

Attachment A  
Policy No. 103.001

**ACCEPTABLE USAGE OF INFORMATION TECHNOLOGY RESOURCES**

**ACKNOWLEDGMENT FORM**

I, \_\_\_\_\_, have received and read the Department of Human Resources Development Policy No. 103.001, *Acceptable Usage of Information Technology Resources*, and I understand and agree to comply with all the terms and conditions set forth therein. I agree that all network activity conducted with State resources is the property of the State of Hawaii and therefore, I acknowledge and understand that I do not consider such activity to be private.

I further understand that the State's Information Technology resources shall be used primarily to conduct State business and to provide services to the citizens of Hawai'i. These resources shall only be used for legal purposes and shall not be used in any manner or for any purpose that is illegal, dishonest, disruptive, threatening, damaging to the reputation of the State, inconsistent with the mission of the State, or likely to subject the State to liability.

THE STATE OF HAWAII RESERVES THE RIGHT TO MONITOR AND LOG ALL NETWORK ACTIVITY, INCLUDING E-MAIL AND INTERNET BROWSING, WITH OR WITHOUT NOTICE OR CONSENT, AND THEREFORE, USERS SHALL HAVE NO EXPECTATION OF PRIVACY IN THE USE OF THESE RESOURCES.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department/ Division