State of Hawaii Executive Branch Workforce Profile



Linda Lingle Governor State of Hawaii

> Marie C. Laderta Director

Department of Human Resources Development

May 2006

DIRECTOR'S MESSAGE



Aloha,

The Department of Human Resources Development (DHRD) is pleased to present this profile of the State of Hawaii's Executive Branch workforce, as of June 30, 2005. Although this report is not required by law, we believe the information provided in this project can be used by State program administrators and legislators as an aid in strategic planning and decision-making with regards to program services, staffing, and budgeting.

The first section of the report provides demographic data on the *Executive Branch Workforce*. The data covers both civil service employees hired through recruitment procedures based on merit and employees exempt from such procedures.

The second section of the report provides a breakout of the *Four Separate Personnel Systems* established by law that make up the Executive Branch workforce, namely, the systems administered by the DHRD, the Board of Education, the University of Hawaii Board of Regents, and the Hawaii Health Systems Corporation.

The third section, *Projected Retirements*, provides information on the number of employees who are currently eligible for retirement and projects retirement numbers for the next five years. This information is important because a significant number of the State's experienced employees, many of whom are in leadership or senior staff positions, can or will be eligible to leave the workforce in five years.

Finally, the last section provides an explanation of *Terms, Categories & Counts* used in this report.

We hope that you find the information in this report helpful and that it prompts greater attention towards workforce planning and succession planning, in particular, to help ensure the smooth, uninterrupted delivery of services to the people of Hawaii.

Sincerely,

/S/ Marie C. Laderta

Marie C. Laderta Director

State government is the largest employer in Hawaii and consists of three branches of government: Legislative, Judicial, and Executive. The Executive Branch, which is the focus of this report, had 49,427 civil service and exempt employees as of June 30, 2005.¹ These employees provide a wide spectrum of vital services to the people of Hawaii, ranging from public education and welfare, to health and safety.

Four separate and autonomous personnel systems operate within the Executive Branch, the largest of which is administered by DHRD. In fiscal year 2005, the system administered by DHRD covered 45.8% of the Executive Branch workforce. The other systems administered by:

- The Board of Education covered 34.13%;
- The University of Hawaii Board of Regents covered 13.13%; and
- The Hawaii Health Systems Corporation covered 6.94%.

The largest agency was the Department of Education with 22,000+ civil service and exempt employees, of which 14,000+ were teachers and other certificated staff. The next largest agency was the University of Hawaii with 8,000+ employees, of which 3,400+ were academic staff. The smallest agency was the Department of Human Resources Development with 100+ employees.

69.8% of the workforce resided on Oahu; 14.7% on the Big Island; 9.2% on Maui; 4.8% on Kauai; .8% on Molokai; and .3% on Lanai.

Females comprised 63% of the workforce. The average employee was age 45 with 11 years of service. Notably, 4,543 employees who were members of the retirement system (9.19%) were eligible for retirement as of June 30, 2005, and it is projected that the number will grow to 10,504 employees (21.25%) by June 30, 2010.

The largest ethnic groups were: Japanese (30%), White (23%), and Hawaiian (15.9%). The five largest occupational groups were: Teachers (26.7%); Clerical and Allied (12.8%); Labor, Custodial and Domestic Services (9.3%); Social Services, Public Employment and Allied (8.4%); and UH Faculty (6.9%).

44,390 employees were covered by collective bargaining and represented by the following employee organizations:

- Hawaii Government Employees Association (45.5%);
- Hawaii State Teachers Association (29.1%);
- United Public Workers (17.7%);

¹ Casual hires were not included in this report.

- University of Hawaii Professional Assembly (7.3%); and
- Hawaii Fire Fighters Association (.4%).

Inquiries about the data presented in this report may be directed to Ms. Sherry Shishido at: (808)587-1058, Fax (808)587-1088, or e-mail address <u>sherry.c.shishido@hawaii.gov</u>.

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Executive Branch Workforce

49,427 Employees

as of June 2005

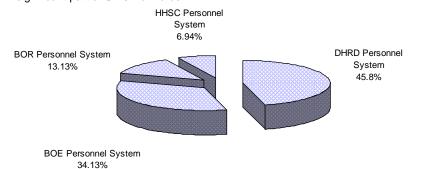
There are four independent personnel systems in the Executive Branch. They are:

- 1. The personnel system administered by the Department of Human Resources Development (DHRD), which includes employees in civil positions and some employees in exempt positions.
- 2. The Department of Education system, administered by the Board of Education (BOE), which includes employees who provide support services in the classrooms (e.g., educational assistants, speech pathologists, etc.), teachers and educational officers.
- 3. The University of Hawaii system, administered by the Board of Regents (BOR), which includes faculty; graduate assistants; lecturers; administrative, professional, and technical; and executive/managerial employees.
- 4. The personnel system administered by the Hawaii Health Systems Corporation (HHSC), which includes employees in civil service and exempt positions.

	1	PERCENT OF
	COUNT OF	
PERSONNEL SYSTEMS		WORKFORCE
Personnel System Administered by the Department of		
Human Resources Development (DHRD)		
	00.000	44 000/
Civil Service Employees	20,600	41.68%
Exempt Employees	2,039	4.13%
Department of Human Resources Development Total:	22,639	45.80%
Board of Education (BOE)		
Teachers & Educational Officers	14,128	28.58%
Support Services Personnel	2,741	5.55%
Board of Education Employees Total:	16,869	34.13%
Board of Regents (BOR)		
Administrative, Professional & Technical Staff	1,724	3.49%
Executive/Managerial	193	0.39%
Faculty	3,435	6.95%
Graduate Assistants*	1,136	2.30%
Lecturers	**	
Board of Regents Employees Total:	6,488	13.13%
Hawaii Health Systems Corporation (HHSC)		
Civil Service Employees	3,228	6.53%
Exempt Employees	203	0.41%
Hawaii Health Systems Corporation Total:	3,431	6.94%
TOTAL WORKFORCE:	49,427	100.00%

*Graduate Assistants are full-time graduate students in degree granting programs working as non-permanent, part-time teaching or research assistants.

**The University of Hawaii (UH) employs approximately 900 lecturers during the academic school year. Lecturers are not normally employed by UH on June 30. However, during the academic school year, lecturers are a significant part of UH's workforce.



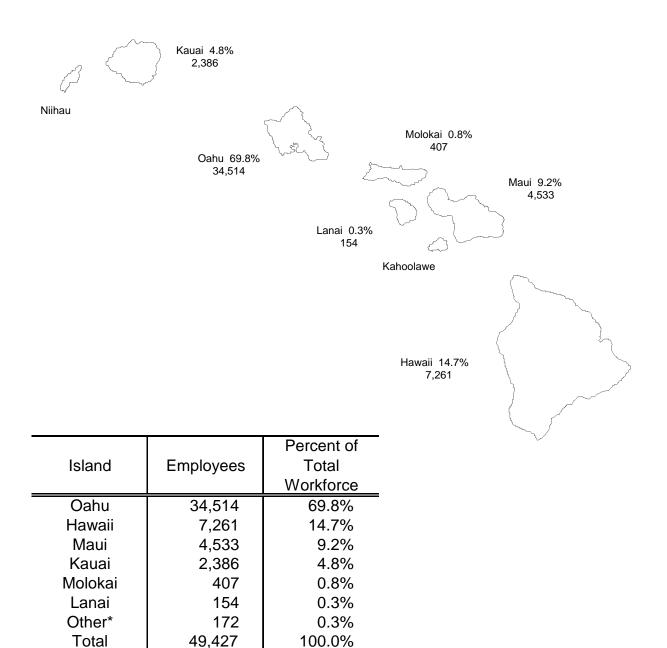
Number of full- and part-time employees in the four (4) personnel systems administered by the Department of Human Resources Development (DHRD), Board of Education (BOE), Board of Regents (BOR), and the Hawaii Health Systems Corporation (HHSC).

PERSONNEL SYSTEMS	TOTAL # OF EMPLOYEES	FULL-TIME	PART-TIME	FTE
Personnel System Administered by the Department of Human Resources Development (DHRD)	22,639	21,091	1,548	21,868.589
Board of Education (BOE)	16,869	15,657	1,212	16,389.190
Board of Regents (BOR)	6,488	4,834	1,654	5,608.607
Hawaii Health Systems Corporation (HHSC)	3,431	3,085	346	3,314.425
TOTAL WORKFORCE:	49,427	44,667	4,760	47,180.811

Part-Time 10%

Full-Time 90%

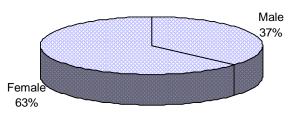
Island distribution of Executive Branch employees. (Based on the postal zip codes of the employee's mailing address.)



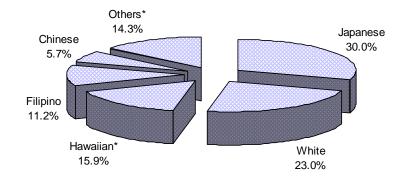
*Employees having out-of-state mailing address are not reported.

EXECUTIVE BRANCH WORKFORCE PROFILE

Executive Branch Workforce	49,427	100%
Male	18,105	37%
Female	31,322	63%



The Average	Age	Years of Service
Employee	45	11
Male	46	11
Female	45	11

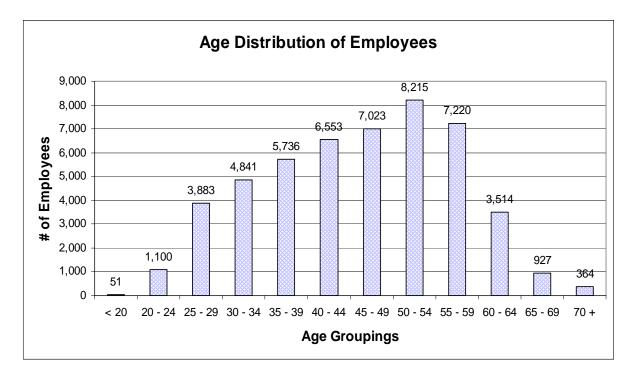


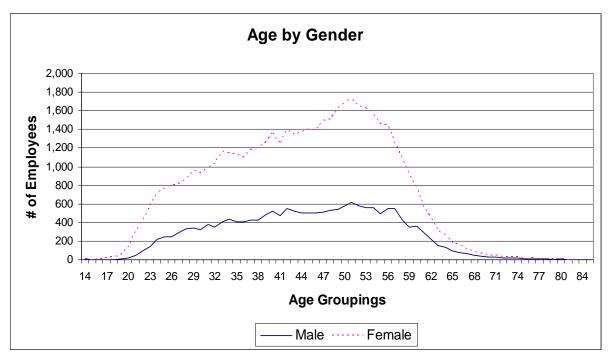
	Employees				Averages	
Ethnicity	Employee Count	Percent of Total Workforce	Male	Female	Age	Service
Japanese	14,804	30.0%	4,901	9,903	47	15
White	11,370	23.0%	4,598	6,772	47	9
Hawaiian*	7,857	15.9%	2,788	5,069	44	10
Filipino	5,551	11.2%	1,931	3,620	45	9
Chinese	2,794	5.7%	1,076	1,718	46	12
Others*	7,051	14.3%	2,811	4,240	42	8
Total Counts/Averages:	49,427	100.0%	18,105	31,322	45	11

Due to unreported data and rounding of percentages, some totals may not add up to the full amounts.

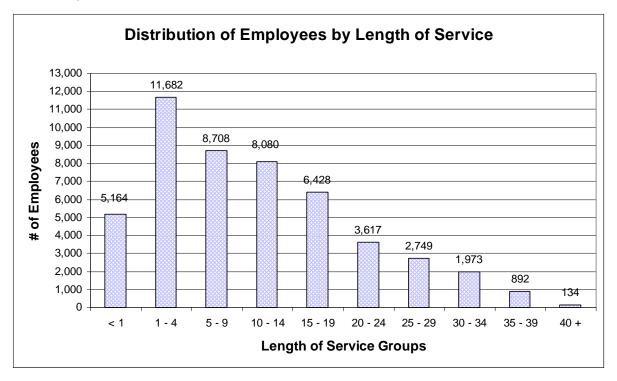
"Hawaiian" include full- and part-Hawaiians. "Others" include Blacks, Koreans, Puerto Ricans, Samoans, and employees of mixed ethnicity or whose ethnicity is unknown or not reported.

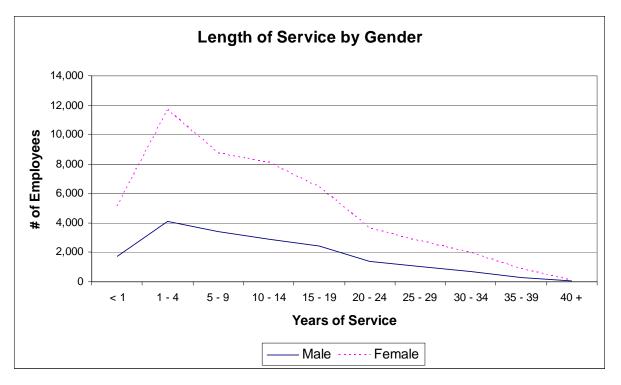
Age distribution of Executive Branch employees. Numbers may not add up to the total workforce due to unreported birthdates.



