

**STATE OF HAWAII - DEPARTMENT OF HUMAN RESOURCES DEVELOPMENT**  
**235 South Beretania Street Honolulu, Hawaii 96813-2437**

Announcement Date: January 8, 2013 (Revised 5/1/14)

**CLOSING DATE: AUGUST 29, 2014**

**BUILDING AND GROUNDS CUSTODIAN II**

**Recruitment Number 2013-01**

**\$2,880 per month (BC-02)**

**(Effective October 1, 2014 - \$2,938 per month)**

*To fill current and future civil service vacancies with the University of Hawaii.*

**JOB DUTIES**

Perform routine manual work tasks in cleaning and maintaining buildings, surrounding grounds and walkways, and perform simple building maintenance and repair work; and perform other related duties as assigned.

**TRAINING and EXPERIENCE**

None required.

**CITIZENSHIP and RESIDENCY REQUIREMENTS**

The State of Hawaii requires that all persons seeking employment with the government of the State shall be citizens, nationals, or permanent resident aliens of the United States, or eligible under federal law for unrestricted employment in the United States. Section 78-1(c) Hawai'i Revised Statutes, requires that all public employees shall become residents of the State of Hawai'i within 30 calendar days after beginning employment. Hawai'i residency is also a condition of eligibility for continued employment.

**PHYSICAL/MEDICAL REQUIREMENTS**

Applicants must be able to perform the essential duties and responsibilities of the position effectively and safely, with or without reasonable accommodation.

**HOW TO APPLY**

Apply *in person*, between 8:30 a.m. and 3:30 p.m., Monday through Friday, except holidays, at any of the following locations:

**Island of Oahu**

***University of Hawaii at Manoa***

Building & Ground Management  
2525 Maile Way  
Honolulu, HI 96822

***University of Hawaii at West Oahu***

Human Resources Office  
Laboratory Bldg., Room E124  
91-1001 Farrington Highway  
Kapolei, HI 96707

**Island of Hawaii**

***University of Hawaii at Hilo***

Human Resources Office  
Kilauea Financial Plaza  
1437 Kilauea Street, Room 104  
Hilo, HI 96720

*The State of Hawaii is an Equal Opportunity Employer*