

Ka 'Upena Kokua



HAWAII STATE WORKFORCE DEVELOPMENT DIVISION AND STATEWIDE ONE-STOP CAREER CENTER SYSTEM

Questions and Answers

This information is intended to give you a summary of the important items to consider if/when you leave State government employment:

Q1: What is the Hawaii State Workforce Development Division?

The Workforce Development Division is a division of the Hawaii State Department of Labor and Industrial Relations (<http://labor.hawaii.gov/wdd/>). It is affiliated with the US Department of Labor as part of a nationwide network of labor exchange services established by the Wagner-Peyser Act of 1933 and one-stop career centers established by the Workforce Investment Act of 1998 and continued under the Workforce Innovation and Opportunity Act of 2014.

The Workforce Development Division maintains the state's most comprehensive online job bank at www.hirenethawaii.com

Q2: What is a One-Stop Career Center?

One-Stop Career Centers are the results of partnerships of participating agencies, organizations and private businesses dedicated to workforce development throughout the State of Hawaii. Job seekers can connect to essential employment-related resources at no cost at any of the One-Stop Centers on Oahu, Kauai, Maui, Molokai, and Hawaii.

Q3: What services do the One-Stop Career Centers provide?

One-Stop Career Centers provide workforce development services to job seekers and employers such as:

- Job search assistance, including Internet access to job boards with job leads and a variety of no-cost workshops developed to improve job-searching skills, such as resume preparation, job interview techniques, job clubs, online job searching, etc.
- Career Resource Center offers complimentary use of desktop computers, e-mail, telephone, fax machines and copiers for job-searching activities. The Center also has a library of local newspapers and a comprehensive collection of videos and written material to assist the job seeker.
- Individualized career planning services.

- Assistance to job seekers with job matching and referrals.
- Access to training opportunities in demand occupations through variety of programs federally-funded activities such as the Workforce Investment Act (WIA) Dislocated Worker, Adult, and Youth Programs, Trade Adjustment Act, and National Emergency Grants.
- Access to labor market information needed for career planning and quality job search strategies.
- Assistance to military veterans by specifically-assigned veterans staff, Local Veteran Employment Representatives and Disabled Veterans Outreach Program Specialists.
- Assistance to employers in listing available positions in HireNetHawaii.com; arranging small and large-scale recruitment and job fairs, and utilizing Hirehawaii.com to conduct self-service virtual recruitment and candidate searches.
- Rapid Response assistance to private and public sector employers and employees affected by reductions in workforce, layoffs, or business closures.
- Process Work Opportunity Tax Credit (WOTC) applications.
- Conduct Alien Employment Certification activities consisting of work test processing for positions employers wish to fill with foreign workers.

And many more services

Q4: Is there a fee for use of any of these services?

There are no fees for any of the services provided by the Hawaii Workforce Development Division and/or the One-Stop Career Centers. The programs are federally-funded.

Q5: Where are these One-Stop Career Centers located?

OAHU: Most of the ***Oahu WorkLinks One-Stop Centers*** are open Monday thru Friday, from 7:45 AM – 4:30 PM. Some sites may have limited services and may be open only a few days of the week:

Dillingham Plaza
 1505 Dillingham Boulevard, Room 110
 Honolulu, HI 96817
 Ph #: 768-5700

Downtown Honolulu
 830 Punchbowl Street, Room 112
 Honolulu, HI 96813
 Ph: 586-8700

Waipahu Civic Center
94-275 Mokuola Street, Room 300
Waipahu, HI 96797
Ph: 675-0010

Waianae Neighborhood Community Center
85-670 Farrington Highway
Waianae, HI 96792
Ph: 768-5800

KAUAI: *KauaiWorkwise!*

4444 Rice Street, #302
Lihue, HI 96766
Ph: (808) 274-3056
www.workwisekauai.com

MAUI: *WorkSourceMaui*

Wailuku
2064 Wells Street, Suite 108
Wailuku, HI 96793
Ph: (808) 984-2091

Molokai
55 Makaena Place, Room 4
Kaunakakai, HI 96748
Ph: (808) 553-1755

HAWAII: *Big Island Workplace Connection*

Hilo
1990 Kinoole Street, Suite 102
Hilo, HI 96720
Ph: (808) 981-2860

Kona
74-5565 Luhia Street, Building C Bay 4
Kailua-Kona, HI 96740
Ph: (808) 327-4770

NOTE: *This is a brief summary. It is not a legal document or contract, and is subject to change.*

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