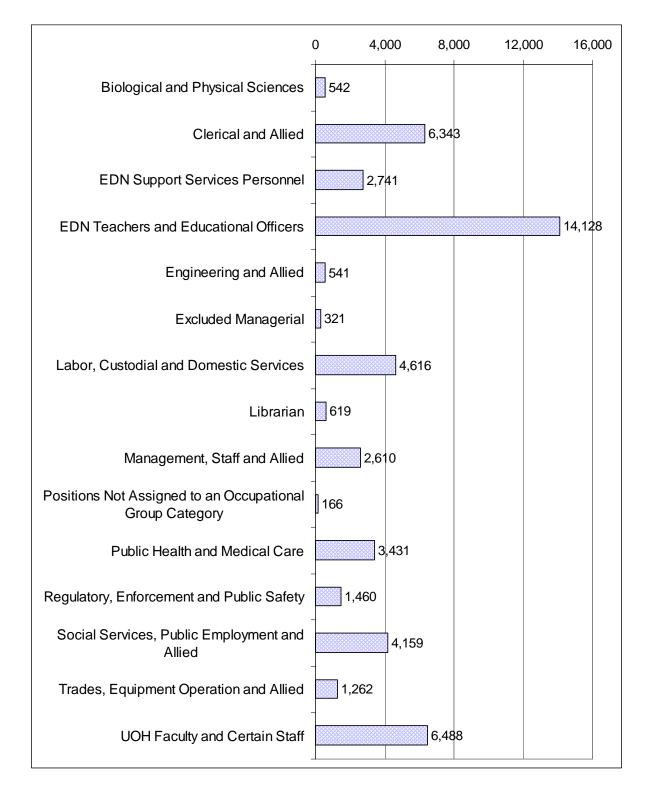


Length of service of Executive Branch employees. Numbers may not add up to the total workforce due to unreported service dates.





EXECUTIVE BRANCH WORKFORCE DISTRIBUTION BY OCCUPATIONAL GROUPING



Number of employees in the Executive Branch by occupational groups.

Average age, years of service, and annual salary of employees in the Executive Branch by occupational group. Numbers may not add up to total workforce due to unreported job codes.

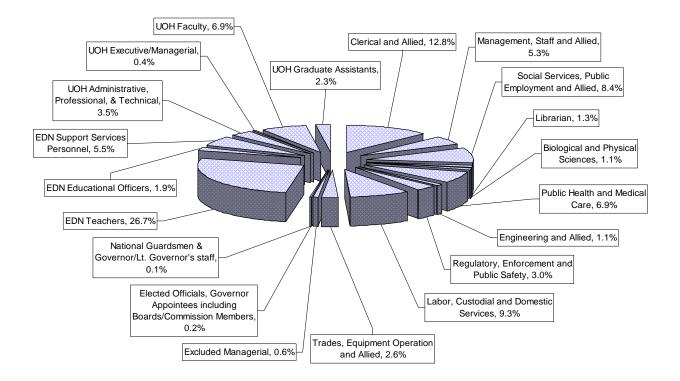
The data of Occupational Groups I - X, EM & others include civil service and certain exempt employees of the Civil Service system. Refer to the Explanation of Terms, Categories, & Counts section of this report for further explanation of each occupational group.

Count of	Percent	Occup'l			Averages	
Employees		Group*	Occupational Group Description	Age	Years of Service	Annual Salary
6,343	12.8%	Ι	Clerical and Allied	47	12	\$30,226
2,610	5.3%	Ш	Management, Staff and Allied	47	12	\$54,239
4,159	8.4%	Ш	Social Services, Public Employment and Allied	45	10	\$41,589
619	1.3%	IV	Librarian	48	13	\$33,854
542	1.1%	V	Biological and Physical Sciences	46	12	\$45,186
3,431	6.9%	VI	Public Health and Medical Care	45	10	\$52,691
541	1.1%	VII	Engineering and Allied	47	12	\$51,275
1,460	3.0%	VIII	Regulatory, Enforcement and Public Safety	46	13	\$40,770
4,616	9.3%	IX	Labor, Custodial and Domestic Services	48	10	\$26,513
1,262	2.6%	Х	Trades, Equipment Operation and Allied	49	14	\$37,063
321	0.6%	EM	Excluded Managerial	54	22	\$78,885
75	0.2%	Others	Elected Officials, Governor Appointees including Boards/Commission Members	54	8	\$73,536
57	0.1%	Others	National Guardsmen & Governor/Lt. Governor's staff	46	3	\$48,357
13,211	26.7%		EDN Teachers	43	11	\$46,907
917	1.9%	EDN 1	EDN Educational Officers	51	20	\$79,783
2,741	5.5%		EDN Support Services Personnel	44	6	\$22,318
1,724	3.5%		UOH Administrative, Professional, & Technical	43	10	\$47,369
193	0.4%		UOH Executive/Managerial	55	17	\$114,009
3,435	6.9%	UOH	UOH Faculty	51	13	\$63,885
1,136	2.3%		UOH Graduate Assistants	30	3	\$15,512

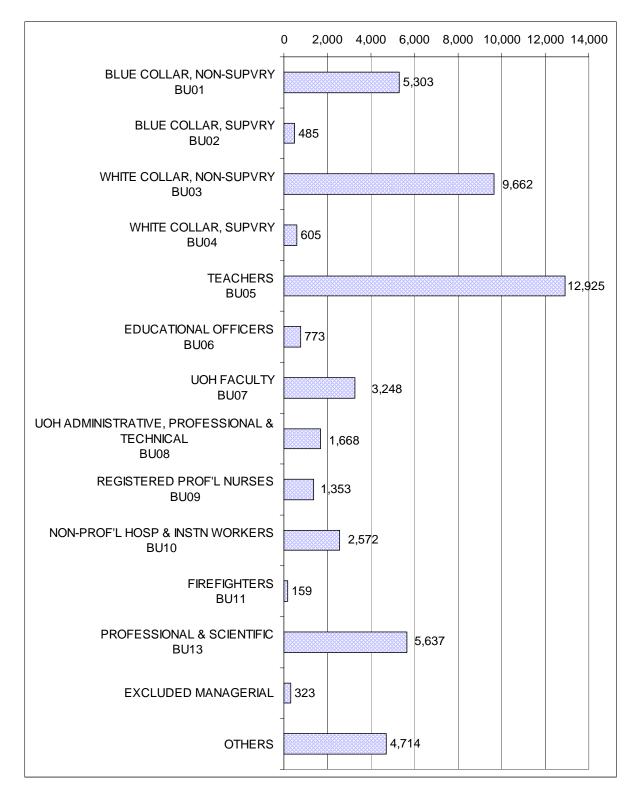
Total Workforce: 49,427

EXECUTIVE BRANCH WORKFORCE BY OCCUPATIONAL GROUP, OVERVIEW

Percentage distribution of employees in the Executive Branch by occupational group.



EXECUTIVE BRANCH WORKFORCE DISTRIBUTION BY COLLECTIVE BARGAINING UNITS



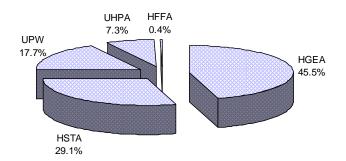
Bargaining unit distribution of employees in the Executive Branch.

EXECUTIVE BRANCH WORKFORCE BY COLLECTIVE BARGAINING UNITS, AVERAGES

Average age, years of service, and annual salary of employees covered by collective bargaining in the Executive Branch.

BU	Exclusive	Collective Dereciping Crown	Employee	Percent of		Averages	
БО	Rep.	Collective Bargaining Group	Count	Workforce	Age	Years of Service	Annual Salary
01	UPW	Blue Collar, Non-Supvry	5,303	10.7%	48	11	\$27,868
02	HGEA	Blue Collar, Supvry	485	1.0%	50	18	\$39,742
03	HGEA	White Collar, Non-Supvry	9,662	19.5%	46	10	\$27,879
04	HGEA	White Collar, Supvry	605	1.2%	50	19	\$42,266
05	HSTA	Teachers	12,925	26.1%	43	11	\$47,442
06	HGEA	Educational Officers	773	1.6%	51	21	\$79,323
07	UHPA	UOH Faculty	3,248	6.6%	51	13	\$66,095
08	HGEA	UOH APT	1,668	3.4%	43	10	\$47,473
09	HGEA	Registered Prof'l Nurses	1,353	2.7%	46	10	\$73,051
10	UPW	Non-Prof'l Hosp & Instn Workers	2,572	5.2%	42	9	\$36,162
11	HFFA	Firefighters	159	0.3%	43	13	\$46,277
13	HGEA	Professional & Scientific	5,637	11.4%	46	12	\$49,364
	TOTAL NC	OF EMPLOYEES COVERED BY COLLECTIVE BARGAINING:	44,390	89.8%	46	11	\$40,306

Total Workforce: 49,427



THE FOUR PERSONNEL SYSTEMS OF THE EXECUTIVE BRANCH

Administered By:

- Department of Human Resources Development
- Board of Education
- Board of Regents
- Hawaii Health Systems Corporation

Civil Service and Exempt Employees Administered by the Department of Human Resources Development

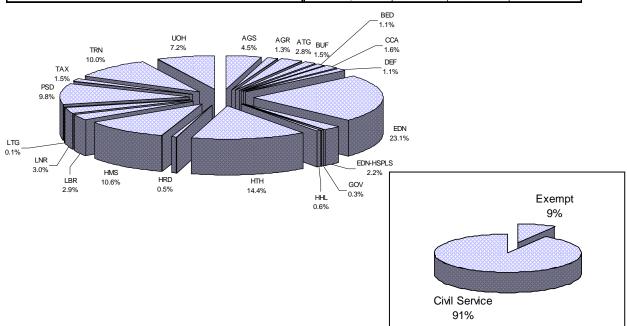
22,639 Employees

as of June 2005

Number of employees in the personnel system administered by the Department of Human Resources Development.

Data on the employees in the Hawaii State Public Libraries System, a division of the Department of Education are reported like a department.

DEPARTMENT	CIVIL SERVICE	EXEMPT	TOTAL	PER CENT
ACCOUNTING & GENERAL SERVICES (AGS)	975	40	1,015	4.5%
AGRICULTURE (AGR)	282	23	305	1.3%
ATTORNEY GENERAL (ATG)	401	225	626	2.8%
BUDGET & FINANCE (BUF)	159	172	331	1.5%
BUSINESS, ECONOMIC DEVELOPMENT & TOURISM				
(BED)		120	251	1.1%
COMMERCE & CONSUMER AFFAIRS (CCA)	201	167	368	1.6%
DEFENSE (DEF)	146	93	239	1.1%
EDUCATION (EDN)	5,150	85	5,235	23.1%
EDUCATION-HI STATE PUBLIC LIBRARIES SYSTEM				
(EDN-HSPLS)	501	4	505	2.2%
GOVERNOR (GOV)	1	56	57	0.3%
HAWAIIAN HOME LANDS (HHL)	63	68	131	0.6%
HEALTH (HTH)	,	481	3,266	14.4%
HUMAN RESOURCES DEVELOPMENT (HRD)		5	108	0.5%
HUMAN SERVICES (HMS)	2,187	213	2,400	10.6%
LABOR & INDUSTRIAL RELATIONS (LBR)	583	78	661	2.9%
LAND & NATURAL RESOURCES (LNR)		72	671	3.0%
LIEUTENANT GOVERNOR (LTG)	0	16	16	0.1%
PUBLIC SAFETY (PSD)	, ,	57	2,221	9.8%
TAXATION (TAX)	335	12	347	1.5%
TRANSPORTATION (TRN)	,	26	2,266	10.0%
UNIVERSITY OF HAWAII (UOH)	1,594	26	1,620	7.2%
TOTAL:	20,600	2,039	22,639	100.0%



PERSONNEL SYSTEM ADMINISTERED BY DHRD COMPOSITION OF THE WORKFORCE

Number of full- and part-time employees in the personnel system administered by the Department of Human Resources Development.

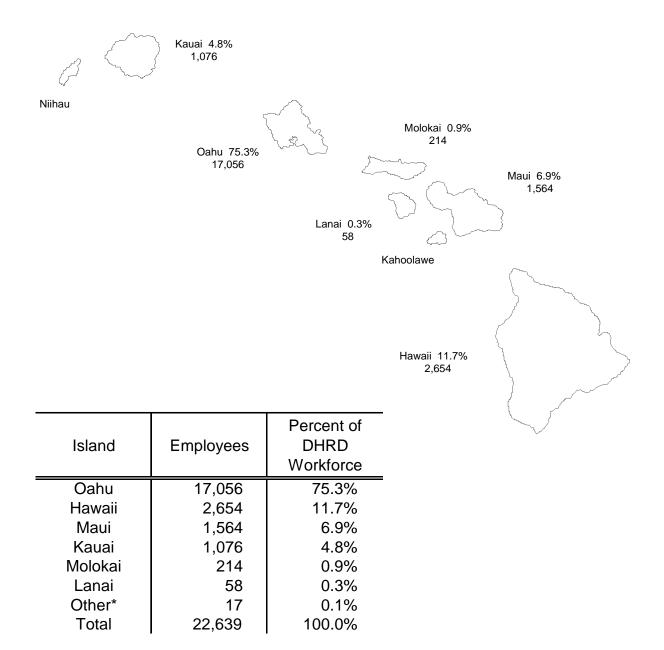
	CIVIL SERVICE AND EXEMPT COUNT				
	As of 06/30/2005				
		FULL-T	IME	PART-T	IME
	TOTAL				
	NUMBER OF	COUNT OF		COUNT OF	
DEPARTMENT	EMPLOYEES	EMPLOYEES	PER CENT	EMPLOYEES	PER CENT
ACCOUNTING & GENERAL SERVICES	1,015	1,008	99.3%	7	0.7%
AGRICULTURE	305	304	99.7%	1	0.3%
ATTORNEY GENERAL	626	620	99.0%	6	1.0%
BUDGET & FINANCE	331	327	98.8%	4	1.2%
BUSINESS, ECONOMIC DEVELOPMENT & TOURISM	251	249	99.2%	2	0.8%
COMMERCE & CONSUMER AFFAIRS	368	368	100.0%	0	0.0%
DEFENSE	239	236	98.7%	3	1.3%
EDUCATION	5,235	3,942	75.3%	1,293	24.7%
EDUCATION-HI STATE PUBLIC LIBRARIES SYSTEM	505	467	92.5%	38	7.5%
GOVERNOR	57	57	100.0%	0	0.0%
HAWAIIAN HOME LANDS	131	131	100.0%	0	0.0%
HEALTH	3,266	3,164	96.9%	102	3.1%
HUMAN RESOURCES DEVELOPMENT	108	108	100.0%	0	0.0%
HUMAN SERVICES	2,400	2,391	99.6%	9	0.4%
LABOR & INDUSTRIAL RELATIONS	661	648	98.0%	13	2.0%
LAND & NATURAL RESOURCES	671	664	99.0%	7	1.0%
LIEUTENANT GOVERNOR	16	13	81.3%	3	18.8%
PUBLIC SAFETY	2,221	2,209	99.5%	12	0.5%
TAXATION	347	347	100.0%	0	0.0%
TRANSPORTATION	2,266	2,253	99.4%	13	0.6%
UNIVERSITY OF HAWAII					2.2%
TOTAL:	22,639	21,091	93.2%	1,548	6.8%

PART-TIME EMPLOYEES 6.8%

FULL-TIME EMPLOYEES 93.2%

PERSONNEL SYSTEM ADMINISTERED BY DHRD EMPLOYEES BY ISLAND

Island distribution of employees in the personnel system administered by the Department of Human Resources Development. (Based on the employee's mailing address.)

