detection, and enforcement of violations of regulatory laws, rules, regulaions and polices.	6/25/93	6/29/07	ACT 300, SLH 2006		
RegIndustCmp	00106199	00118478	Investigator II	RI Intake Investigator II: Observes and assists supervisor in the conduct of preliminary investigation of registered complaint. Performs investigative assignments of limited scope and complexity; under guidance & training of supervisor in serving as liaison with the public; observes and assists the supervisor in mediating disputes to resolution for cases falling outside the jurisdiction.	5/24/92	6/29/07	ACT 300, SLH 2006		

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Department: Commerce and Consumer Affairs							Subsection 17	Subsection 12	Subsection 3
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Consent Decree
RegIndustCmp	00102721	00118464	Investigator IV	RI Investigator IV: Performs investigative activities germane to the prevention and detection of violations related to the violation of rules, laws, and regulations under DCCA jurisdiction. Gathers information, writes reports, performs undercover and surveillance duties; participates and issues citations.	1/26/93	6/29/07	ACT 300, SLH 2006		
RegIndustCmp	00102518	00118463	Investigator II	RI Intake Investigator II: Observes and assists supervisor in the conduct of preliminary investigations of registered complaint; performs investigative assignments of limited scope and complexity; under guidance and training of supervisor serving as liaison with the public; observes and assists the supervisor in mediating disputes to resolution for cases falling outside the jurisdiction.	5/24/92	6/29/07	ACT 300, SLH 2006		
RegIndustCmp	00106286	00118476	Investigator III	RI Intake Investigator III: Receives, screens and processes complaints filed under the jurisdiction of over 40 boards and commissions, programs and divisions of the department. Provides basic information for the prevention and detection of violations of regulatory laws, rules, and regulations.	6/24/93	6/29/07	ACT 300, SLH 2006		

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Department: Commerce and Consumer Affairs							Subsection 17	Subsection 12	Subsection 3
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Consent Decree
RegIndustCmp	00102154	00118459	Investigator V	RI Intake Investigator V: Responsible for the overall supervision and general administration of the Consumer Resource Center investigators and clerical staff in providing complete intake and processing of consumer complaints on a statewide basis.	10/1/89	6/29/07	ACT 300, SLH 2006		
RegIndustCmp	00101317	00118461	Investigator IV	RI Investigator IV: Performs investigative activities germane to the prevention and detection of violations related to the violation of rules, laws, and regulations under DCCA jurisdiction. Gathers information, writes reports, performs undercover and surveillance duties; participates and issues citations.	8/12/82	6/29/07	ACT 300, SLH 2006		
RegIndustCmp	00102519	00118430	Investigator II	RI Intake Investigator II: Performs as an advanced trainee; under immediate supervision of RI Intake Investigator IV, Section B; primarily receives, screens and processes complaints filed under the jurisdiction of 40 boards, commissions, programs and divisions of the department; receives inquiries and assists the public in regulatory matters providing basic information for the prevention and detection of violations of regulatory laws rules and regulations.	5/24/92	6/29/07	ACT 300, SLH 2006		

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Department: Commerce and Consumer Affairs							Subsection 17	Subsection 12	Subsection 3
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Consent Decree
RegIndustCmp	00103185	00118502	Investigator IV	RI Investigator IV: Performs investigative activities germane to the prevention and detection of violations related to the violation of rules, laws, and regulations under DCCA jurisdiction. Gathers information, writes reports, performs undercover and surveillance duties; participates and issues citations.	1/1/93	6/29/07	ACT 300, SLH 2006		
RegIndustCmp	00102728	00118460	Investigator IV	RI Intake Investigator IV: Provides supervision to section staff which intakes and processes complaints on a statewide basis by responding to inquiries and assisting the public in regulatory matters by providing basic information and investigation services for the prevention, detection, and enforcement of violations of regulatory laws, rules, regulations and policies.	6/25/93	7/1/07	ACT 300, SLH 2006		
RegIndustCmp	00101298	00118552	Legal Clerk	RI Legal Clerk: Provides legal clerical support to the attorneys and office.	8/12/82	7/23/07	ACT 300, SLH 2006		
RegIndustCmp	00101302	00118555	Secretary I	Clerical Supervisor III: Serves as secretarial support and personal assistant to the Investigations Manager and Investigator VI; supervises clerical support unit.	8/10/82	7/23/07	ACT 300, SLH 2006		