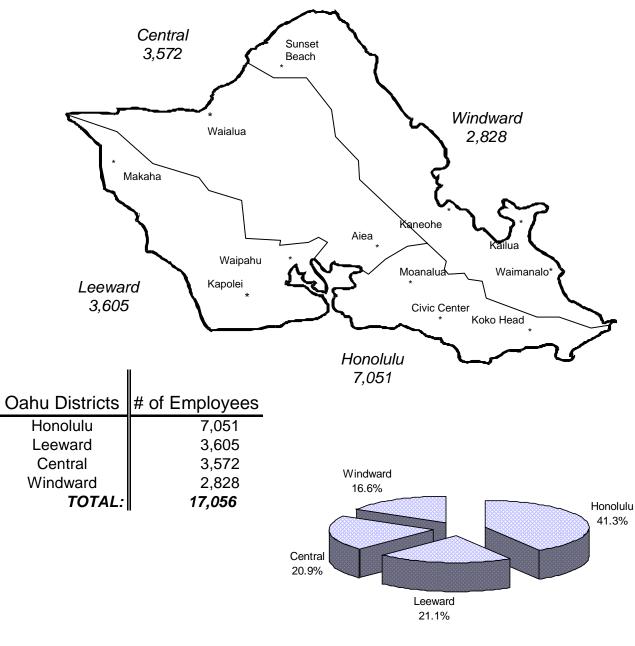


*Employees having out-of-state mailing address are not reported.

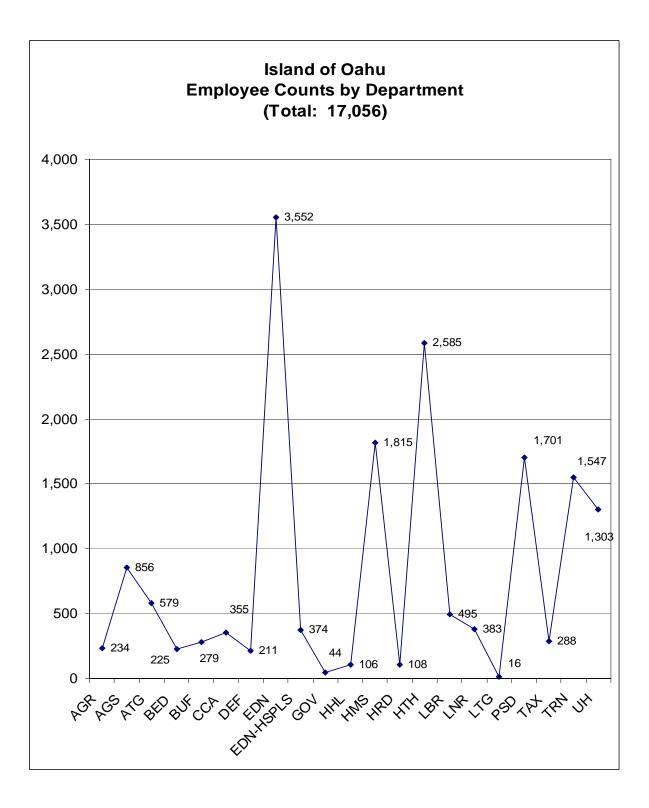
PERSONNEL SYSTEM ADMINISTERED BY DHRD RESIDENTIAL LOCALITY OF EMPLOYEES ON OAHU

17,056 employees or 75.3% of the employees in the personnel system administered by the Department of Human Resources Development reside on the island of Oahu.

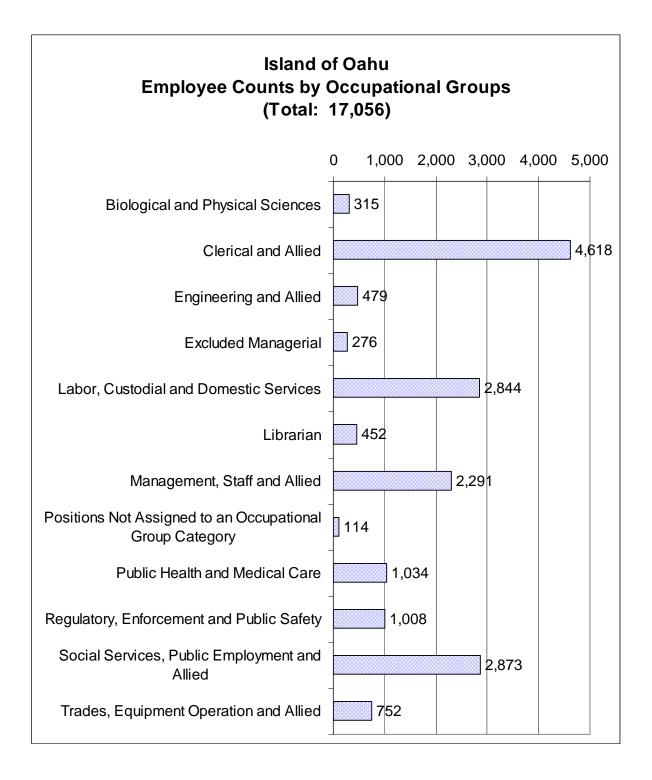
Honolulu = Southeast area of Oahu; Koko Head to Tripler/Moanalua. Central = Middle area of Oahu; Aiea to Royal Kunia to Waialua. Leeward = Southwest area of Oahu; Waipahu to Makaha. Windward = North and northeast area of Oahu; Sunset Beach to Waimanalo. (Distribution based on postal zip codes of employee's mailing address.)



PERSONNEL SYSTEM ADMINISTERED BY DHRD OAHU EMPLOYEES BY DEPARTMENT

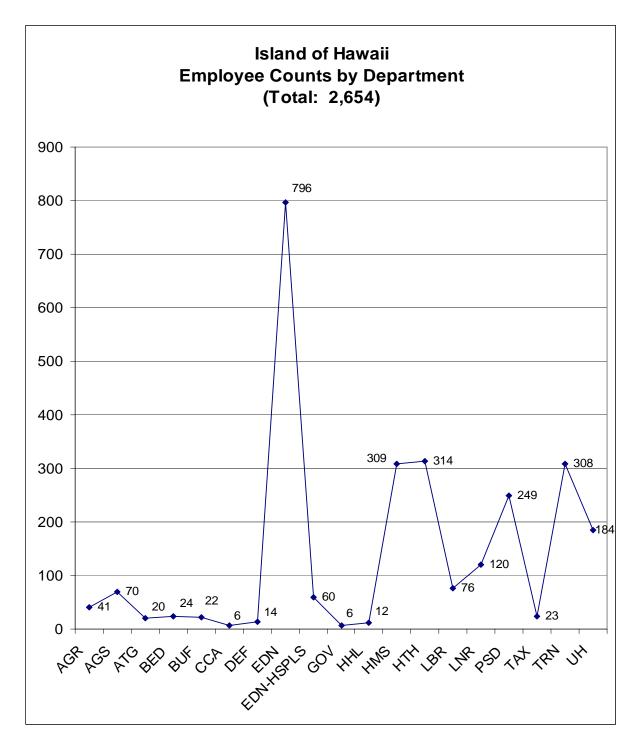


PERSONNEL SYSTEM ADMINISTERED BY DHRD OAHU EMPLOYEES BY OCCUPATIONAL GROUP

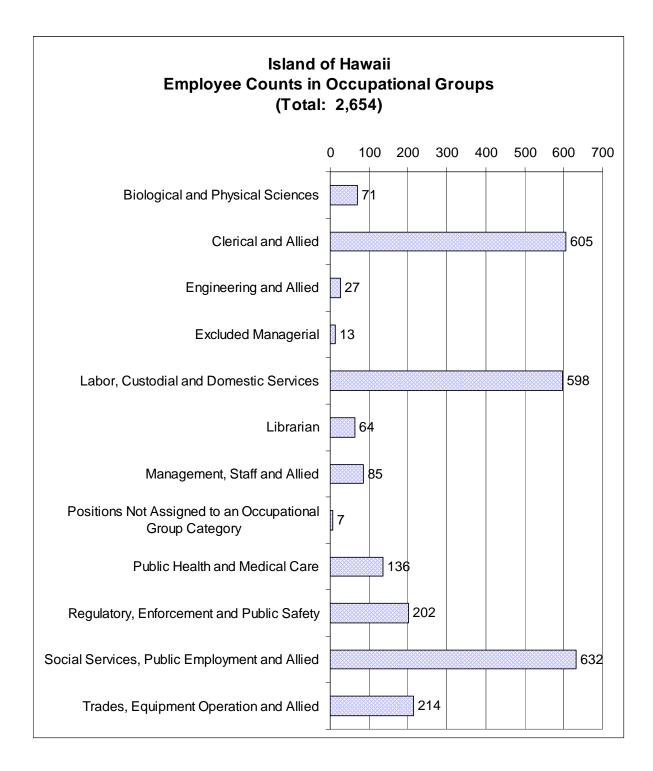


PERSONNEL SYSTEM ADMINISTERED BY DHRD HAWAII EMPLOYEES BY DEPARTMENT

2,654 employees or 11.7% of the employees in the personnel system administered by the Department of Human Resources Development reside on the island of Hawaii.

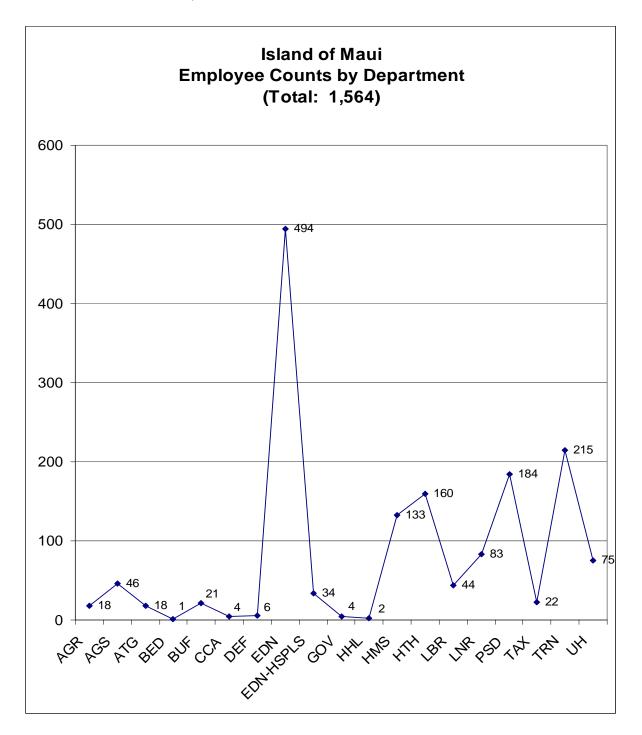


PERSONNEL SYSTEM ADMINISTERED BY DHRD HAWAII EMPLOYEES BY OCCUPATIONAL GROUP

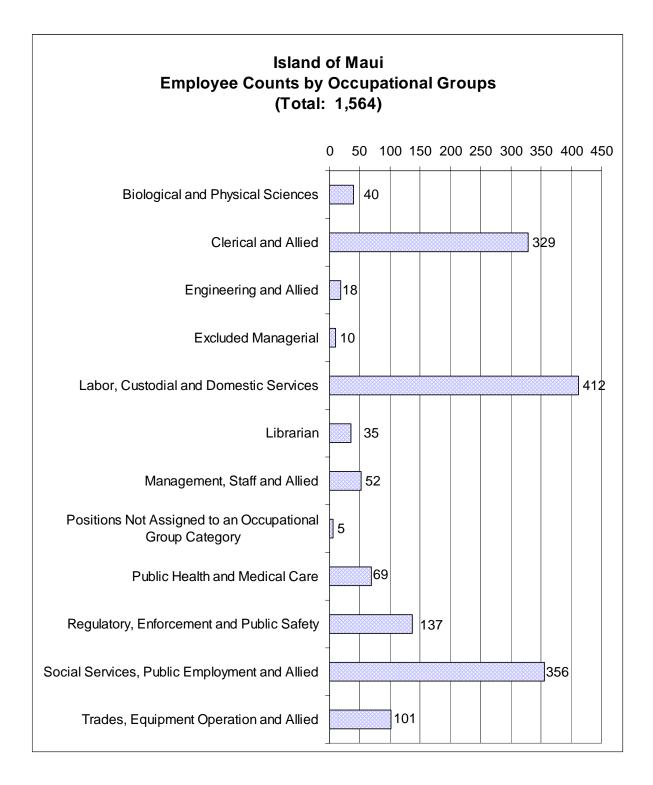


PERSONNEL SYSTEM ADMINISTERED BY DHRD MAUI EMPLOYEES BY DEPARTMENT

1,564 employees or 6.9% of the employees in the personnel system administered by the Department of Human Resources Development reside on the island of Maui.

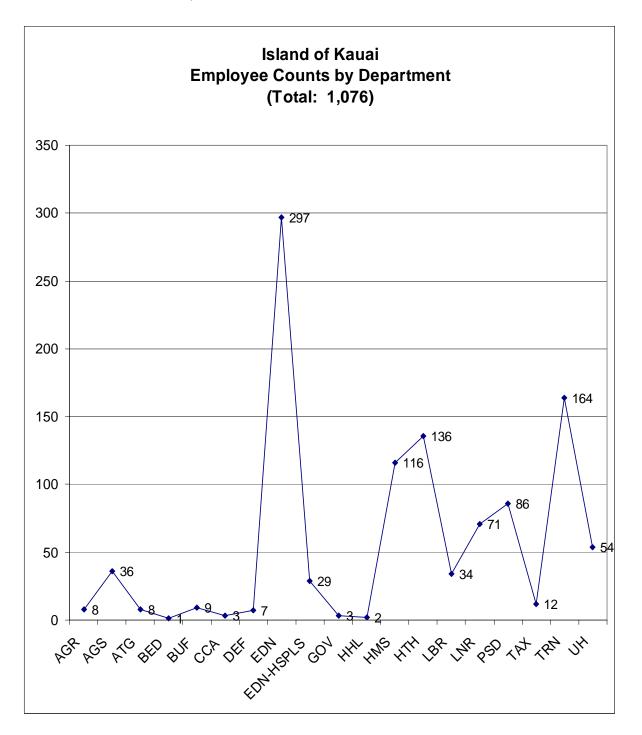


PERSONNEL SYSTEM ADMINISTERED BY DHRD MAUI EMPLOYEES BY OCCUPATIONAL GROUP

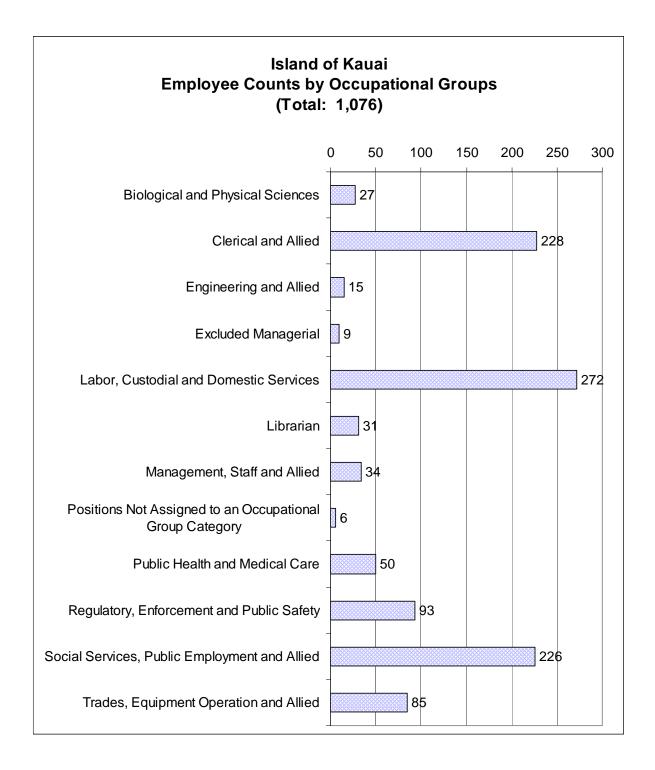


PERSONNEL SYSTEM ADMINISTERED BY DHRD KAUAI EMPLOYEES BY DEPARTMENT

1,076 employees or 4.8% of the employees in the personnel system administered by the Department of Human Resources Development reside on the island of Kauai.

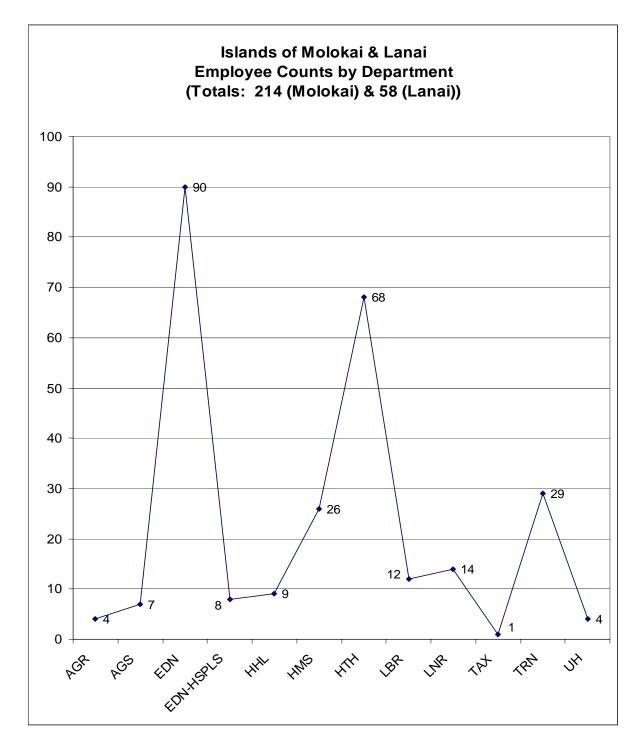


PERSONNEL SYSTEM ADMINISTERED BY DHRD KAUAI EMPLOYEES BY OCCUPATIONAL GROUP

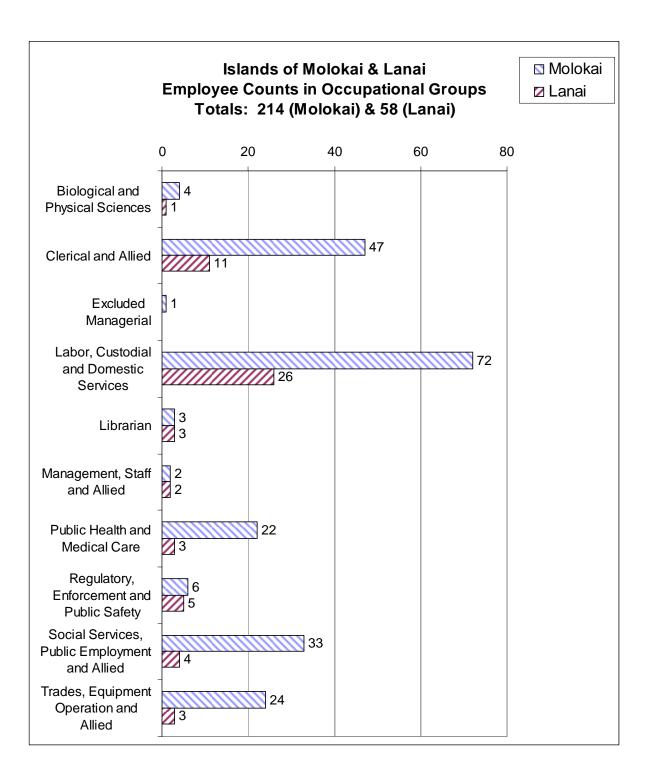


PERSONNEL SYSTEM ADMINISTERED BY DHRD MOLOKAI & LANAI EMPLOYEES BY DEPARTMENT

272 employees or 1.2% of the employees in the personnel system administered by the Department of Human Resources Development reside on the islands of Molokai and Lanai.

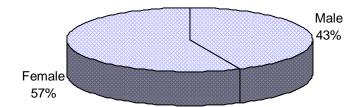


PERSONNEL SYSTEM ADMINISTERED BY DHRD MOLOKAI & LANAI EMPLOYEES BY OCCUPATIONAL GROUP



PERSONNEL SYSTEM ADMINISTERED BY DHRD WORKFORCE PROFILE

Executive Branch Workforce	22,639	100%
Male	9,787	43%
Female	12,852	57%



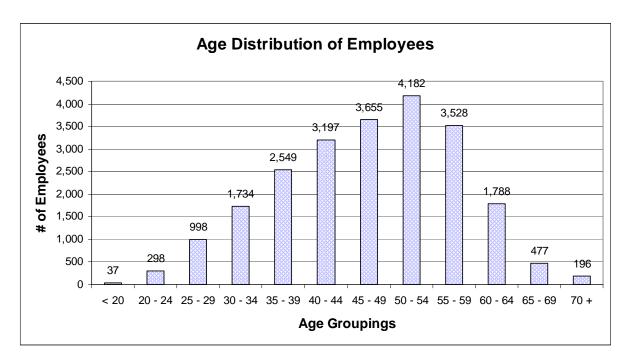
		Years of
The Average	Age	Service
Employee	47	12
Male	47	11
Female	47	12

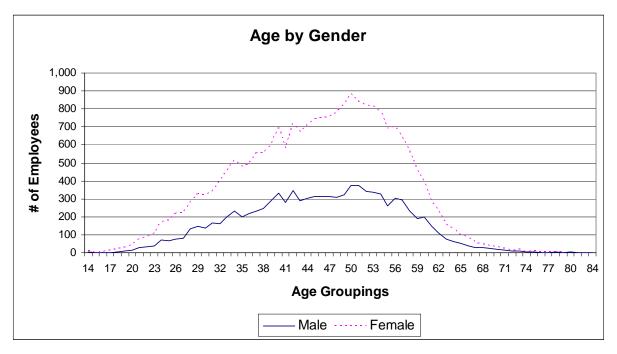
		Employees				
Ethnicity	Percent of Employees in Employee the Personnel Count System Administered by HRD		Male	Female	Age	Service
Japanese	7,201	31.8%	2,792	4,409	49	15
Hawaiian*	4,651	20.5%	2,094	2,557	45	11
White	3,136	13.9%	1,429	1,707	49	10
Filipino	3,134	13.8%	1,386	1,748	46	10
Chinese	1,354	6.0%	536	818	48	12
Others*	3,163	14.0%	1,550	1,613	45	9
Total Counts/Averages:	22,639	100.0%	9,787	12,852	47	12

Due to unreported data and rounding of percentages, some totals may not add up to the full amounts.

PERSONNEL SYSTEM ADMINISTERED BY DHRD AGE DISTRIBUTION OF EMPLOYEES

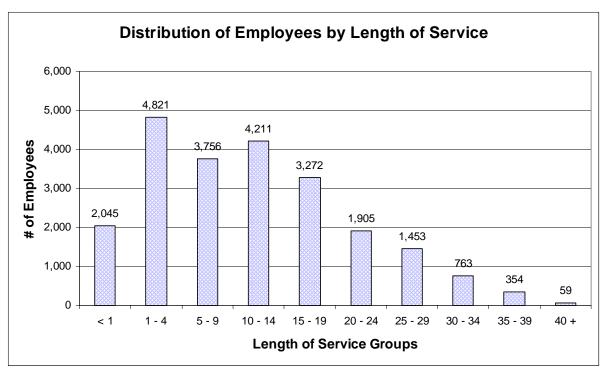
Age distribution of employees in the personnel system administered by the Department of Human Resources Development. Numbers may not add up to the total workforce due to unreported birthdates.

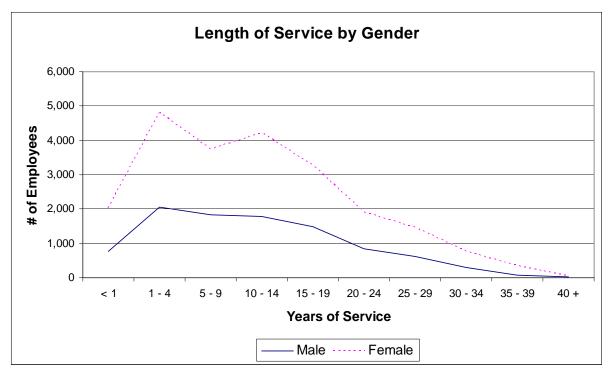




PERSONNEL SYSTEM ADMINISTERED BY DHRD LENGTH OF SERVICE OF EMPLOYEES

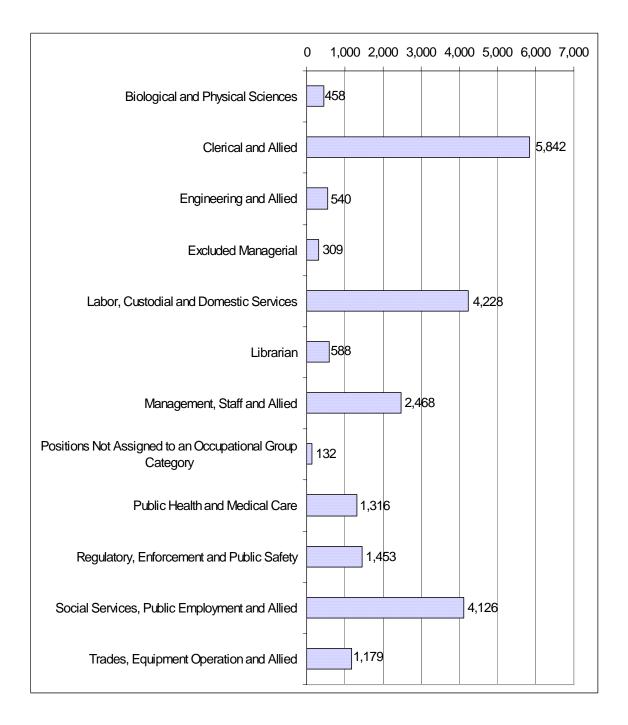
Length of service of employees in the personnel system administered by the Department of Human Resources Development. Numbers may not add up to the total workforce due to unreported service dates.





PERSONNEL SYSTEM ADMINISTERED BY DHRD DISTRIBUTION BY OCCUPATIONAL GROUPING

Occupational group distribution of employees in the personnel system administered by the Department of Human Resources Development.



PERSONNEL SYSTEM ADMINISTERED BY DHRD WORKFORCE BY OCCUPATIONAL GROUPS, AVERAGES

Average age, years of service, and annual salary of employees in the personnel system administered by the Department of Human Resources Development.