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Department: Commerce and Consumer Affairs							Subsection 17	Subsection 12	Subsection 3
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Consent Decree
RegIndustCmp	00101301	00118554	Clerk Typist II	RI Clerk Typist II: Provides clerical support to the Oahu Investigation Staff and maintains Regulated Industries Complaints Office (RICO) office files.	8/10/82	7/23/07	ACT 300, SLH 2006		
RegIndustCmp	00102726	00118553	Clerk Typist II	RI Clerk Typist II: Maintains case file records for Consumer Resource Center, performs typing administrative and logistical support to the investigation staff, assists the public in complaint filing process and provides appropriate referrals and information.	5/21/93	7/23/07	ACT 300, SLH 2006		
RegIndustCmp	00105921	00118627	Clerk Typist II	Licensing and Business Information Center IV: Answers phone inquiries, supervises three Clerk III positions.	2/22/88	8/28/07	ACT 300, SLH 2006		

CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
NOVEMBER 1, 2006 - OCTOBER 31, 2007

Department: Defense							Subsection 17	Subsection 15	Subsection 12	Subsection 3
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Justification	Project Title	Name of Consent Decree
Civil Defense	00100137	00118684	Janitor II	Janitorial and groundskeeping at the Birkhimer Emergency Operating Center in Diamond Head Crater and Building 90 - Radio Repair and Radiological Maintenance Shop on Diamond Head Road.	8/1/61	9/12/07		Intermittent exempt position replaced with authorized civil service position.		
Engineering	00118723	00117484	Account Clerk III	Provides accounting support services for Master Cooperate Agreements.	9/20/07	9/20/07			Master Cooperative Agreements Computerized Automotion Program	

Attachment 1 - HTH

CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
November 1, 2006 - October 31, 2007

Department: Health							Subsection 17	Subsection 12	Subsection 3
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Consent Decree
HlthResAdm	00111349	00117964	Children & Yuth Prgm Spclt IV	Responsible for the implementation of Part C of the individuals with Disabilities Education Act Public Law 105-17, and HRS 321, 351-353, and 362-363, and the Hawaii State Plan for early intervention services.	8/24/00	1/22/07			Felix
HlthResAdm	00112255	00118372	Clerk Typist III	Responsible for day-to-day Pregnancy Risk Assessment Monitoring (PRAMS) operational activities in collaboration with PRAMS project coordinator and the centers for disease control.	7/26/01	5/29/07		Pregnancy Risk Assessment Monitoring System	
BhavrlHlthAd	00106426	00118428	Clerk IV	To serve as the central communications point for all inquiries, complaints and requests for direct assistance on a one-to-one basis relating to the procurement of mental health, education and other related services for children and adolescents.	7/17/95	7/12/07			Felix

Attachment 1 - HTH

Department: Health							Subsection 17	Subsection 12	Subsection 3
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Consent Decree
DepDirOfHlth	00117149	00118413	Planner III	Provide guidance and consultation in the design, development and implementation of the new EDR system at the project level.	10/27/04	5/25/07		Electronic Death Registration	

Attachment 1 - HMS

CONVERTED POSITIONS **[Exempt to Civil Service (CS)]** **November 1, 2006 - October 31, 2007**

Department: Human Services							Subsection 17	Subsection 12	Subsection 3
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Consent Decree
SocSvcsDiv	00116983	00118530	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	7/20/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00116986	00118533	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	7/24/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00116990	00118542	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	7/24/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00116989	00118541	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	7/24/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00116984	00118531	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	7/25/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00116985	00118532	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	7/25/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00117001	00118566	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	8/13/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00116997	00118563	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	8/13/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00117003	00118568	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	8/13/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00116998	00118564	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	8/13/07		Fed Child & Fam Svc Review-PIP	

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Department: Human Services							Subsection 17	Subsection 12	Subsection 3
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Consent Decree
SocSvcsDiv	00116991	00118585	Social Service Aid III	Perform duties in support of professional social service functions	8/3/04	8/13/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00116992	00118616	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	8/13/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00117005	00118570	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	8/13/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00116994	00118597	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	8/13/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00117004	00118569	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	8/13/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00117002	00118567	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	8/13/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00116999	00118565	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	8/13/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00116993	00118560	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	8/13/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00116995	00118561	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	8/13/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00116996	00118562	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	8/13/07		Fed Child & Fam Svc Review-PIP	