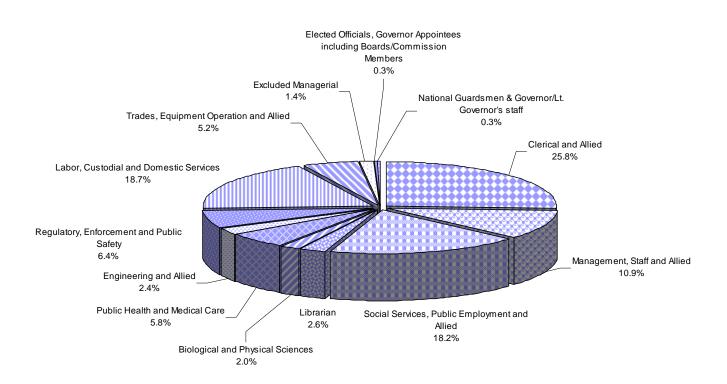
The data of Occupational Groups I - X, EM & others include civil service and certain exempt employees of the Civil Service system. Refer to the Definition section of this report for further explanation of each occupational group.

				AVERAGES			
EMPLOYEE COUNT	OCCUP'L GROUP	OCCUPATIONAL GROUP DESCRIPTION	AGE	YEARS OF SERVICE	ANNUAL SALARY		
5,842	Ι	Clerical and Allied	47	12	\$29,898		
2,468	Ш	Management, Staff and Allied	47	12	\$52,979		
4,126	III	Social Services, Public Employment and Allied	45	10	\$41,488		
588	IV	Librarian	48	13	\$33,301		
458	V	Biological and Physical Sciences	46	12	\$43,805		
1,316	VI	Public Health and Medical Care	48	11	\$45,337		
540	VII	Engineering and Allied	46	12	\$51,264		
1,453	VIII	Regulatory, Enforcement and Public Safety	46	13	\$40,776		
4,228	IX	Labor, Custodial and Domestic Services	48	10	\$25,778		
1,179	х	Trades, Equipment Operation and Allied	49	14	\$36,580		
309	EM	Excluded Managerial	54	22	\$78,745		
75	OTHER	Elected Officials, Governor Appointees including Boards/Commission Members	54	8	\$73,536		
57	UITER	National Guardsmen & Governor/Lt. Governor's Staff	46	3	\$48,357		

Total Workforce: 22,639

PERSONNEL SYSTEM ADMINISTERED BY DHRD WORKFORCE by OCCUPATIONAL GROUPS, OVERVIEW

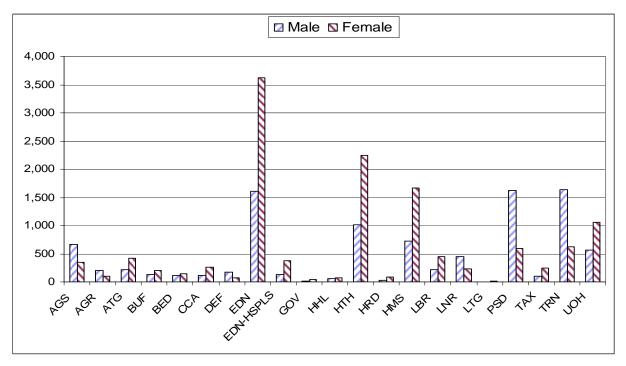
Percentage distribution of the employees in the personnel system administered by the Department of Human Resources Development by occupational group.



PERSONNEL SYSTEM ADMINISTERED BY DHRD WORKFORCE DISTRIBUTION BY STATE AGENCY and GENDER

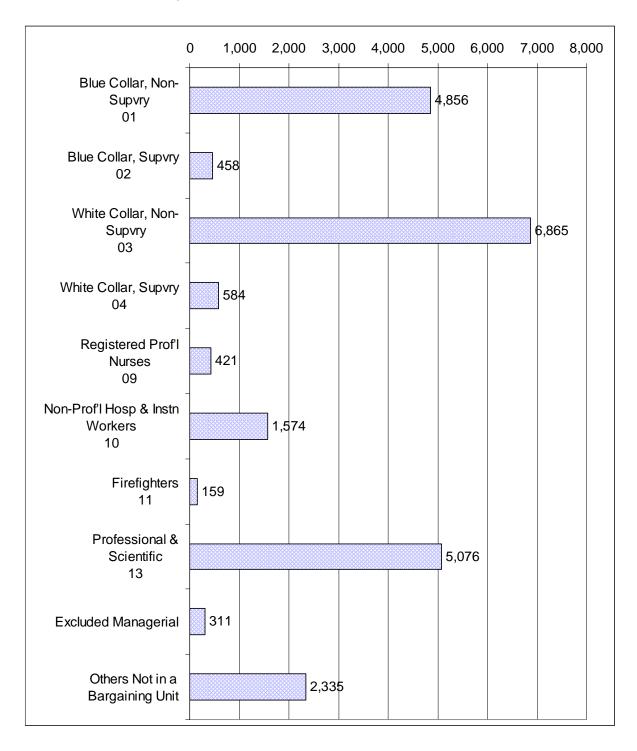
Gender distribution of employees in the personnel system administered by the Department of Human Resources Development.

	Total No. of	Fen	nale	Male		
Department	Employees	Count of Employees	Per Cent	Count of Employees	Per Cent	
Accounting & General Services	1,015	347	34.2%	668	65.8%	
Agriculture	305	103	33.8%	202	66.2%	
Attorney General	626	415	66.3%	211	33.7%	
Budget & Finance	331	200	60.4%	131	39.6%	
Business, Economic Development & Tourism	251	141	56.2%	110	43.8%	
Commerce & Consumer Affairs	368	254	69.0%	114	31.0%	
Defense	239	67	28.0%	172	72.0%	
Education	5,235	3,629	69.3%	1,606	30.7%	
Education-HI State Public Libraries System	505	372	73.7%	133	26.3%	
Governor	57	44	77.2%	13	22.8%	
Hawaiian Home Lands	131	66	50.4%	65	49.6%	
Health	3,266	2,253	69.0%	1,013	31.0%	
Human Resources Development	108	82	75.9%	26	24.1%	
Human Services	2,400	1,672	69.7%	728	30.3%	
Labor & Industrial Relations	661	444	67.2%	217	32.8%	
Land & Natural Resources	671	227	33.8%	444	66.2%	
Lieutenant Governor	16	9	56.3%	7	43.8%	
Public Safety	2,221	594	26.7%	1,627	73.3%	
Taxation	347	249	71.8%	98	28.2%	
Transportation	2,266	622	27.4%	1,644	72.6%	
University of Hawaii	1,620	1,062	65.6%	558	34.4%	
TOTALS:	22,639	12,852	56.8%	9,787	43.2%	



PERSONNEL SYSTEM ADMINISTERED BY DHRD WORKFORCE DISTRIBUTION BY COLLECTIVE BARGAINING UNITS

Bargaining unit distribution of employees in the personnel system administered by the Department of Human Resources Development.



PERSONNEL SYSTEM ADMINISTERED BY DHRD WORKFORCE BY COLLECTIVE BARGAINING UNITS, AVERAGES

Bargaining unit distribution of employees covered by collective bargaining in the personnel system administered by the Department of Human Resources Development.

Union Code	Exclusive	usive Collective Decreting Crown Employe		Percent of	Averages		
Union Code	Rep	Collective Bargaining Group	Count	Workforce	Age	Length of Service	Annual Salary
01	UPW	Blue Collar, Non-Supvry	4,856	21.4%	49	11	\$27,159
02	HGEA	Blue Collar, Supvry	458	2.0%	51	19	\$39,357
03	HGEA	White Collar, Non-Supvry	6,865	30.3%	47	12	\$29,685
04	HGEA	White Collar, Supvry	584	2.6%	50	20	\$41,781
09	HGEA	Registered Prof'l Nurses	421	1.9%	49	11	\$65,321
10	UPW Non-Prof'l Hosp & Instn Workers		1,574	7.0%	42	10	\$36,548
11	HFFA Firefighters		159	0.7%	43	13	\$46,277
13	HGEA	HGEA Professional & Scientific		22.4%	47	12	\$49,268
то [.]	TAL NUMBEI	R OF EMPLOYEES COVERED BY COLLECTIVE BARGAINING:	19,993	88.3%	47 12 \$36,04		

Total Workforce: 22,639 Employees

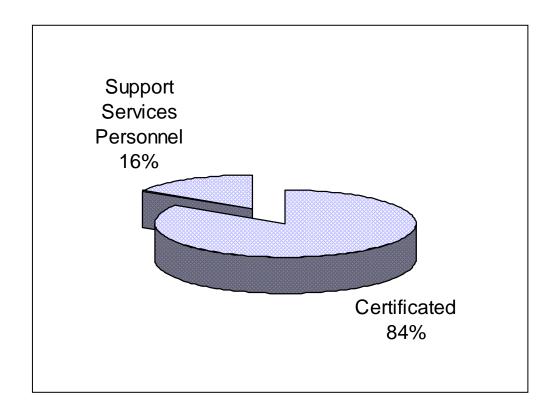
Board of Education Certificated and Support Services Employees

16,869 Employees

as of June 2005

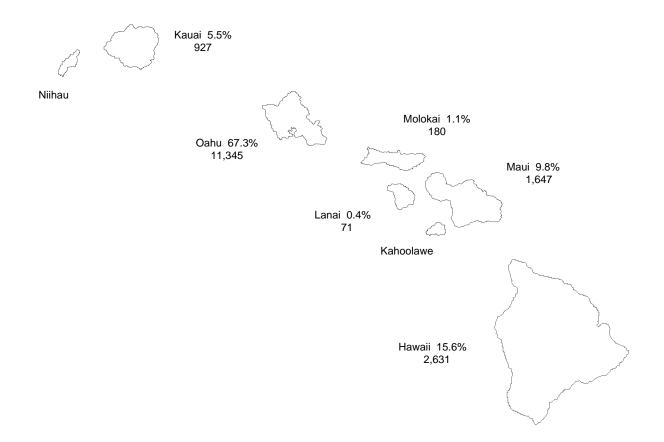
Number of employees in the two personnel systems administered by the Board of Education.

BOE Total Workforce	16,869	100%
Certificated	14,128	84%
Support Services Personnel	2,741	16%

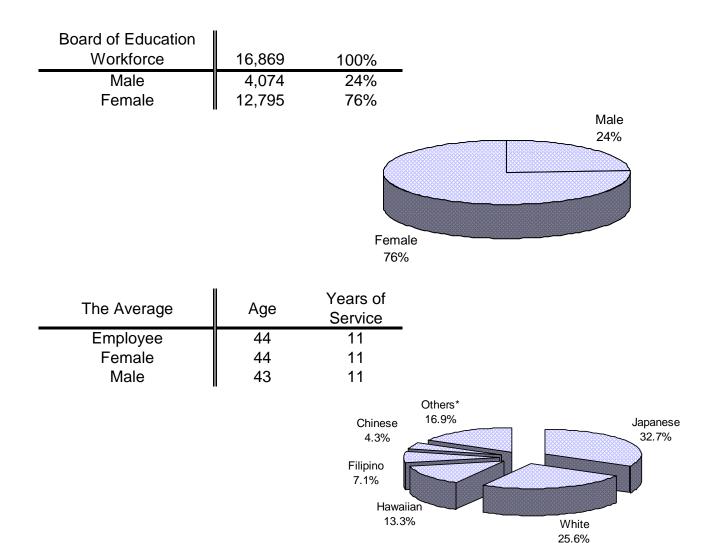


BOARD OF EDUCATION EMPLOYEES BY ISLAND

Island distribution of Board of Education employees (Based on the postal zipcodes of the employee's mailing address.)



		Percent of
		Total
Island	# of Employees	Workforce
Oahu	11,345	67.3%
Hawaii	2,631	15.6%
Maui	1,647	9.8%
Kauai	927	5.5%
Molokai	180	1.1%
Lanai	71	0.4%
Other*	68	0.4%
Total	16,869	100.0%

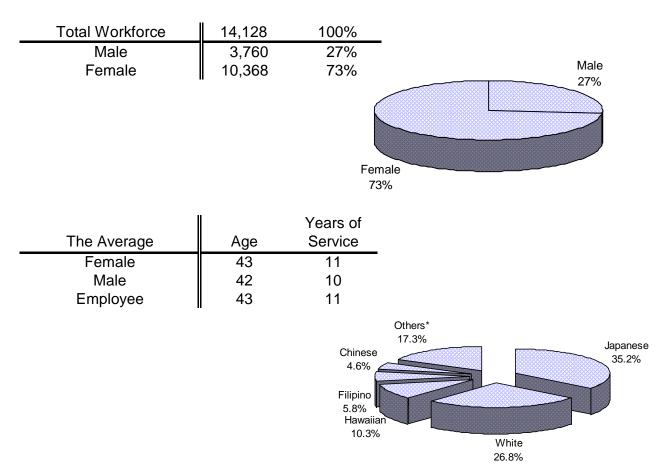


		Emplo	Averages			
Ethnicity	Employee Count	Percent of BOE Workforce	Male	Female	Age	Service
Japanese	5,523	32.7%	1,247	4,276	45	16
White	4,316	25.6%	1,137	3,179	45	8
Hawaiian	2,251	13.3%	432	1,819	42	9
Filipino	1,197	7.1%	259	938	43	9
Chinese	731	4.3%	172	559	46	15
Others*	2,851	16.9%	827	2,024	39	7
Total Counts/Averages:	16,869	100.0%	4,074	12,795	44	11

Due to unreported data and rounding of percentages, some totals may not add up to the full amounts.

BOARD OF EDUCATION CERTIFICATED EMPLOYEES

Workforce profile of employees in the certificated personnel system which includes teachers and educational officers.

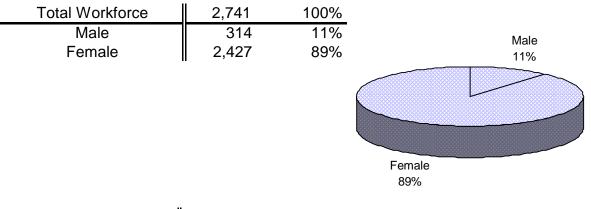


		Emplo	Averages			
Ethnicity	Employee Count	Percent of Total Certificated	Male	Female	Age	Service
Japanese	4,974	35.2%	1,180	3,794	44	15
White	3,784	26.8%	1,070	2,714	44	8
Hawaiian	1,462	10.3%	364	1,098	41	10
Filipino	816	5.8%	220	596	41	10
Chinese	650	4.6%	160	490	45	15
Others*	2,442	17.3%	766	1,676	38	6
Total Counts/Averages:	14,128	100.0%	3,760	10,368	43	11

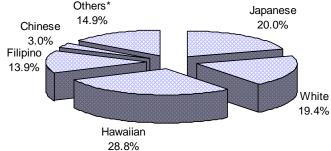
Due to unreported data and rounding of percentages, some totals may not add up to the full amounts.

BOARD OF EDUCATION SUPPORT SERVICES PERSONNEL

Workforce profile of employees in the support services personnel system which includes educational assistants, speech pathologists, etc.



		Years of
 The Average	Age	Service
 Employee	43	5
Female	43	6
Male	40	3



		Emple	Averages			
Ethnicity	Employee Count	Percent of Total SSP	Male	Female	Age	Service
Japanese	549	20.0%	67	482	44	15
White	532	19.4%	67	465	44	8
Hawaiian	789	28.8%	68	721	41	10
Filipino	381	13.9%	39	342	41	10
Chinese	81	3.0%	12	69	45	15
Others*	409	14.9%	61	348	38	6
Total Counts/Averages:	2,741	100.0%	314	2,427	43	11

Due to unreported data and rounding of percentages, some totals may not add up to the full amounts.

University of Hawaii Board of Regents Employees

6,488 Employees

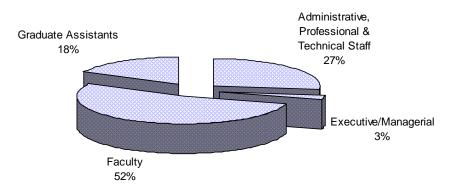
as of June 2005

The University of Hawaii workforce includes five groups of employees—the faculty; lecturers; graduate assistants; administrative, professional, and technical staff; and executive/managerial.

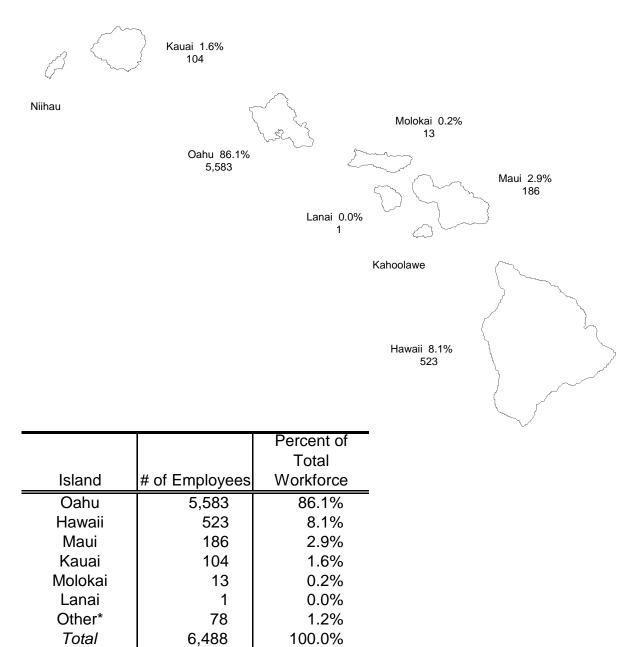
University of Hawaii Workforce	6,488	100%
Administrative, Professional &		
Technical Staff	1,724	27%
Executive/Managerial	193	3%
Faculty	3,435	53%
Graduate Assistants*	1,136	18%
Lecturers	**	0%

*Graduate assistants are full-time graduate students in degree granting programs working as non-permanent, part-time teaching or research assistants.

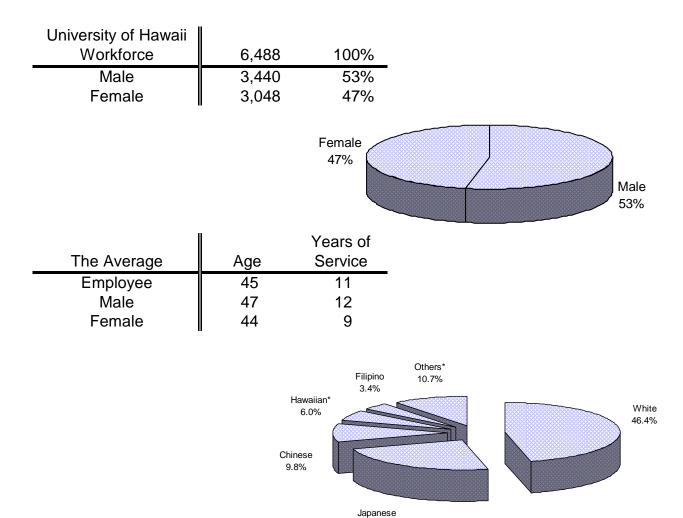
**The University of Hawaii employs approximately 900 lecturers during the academic school year.



Island distribution of Board of Regents employees. (Based on postal zip codes of the employee's mailing address.)



*Employees having out-of-state residence or information not reported.



	Employees				Averages	
Ethnicity	Employee Count	Percent of UOH Workforce	Male	Female	Age	Years of Service
White	3,009	46.4%	1,799	1,210	47	11
Japanese	1,536	23.7%	704	832	46	13
Chinese	639	9.8%	345	294	43	10
Hawaiian*	391	6.0%	154	237	43	9
Filipino	221	3.4%	93	128	42	8
Others*	692	10.7%	345	347	40	7
TOTAL						
COUNTS/AVERAGES:	6,488	100.0%	3,440	3,048	45	11

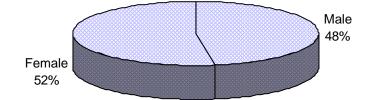
. 23.7%

Due to unreported data and rounding of percentages, some totals may not add up to the full amounts.

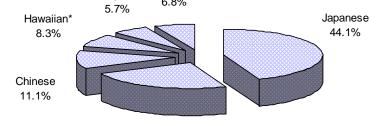
BOARD OF REGENTS ADMINISTRATIVE, PROFESSIONAL, AND TECHNICAL

Workforce profile of the administrative, professional and technical staff of the University of Hawaii and the Community College System, includes athletic coaches.

APT Total	1,724	100%
Male	821	48%
Female	903	52%



The Average	Age	Years of Service		
Employee	42	9		
Male	44	10		
Female	41	9		
			nino)thers* 6.8%

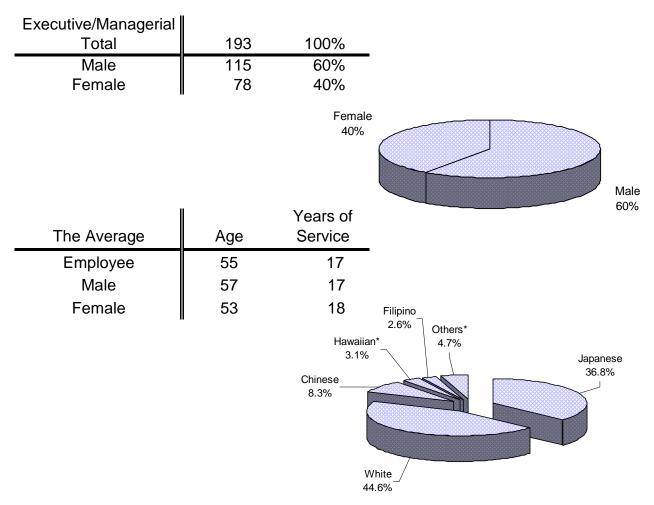


White 24.0%

		Emple	Ave	rages		
Ethnicity	Employee	Percent of				Years of
	Count	Total APT	Male	Female	Age	Service
Japanese	761	44.1%	342	419	43	12
White	413	24.0%	233	180	45	8
Chinese	192	11.1%	97	95	41	9
Hawaiian*	143	8.3%	56	87	42	8
Filipino	98	5.7%	47	51	37	7
Others*	117	6.8%	46	71	39	5
TOTAL						
COUNTS/AVERAGES:	1,724	100.0%	821	903	42	9

Due to unreported data and rounding of percentages, some totals may not add up to the full amounts.

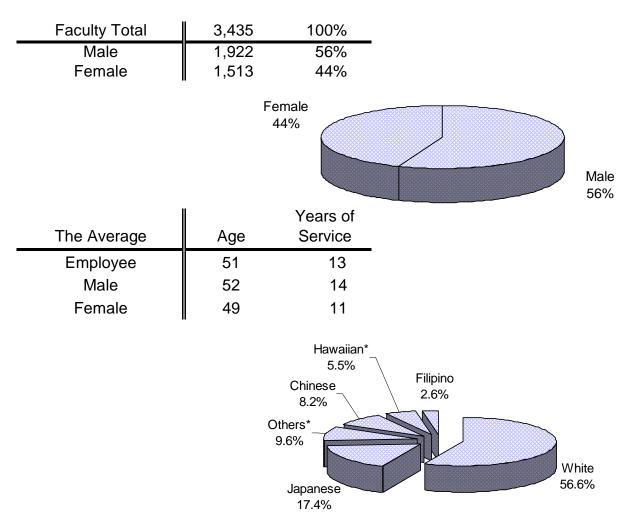
Workforce profile of the top level administrators of the University of Hawaii and Community Colleges, includes vice presidents, deans, chancellors, etc.



		Employees			Ave	rages
		Percent of				
Ethnicity		Total				
	Employee	Executive/				Years of
	Count	Managerial	Male	Female	Age	Service
White	86	44.6%	57	29	56	16
Japanese	71	36.8%	38	33	55	21
Chinese	16	8.3%	8	8	58	16
Hawaiian*	6	3.1%	4	2	53	11
Filipino	5	2.6%	3	2	55	17
Others*	9	4.7%	5	4	50	11
TOTAL						
COUNTS/AVERAGES:	193	100.0%	115	78	55	17

Due to unreported data and rounding of percentages, some totals may not add up to the full amounts.

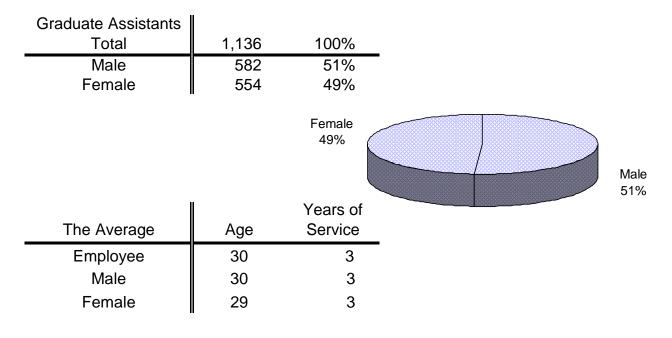
Workforce profile of the faculty of the University of Hawaii and the Community College System, includes professors, instructors, and researchers.

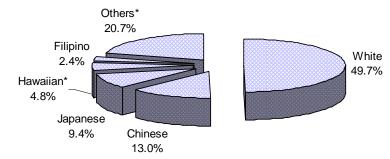


		Emplo	Averages			
Ethnicity	Employee	Percent of				Years of
	Count	Total Faculty	Male	Female	Age	Service
White	1,945	56.6%	1,189	756	52	13
Japanese	597	17.4%	278	319	51	15
Chinese	283	8.2%	168	115	50	13
Hawaiian*	188	5.5%	77	111	47	11
Filipino	91	2.6%	35	56	49	10
Others*	331	9.6%	175	156	47	9
TOTAL						
COUNTS/AVERAGES:	3,435	100.0%	1,922	1,513	51	13

Due to unreported data and rounding of percentages, some totals may not add up to the full amounts.

Workforce profile of the graduate assistants of the University of Hawaii and Community Colleges.





		Employees			Ave	rages
		Percent of				
Ethnicity		Total				
	Employee	Graduate				Years of
	Count	Assistants	Male	Female	Age	Service
White	565	49.7%	320	245	30	3
Chinese	148	13.0%	72	76	29	2
Japanese	107	9.4%	46	61	29	3
Hawaiian*	54	4.8%	17	37	29	2
Filipino	27	2.4%	8	19	30	3
Others*	235	20.7%	119	116	30	3
TOTAL						
COUNTS/AVERAGES:	1,136	100.0%	582	554	30	3

Due to unreported data and rounding of percentages, some totals may not add up to the full amounts.