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Department: Human Services							Subsection 17	Subsection 12	Subsection 3
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Consent Decree
SocSvcsDiv	00117418	00118584	Child/Adult Protetv Svcs Spclt	Provide initial safety and risk assessments to reports of child abuse/neglect , intake and eligibility services for victims of intra-familial child abuse, and to determine the urgency of the department's response.	7/13/05	9/6/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00117009	00118574	Child/Adult Protetv Svcs Spclt	To provide a variety of intensive child welfare services with the goal of strengthening the family so the child(ren) can remain at home or to expedite reunification.	7/29/04	9/10/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00116988	00118535	Child/Adult Protetv Svcs Spclt	To provide a variety of intensive child welfare services with the goal of strengthening the family so the child(ren) can remain at home or to expedite reunification.	7/29/04	9/10/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00117023	00118539	Child/Adult Protetv Svcs Spclt	To provide a variety of intensive child welfare services with the goal of strengthening the family so the child(ren) can remain at home or to expedite reunification.	8/3/04	9/10/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00117011	00118576	Child/Adult Protetv Svcs Spclt	To provide a variety of intensive child welfare services with the goal of strengthening the family so the child(ren) can remain at home or to expedite reunification.	7/29/04	9/11/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00117010	00118575	Child/Adult Protetv Svcs Spclt	To provide a variety of intensive child welfare services with the goal of strengthening the family so the child(ren) can remain at home or to expedite reunification.	7/29/04	9/11/07		Fed Child & Fam Svc Review-PIP	

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Department: Human Services							Subsection 17	Subsection 12	Subsection 3
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Consent Decree
SocSvcsDiv	00117014	00118588	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	9/21/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00117417	00118583	Secretary I	Provide secretarial services to the unit supervisor as a primary work assignment along with providing clerical support for the staff.	7/13/05	10/5/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00117008	00118573	Social Service Aid III	Perform duties in support of the crisis worker by providing a variety of intensive child welfare services with the goal of strengthening the family so the child(ren) can remain in their own home or to expedite reunification.	7/29/04	10/9/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00117006	00118571	Social Service Aid III	Perform duties in support of the crisis worker by providing a variety of intensive child welfare services with the goal of strengthening the family so the child(ren) can remain in their own home or to expedite reunification.	7/29/04	10/9/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00117007	00118572	Social Service Aid III	Perform duties in support of the crisis worker by providing a variety of intensive child welfare services with the goal of strengthening the family so the child(ren) can remain in their own home or to expedite reunification.	7/29/04	10/9/07		Fed Child & Fam Svc Review-PIP	

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Department: Human Services							Subsection 17	Subsection 12	Subsection 3
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Consent Decree
SocSvcsDiv	00116987	00118534	Social Service Aid III	Perform duties in support of the crisis worker by providing a variety of intensive child welfare services with the goal of strengthening the family so the child(ren) can remain in their own home or to expedite reunification.	7/29/04	10/9/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00117022	00118538	Social Service Aid III	Perform duties in support of the crisis worker by providing a variety of intensive child welfare services with the goal of strengthening the family so the child(ren) can remain in their own home or to expedite reunification.	8/3/04	10/9/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00117020	00118591	Social Service Aid III	Perform duties in support of the crisis worker by providing a variety of intensive child welfare services with the goal of strengthening the family so the child(ren) can remain in their own home or to expedite reunification.	8/3/04	10/11/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00117012	00118586	Social Service Aid III	Perform duties in support of professional social service functions.	8/3/04	10/19/07		Fed Child & Fam Svc Review-PIP	
Benefit, Employment & Support Services Div	00112352	00118251	Secretary I	Provide secretarial services to the Project Director.	9/13/01	11/29/06		Head Start Collaboration Project	

Attachment 1 - HMS

Department: Human Services							Subsection 17	Subsection 12	Subsection 3
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Consent Decree
SocSvcsDiv	00117015	00118589	Social Service Aid III	Perform duties in support of the crisis worker by providing a variety of intensive child welfare services with the goal of strengthening the family so the child(ren) can remain in their own home or to expedite reunification.	7/29/04	10/11/07		Fed Child & Fam Svc Review-PIP	
SocSvcsDiv	00117016	00118590	Child/Adult Protetv Svcs Spclt	To provide a variety of intensive child welfare services with the goal of strengthening the family so the child(ren) can remain at home or to expedite reunification.	7/29/04	10/30/07		Fed Child & Fam Svc Review-PIP	

Attachment 1 - PSD

CONVERTED POSITIONS **[Exempt to Civil Service (CS)]** **November 1, 2006 - October 31, 2007**

Department: Public Safety							Subsection 17	Subsection 12	Subsection 3
Divison	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Consent Decree
Health Care	118071	118436	Social Worker IV	To provide case management services to patients with severe and persistent mental disorders.	7/25/06	5/30/07		OCCC Mental Health Clinical Audit Compliance	
Health Care	118073	118435	CorrRecSpcltIII	To assist in planning recreation therapy programs for patients identified by the OCCC Mental Health team as having mental health concerns.	7/25/06	5/30/07		OCCC Mental Health Clinical Audit Compliance	

**Summary of Converted Positions [Exempt to Civil Service]
November 1, 2006 - October 31, 2007**

	AGR	AGS	ATG	BED	BUF	CCA	DEF	GOV	HHL	HMS	HRD	HTH	LBR	LIB	LNR	LTG	PSD	TAX	TRN	UOH	TOTALS
Positions - Subsection (17)*	22	1070	13	148	182	205	14	2	115	67		82	65	3	79	22	64	16	9		2178
Replace with Civil Service						18															18
Remain Exempt**	22	1070	13	148	182	187	14	2	115	67	0	82	65	3	79	22	64	16	9	0	2160

Positions - Subsection (15)*							1					10							15	240	266
Replace with Civil Service							1														1
Remain Exempt**	0	0	0	0	0	0	0	0	0	0	0	10	0	0	0	0	0	0	15	240	265

Positions - Subsection (12)*	1	8	9	27	8	1	62			111	1	140	1		5		20	4	3		401
Replace with Civil Service			2				1			38		2					2				45
Remain Exempt**	1	8	7	27	8	1	61	0	0	73	1	138	1	0	5	0	18	4	3	0	356

Positions - Subsection (3)*										12		363					5				380
Replace with Civil Service												2									2
Remain Exempt**	0	0	0	0	0	0	0	0	0	12	0	361	0	0	0	0	5	0	0	0	378

Total Converted Positions	0	0	2	0	0	18	2	0	0	38	0	4	0	0	0	0	2	0	0	0	66
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Notes:

*HRMS data as of 11/01/06.

Effective 7/01/05, DOE (except LIB (public libraries) not included in the report pursuant to Act 51, SLH 2004.

Aloha Stadium event positions are included in count for AGS subsection 17.

**Does not include abolished or new positions

Attachment 3

Summary of exempt Positions by Subsections and Departments

Subsection	AGR	AGS	ATG	BED	BUF	CCA	DEF	GOV	HHL	HMS	HRD	HTH	LBR	LIB	LNR	LTG	PSD	TAX	TRN	UOH	Total
1							14														14
3												356					5				361
5								68					2			15					85
6								1								1					2
7	1	2	1	1	1	1	1		1	1	1	2	7		1		4	1	1		27
9	2	2	1	2	2	2	2		2	2	2	5	2	1	3		4	2	4	19	59
10			214																		214
12	1	8	8	28	7	1	53			108	1	138	1		5		20	4	4		387
13		27	35	52	56	35	6		64	1	19	13	1701	210	65	5	1		315		2605
14															1						1
15							1					10							15	239	265
16	1	1		1	1	1	1		1	1	1	5	1	1	1			1	4		22
17	22	1070	13	148	183	204	32	2	115	67		83	62	3	78	22	64	16	9		2193
18										61											61
19																				1	1
21										40											40
22																				15	15
23												1							2	3	6
25																	1				1
27							59														59
Total	27	1110	272	232	250	244	172	71	183	281	24	613	1776	215	154	43	99	24	354	277	6421

Note:

HRMS data as of 11/01/07

Aloha Stadium event positions are included in count for AGS subsection 17.

Student Helper & Student Intern positions are included in department counts for subsection 13.

Work Experience positions are included in count for LBR subsection 13