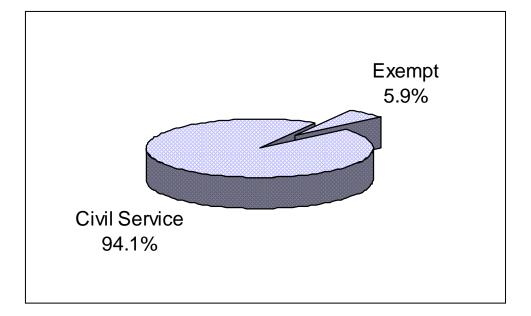
Hawaii Health Systems Corporation Civil Service and Exempt Employees

3,431 Employees

as of June 2005

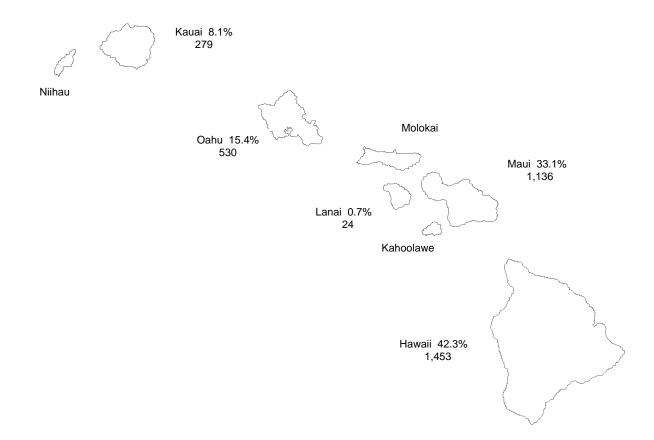
HAWAII HEALTH SYSTEMS CORPORATION CIVIL SERVICE AND EXEMPT EMPLOYEES

Total Workforce	3,431	100.0%
Civil Service	3,228	94.1%
Exempt	203	5.9%



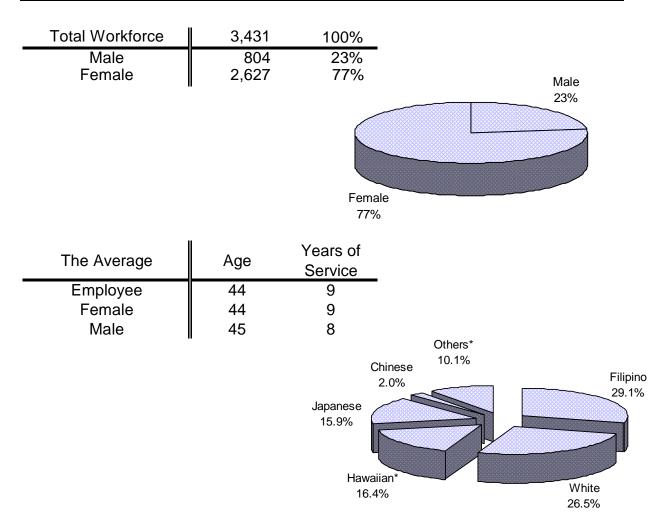
HAWAII HEALTH SYSTEMS CORPORATION EMPLOYEES BY ISLAND

Island distribution of the employees in the personnel system administered by the Hawaii Health Systems Corporation. (Based on postal zip codes of the employee's mailing address.)



		Percent of
	# of	Total
Island	Employees	Workforce
Hawaii	1,453	42.3%
Maui	1,136	33.1%
Oahu	530	15.4%
Kauai	279	8.1%
Lanai	24	0.7%
Others*	9	0.3%
Total	3,431	100.0%

HAWAII HEALTH SYSTEMS CORPORATION WORKFORCE PROFILE



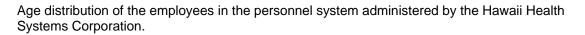
		Emplo	oyees		Averages		
Ethnicity	Employee Count	Percent of HHSC Workforce	Male	Female	Age	Service	
Filipino	999	29.1%	193	806	43	8	
White	909	26.5%	233	676	47	8	
Hawaiian*	564	16.4%	108	456	43	9	
Japanese	544	15.9%	158	386	46	12	
Chinese	70	2.0%	23	47	49	9	
Others*	345	10.1%	89	256	43	8	
Total Counts/Averages:	3,431	100.0%	804	2,627	44	9	

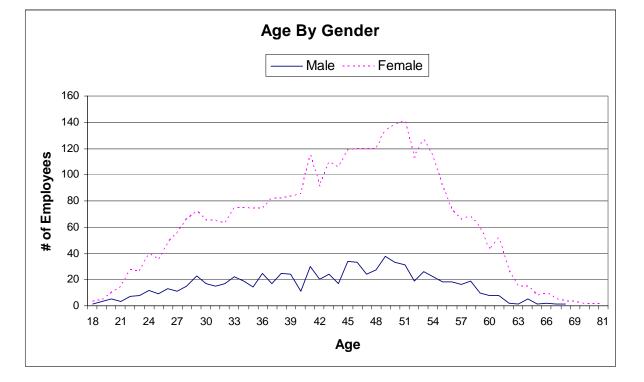
Due to unreported data and rounding of percentages, some totals may not add up to the full amounts.

"Hawaiian" includes full- and part-Hawaiians. "Others" include Blacks, Koreans, Puerto Ricans, Samoans, and employees of mixed ethnicity or whose ethnicity is unknown or not reported.

HAWAII HEALTH SYSTEMS CORPORATION AGE DISTRIBUTION OF EMPLOYEES

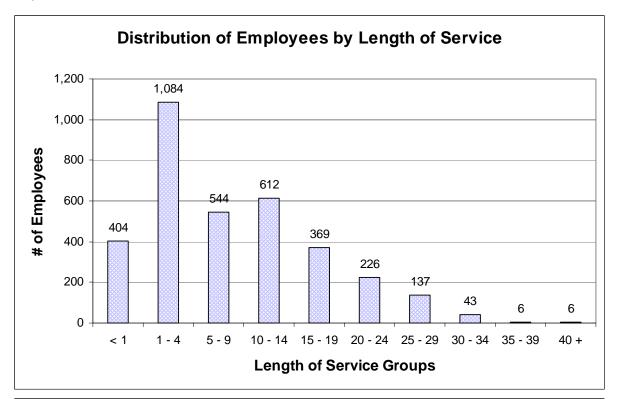
Age Distribution of Employees # of Employees 20 - 24 25 - 29 30 - 34 35 - 39 40 - 44 45 - 49 50 - 54 55 - 59 60 - 64 65 - 69 < 20 70 + Age Group

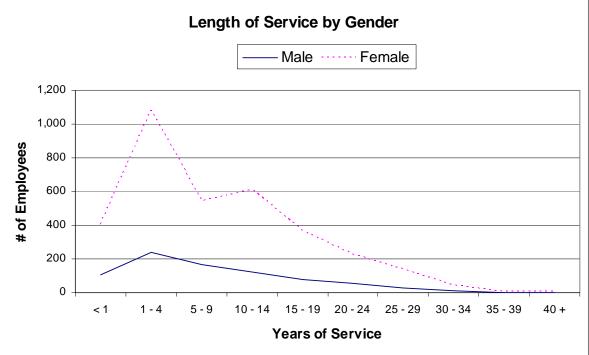




HAWAII HEALTH SYSTEMS CORPORATION LENGTH OF SERVICE OF EMPLOYEES

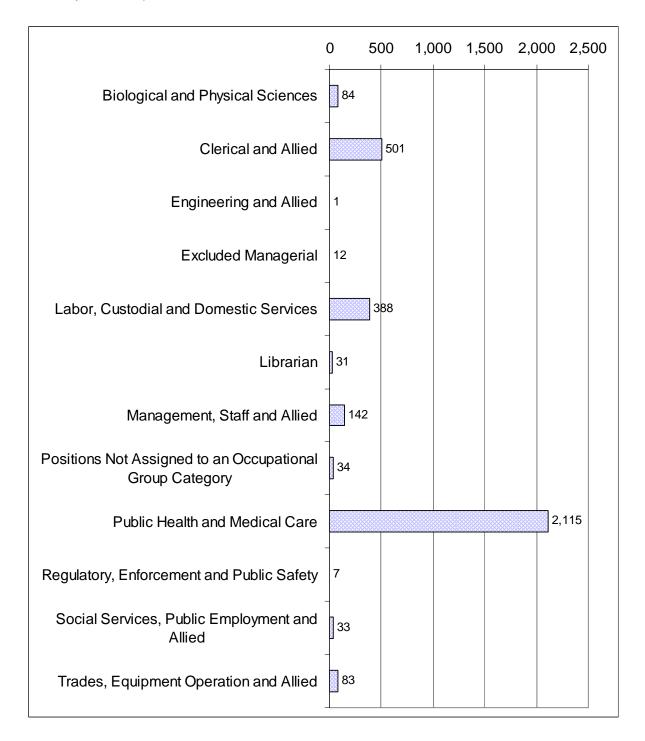
Length of service of employees in the personnel system administered by the Hawaii Health Systems Corporation.





HAWAII HEALTH SYSTEMS CORPORATION WORKFORCE DISTRIBUTION BY OCCUPATIONAL GROUPING

Occupational group distribution of the employees in the personnel system administered by the Hawaii Health Systems Corporation.



Average age, years of service, and annual salary of the employees in the personnel system administered by the Hawaii Health Systems Corporation.

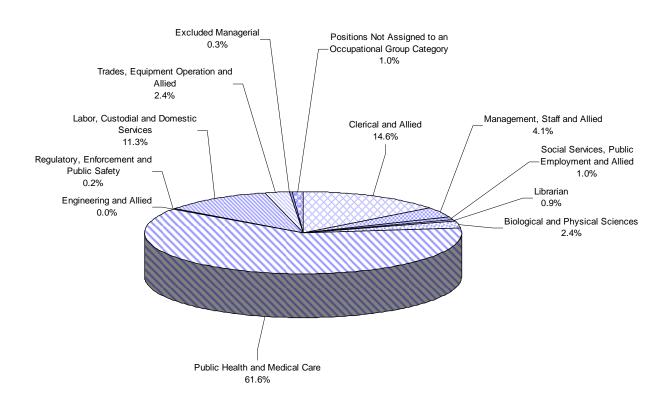
The data for Occupational Groups I – X, EM, and others include civil service and certain exempt employees of the personnel system. Refer to the Definition section of this report for further explanation on each occupational group.

Frankriger	Occup'l	Occurational Occurs Description		Averages	
Employees	Group	Occupational Group Description	Age	Years of Service	Annual Salary
501	I	Clerical and Allied	44	8	\$34,047
142	Ш	Management, Staff and Allied	47	8	\$76,144
33	Ш	Social Services, Public Employment and Allied	49	9	\$54,293
31	IV	Librarian	42	12	\$44,360
84	V	Biological and Physical Sciences	45	10	\$52,713
2,115	VI	Public Health and Medical Care	44	9	\$57,266
1	VII	Engineering and Allied	62	2	\$57,471
7	VIII	Regulatory, Enforcement and Public Safety	48	12	\$39,527
388	IX	Labor, Custodial and Domestic Services	46	10	\$34,516
83	х	Trades, Equipment Operation and Allied	48	11	\$43,914
12	EM	Excluded Managerial	50	13	\$82,472
34	Others	Positions Not Assigned to an Occupational Group Category	41	6	\$43,449

HHSC Workforce: 3,431 employees

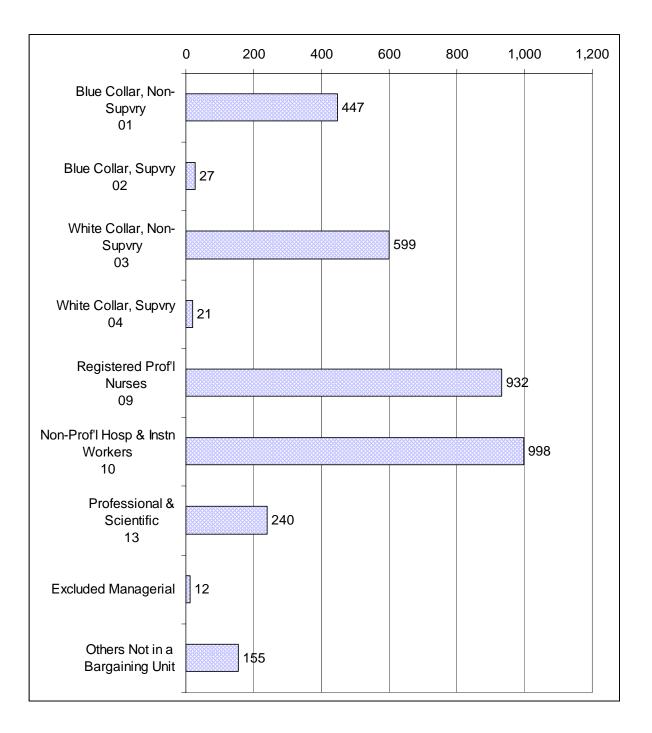
HAWAII HEALTH SYSTEMS CORPORATION WORKFORCE BY OCCUPATION GROUP, OVERVIEW

Percentage distribution of the employees in the personnel system administered by the Hawaii Health Systems Corporation by occupational grouping.



HAWAII HEALTH SYSTEMS CORPORATION WORKFORCE DISTRIBUTION BY COLLECTIVE BARGAINING UNITS

Bargaining unit distribution of employees in the personnel system administered by the Hawaii Health Systems Corporation.



HAWAII HEALTH SYSTEMS CORPORATION WORKFORCE BY COLLECTIVE BARGAINING UNITS, AVERAGES

Average age, length of service, and annual salary of employees covered by collective bargaining in the personnel system administered by the Hawaii Health Systems Corporation.

Union Code	Exclusive	Collective Bargaining	Employee	Percent of		Averages	
Union Code	Rep	Group	Count	Workforce	Age	Years of Service	Annual Salary
01	UPW	Blue Collar, Non-Supvry	447	13.0%	46	10	\$35,569
02	HGEA	Blue Collar, Supvry	27	0.8%	48	13	\$46,267
03	HGEA	White Collar, Non-Supvry	599	17.5%	44	8	\$37,637
04	HGEA	White Collar, Supvry	21	0.6%	47	15	\$55,745
09	HGEA	Registered Prof'l Nurses	932	27.2%	45	10	\$76,542
10	UPW	Non-Prof'l Hosp & Instn Workers	998	29.1%	42	8	\$35,555
13	HGEA	Professional & Scientific	240	7.0%	46	9	\$57,010
TOTAL NO. OF EMPLOYEES COVERED BY COLLECTIVE BARGAINING:			3,264	95.1%	44	9	\$49,439

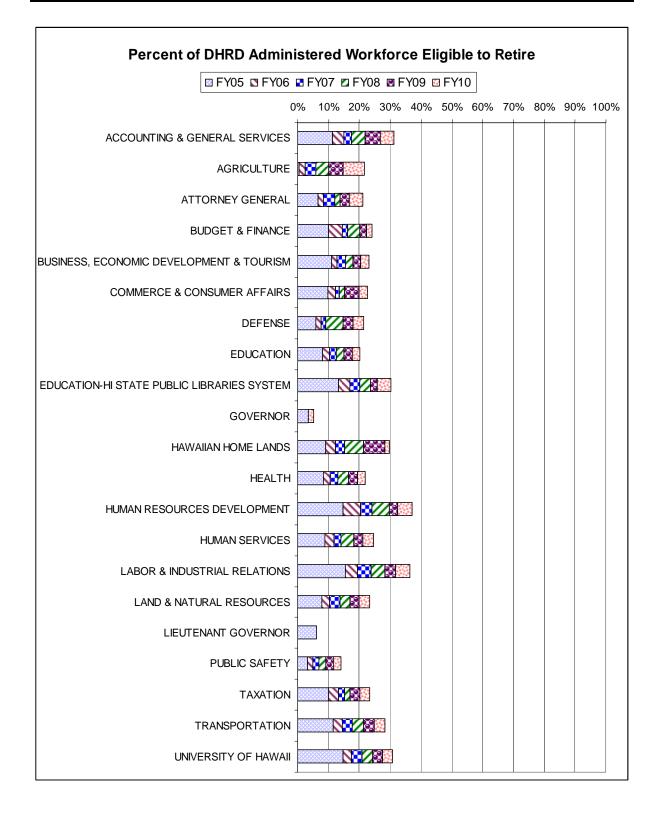
Total Workforce: 3,431 employees

PROJECTED RETIREMENTS

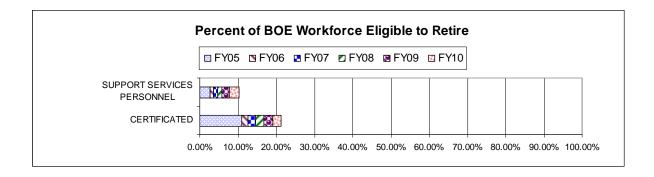
At the end of fiscal year 2010, the Departments of Human Resources Development and Labor & Industrial Relations have the potential of seeing more than one-third of their entire workforce retire.

	TOTAL NUMBER OF EMPLOYEES IN THE	NUMBER OF EMPLOYEES				EMPLOYE		TOTAL NUMBER OF EMPLOYEES	PERCENT OF DEPARTMENTAL
DEPARTMENT	PERSONNEL SYSTEM ADMINISTERED BY DHRD	CURRENTLY ELIGIBLE FOR RETIREMENT (FY05)	FY06	FY07	FY08	FY09	FY10	ELIGIBLE FOR RETIREMENT ON 06/30/2010	WORKFORCE ELIGIBLE TO RETIRE ON 06/30/2010
ACCOUNTING & GENERAL SERVICES	1,015	114	38	25	46	49	44	316	31.1%
AGRICULTURE	305	33	6	10	13	14	21	97	31.8%
ATTORNEY GENERAL	626	42	11	22	11	18	28	132	21.1%
BUDGET & FINANCE	331	33	15	6	13	7	6	80	24.2%
BUSINESS, ECONOMIC DEVELOPMENT & TOURISM	251	28	4	7	6	6	7	58	23.1%
COMMERCE & CONSUMER AFFAIRS	368	36	9	5	6	17	10	83	22.6%
DEFENSE	239	14	4	4	13	8	8	51	21.3%
EDUCATION	5,235	423	117	121	121	146	133	1,061	20.3%
EDUCATION-HI STATE PUBLIC LIBRARIES SYSTEM	505	67	18	17	17	11	23	153	30.3%
GOVERNOR	57	2	0	0	0	0	1	3	5.3%
HAWAIIAN HOME LANDS	131	12	4	4	8	9	2	39	29.8%
HEALTH	3,266	276	68	84	109	93	82	712	21.8%
HUMAN RESOURCES DEVELOPMENT	108	16	6	4	6	3	5	40	37.0%
HUMAN SERVICES	2,400	211	70	57	97	70	83	588	24.5%
LABOR & INDUSTRIAL RELATIONS	661	103	26	28	29	24	30	240	36.3%
LAND & NATURAL RESOURCES	671	52	17	24	21	19	23	156	23.2%
LIEUTENANT GOVERNOR	16	1	0	0	0	0	0	1	6.3%
PUBLIC SAFETY	2,221	70	37	48	48	54	54	311	14.0%
TAXATION	347	35	11	7	6	11	11	81	23.3%
TRANSPORTATION	2,266	261	70	70	83	80	78	642	28.3%
UNIVERSITY OF HAWAII	1,620	240	44	53	59	48	52	496	30.6%
TOTALS:	22,639	2,069	575	596	712	687	701	5,340	23.6%

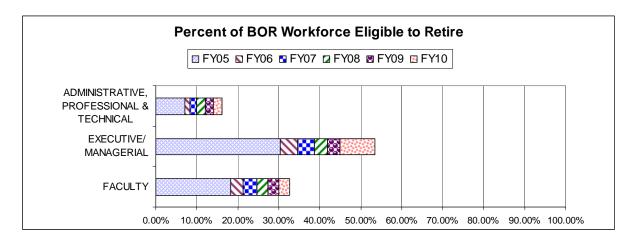
PROJECTED RETIREMENTS PERSONNEL SYSTEM ADMINISTERED BY DHRD



	TOTAL	NUMBER OF EMPLOYEES		CTED NUN AIN FULL F		PERCENT OF BOE				
BOARD OF EDUCATION	NUMBER OF EMPLOYEES IN THE BOE WORKFORCE	CURRENTLY ELIGIBLE FOR RETIREMENT (FY05)	FY06	FY07	FY08	FY09	FY10	OF EMPLOYEES ELIGIBLE FOR RETIREMENT ON 06/30/2010	WORKFORCE ELIGIBLE TO RETIRE ON 06/30/2010	
CERTIFICATED	14,128	1,547	224	282	308	332	308	3,001	21.2%	
SUPPORT SERVICES PERSONNEL	2,741	74	25	27	33	51	71	281	10.3%	
TOTALS:	16,869	1,621	249	309	341	383	379	3,282	19.5%	



	TOTAL NUMBER OF	NUMBER OF EMPLOYEES		ECTED NUM TAIN FULL R				TOTAL NUMBER OF EMPLOYEES	PERCENT OF BOR WORKFORCE	
BOARD OF REGENTS	EMPLOYEES IN THE BOR WORKFORCE	CURRENTLY ELIGIBLE FOR RETIREMENT (FY05)	FY06	FY07	FY08	FY09	FY10	ELIGIBLE FOR RETIREMENT ON 06/30/2010	ELIGIBLE TO RETIRE ON 06/30/2010	
ADMINISTRATIVE, PROFESSIONAL & TECHNICAL	1,724	123	20	28	36	34	35	276	16.01%	
EXECUTIVE/ MANAGERIAL	193	58	8	8	6	6	16	102	52.85%	
FACULTY	3,435	595	98	107	87	89	87	1,063	30.95%	
GRADUATE ASSISTANTS	1,136	0	0	0	0	0	0	0	0.00%	
TOTALS:	6,488	776	126	143	129	129	138	1,441	22.21%	



TOTAL NUMBER OF	NUMBER OF EMPLOYEES CURRENTLY		-	IBER OF E ETIREME	-	OF EMPLOYEES			
EMPLOYEES IN HHSC WORKFORCE	ELIGIBLE FOR RETIREMENT (FY05)	FY06	FY07	FY08	FY09	FY10	ELIGIBLE FOR RETIREMENT ON 06/30/2010	ELIGIBLE TO RETIRE ON 06/30/2010	
3,431	108	64	65	76	72	87	472	13.8%	

 □ FY05 □ FY □ FY08 □ FY 	 FY07 FY10	Pe	rcen	nt of H	HSC W	/orkfor	ce El	igible t	o Retire	9		
HAWAIIH SYSTEMS COF		× 10	%	20%	30%	40%	50%	60%	70%	80%	90%	100%

Explanations Of Terms, Categories, & Counts

This section explains the major terms, categories and counts referred to in this report.

TERM	EXPLANATION
Average Age	An arithmetic mean of the age of employees of a specific group.
Average Years of Service	The arithmetic mean of employees' years or length of government service that is calculated based on the estimated Service Computation date reported by departments.
Average Annual Salary	The arithmetic mean of employees' annual salary. For this report, the annual salary of an employee paid on a monthly basis is derived by multiplying the employee's monthly rate of pay by 12 months and by the employee's full time equivalency rate. An hourly paid employee's annual salary is calculated by multiplying the hourly rate of pay by 2080 hours (the standard work hours in a year) and by the employee's full time equivalency rate.
Biological & Physical Science (Occupational Group V)	Includes classes of positions which perform and/or supervise professional work in scientific research and development, and conservation and control relative to fish and wildlife, entomology, forestry, agriculture, ground water resources and allied fields.
Casual Hires	Employees who are employed either intermittently or seasonally. These employees do not have a regular schedule and are paid for the times they are called to duty. They are not included in the demographic portion of this report.
Certificated Workforce	Refers to personnel who have obtained certificates in the field of education as required by the Department of Education. Includes such persons as teachers, principals, vice principals, and professional employees of the state and district offices except those in the civil service.
Civil Service Workforce	Personnel covered by Chapters 76 and 78 of the Hawaii Revised Statutes, the civil service and public service laws for public officers and employees.
Clerical & Allied	Includes classes of positions which perform and/or supervise clerical, other office support work and technical white collar functions.

TERM	EXPLANATION
Education Workforce	Personnel of the Department of Education (EDN) and the University of Hawaii (UOH) and whose positions are exempt from Chapter 76-16(b)(11), HRS. These employees include teachers, educational officers, classroom support personnel and faculty.
Employee	A person holding a position, civil service or exempt from civil service, on full-time or part-time basis, and paid hourly, daily, or salaried.
Engineering & Allied (Occupational Group VII)	Includes classes of positions which perform and/or supervise professional work involving the application of engineering principles and concepts. Also includes non-professional and technical engineering support services.
Ethnicity	An employee's race or origin. For this report, twelve (12) ethnic groups are reported. Employees who have not identified or listed their ethnicity are reported as Others.
Excluded Managerial (EMCP)	Top level managerial and administrative personnel in civil service positions; such as, chief of a major division or branch of a department.
Executive Branch	One of the three branches of government. Includes the offices of the Governor, Lieutenant Governor, and 18 departments— Agriculture; Accounting & General Services; Attorney General; Budget & Finance; Business, Economic Development & Tourism; Commerce & Consumer Affairs; Defense; Education; Hawaiian Home Lands; Human Services; Human Resources Development; Health; Labor & Industrial Relations; Land & Natural Resources; Public Safety; Taxation; Transportation; and the University of Hawaii. For purposes of this report, also includes the Hawaii Health Systems Corporation.
Exempt Employees	Elected or appointed officials and employees in positions exempted from civil service and compensation laws for public officers and employees (Section 76-16, HRS); such as deputies attorney general, Hawaii national guard, department heads, teachers, educational officers and the faculties of the Department of Education and the University of Hawaii.

<u>TERM</u>	EXPLANATION
FTE	Full Time Equivalency: Based on an 8-hour workday, the FTE is the percent rate that an employee is employed. Basically 100% FTE equates to an employee employed 8 hours each workday and 50% FTE equates to an employee employed 4 hours each workday, and so forth.
Hawaiian	Persons of Hawaiian descent. For the purposes of this report, persons reported part-Hawaiian are included in the Hawaiian count.
Labor, Custodial & Domestic Services (Occupational Group IX)	Includes classes of positions which perform and/or supervise blue collar manual work, e.g., janitorial and groundskeeping, laborer, and food service.
Librarian (Occupational Group IV)	Includes of classes of positions which perform and/or supervise professional work in providing library, government documents archival and medical records services. Also includes positions which provide or supervise non-professional and paraprofessional support.
Management, Staff & Allied (Occupational Group II)	Includes classes of positions that perform and/or supervise administrative, professional and technical work which require specialized knowledge and normally require at least a baccalaureate degree.
Occupational Groups	 Fourteen groups are identified and reported. They are: I. Clerical & Allied; II. Management, Staff & Allied; III. Social Service, Public Employment & Allied; IV. Librarian; V. Biological & Physical Sciences; VI. Public Health & Medical Care; VII. Engineering & Allied; VIII. Regulatory, Enforcement & Public Safety; IX. Labor, Custodial & Domestic Services; X. Trades, Equipment Operation & Allied; EM Excluded Managerial; DOE Support Services Personnel; DOE Teachers & Educational Officers; UH Faculty & Certain Staff; and Others Position/appointments not assigned to an occupational group category.

<u>TERM</u>

EXPLANATION

Public Health & Medical Care (Occupational Group VI)	Includes classes of positions which perform and/or supervise professional work in public health and medical care in such fields as medicine, dentistry, nursing, occupational and physical therapy, dietetics and nutrition and veterinary medicine. Also includes non- professional and paraprofessional support personnel.
Regulatory, Enforcement & Public Safety (Occupational Group VIII)	Includes classes of positions which perform and/or supervise work in the protection of persons and property and/or the conduct of inspections and/or investigations for compliance with various rules and regulations.
Social Service, Public Employment & Allied (Occupational Group III)	Includes classes of positions which perform and/or supervise professional work in providing a variety of social and rehabilitative services to individuals and groups in the community. Also includes non-professional and paraprofessional support work in such programs.
Trades, Equipment Operation & Allied (Occupational Group X)	Includes classes of positions which perform and/or supervise skilled and semi-skilled trade work or motorized equipment operation.
Workforce	Unless otherwise noted, the Workforce includes employees of the Executive Branch of government of the State of Hawaii. The employees are in civil service and exempt positions, paid on a regular basis and employed 50% or more (100% is equivalent to that of an 8-hour-a-day workday). Casual and 89-day hires are not included.

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