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December 31, 2012

Departmental Circular Number 12-05

TO: All Department Heads  
FROM: Barbara A. Krieg, Director *BKrieg*  
SUBJECT: Amendments to the Compensation Plans

The following amendments to the State of Hawaii's Compensation Plans dated October 1, 2012 have been incorporated into the updated compensation plans dated January 1, 2013, which are located on our website at <http://www.hawaii.gov/hrd>.

**PART I - WHITE COLLAR**

Change	2.088	Marine Cargo Specialist, SR-17, BU:03; Change title to Marine Cargo Specialist I, effective 12/11/12
Delete	2.089	Chief Marine Cargo Specialist, BU:04, effective 12/11/12
Reinstate/ Change	2.089	Marine Cargo Specialist II, SR-19, BU:04, EEO:H; and Change code from 2.089 to 2.090, effective 12/11/12
Reinstate/ Change	2.633	Automotive Services Superintendent V, SR-24, BU:04, EEO:E; and Change Title to Automotive Fleet Services Supervisor, effective 10/30/12

**PART III - EMCP**

Delete	17.341	Property Management Officer, EM-05, BU:35, effective 11/30/12
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**AMENDED CLASS SPECIFICATIONS/MINIMUM QUALIFICATION SPECIFICATIONS**

1.011 – 1.014	Clerical Supervisor I – IV, effective 10/8/12
1.027	Receptionist, effective 10/8/12
2.032	Administrative Services Assistant, Part II only, effective 10/3/12
2.088	Marine Cargo Specialist, Part II only, effective 10/12/12
2.088 & 2.090	Marine Cargo Specialist I & II, Part I & II, effective 12/11/12
2.089	Chief Marine Cargo Specialist, Part II only, effective 10/12/12
2.633	Automotive Fleet Services Supervisor, Part I & II, effective 10/30/12
3.424 – 3.426	Substance Abuse Specialist III – V, Part II only, effective 10/12/12
3.459 – 3.460	Corrections Education Specialist III & IV, Part II only, effective 12/19/12
4.074, 4.076, 4.078, 4.080, 4.082	Librarian II, III, IV, V & VI, Part II only, effective 10/22/12
5.361 – 5.366	Agricultural Research Aid I & II; Agricultural Research Technician III – VI; Part II only, effective 12/03/12
5.490, 5.494, 5.498, 5.502	Medical Technologist II – V, Part II only, effective 11/23/12
7.606 – 7.612	Drafting Aid II; & Drafting Technician III – VIII, Part II only, effective 11/19/12
8.856	Public Safety Security Programs Coord, Part II only, effective 10/12/12
9.097, 9.099, 9.101	Forestry & Wildlife Worker I – III, Part II only, effective 10/12/12
9.103 & 9.105	Forestry & Wildlife Supervisor I & II, Part II only, effective 10/12/12
9.130 – 9.132	Irrigation System Service Worker I & II; and Irrigation System Supervisor, Part II only, effective 10/31/12
10.130 & 10.133	Plumber I & II, Part II only, effective 11/5/12
10.135	Plumber Supervisor, effective 11/5/12
10.315 & 10.320	Automotive Mechanic I & II, effective 12/10/12
17.630 & 17.631	Aquatic Resources Program Manager; and Aquatic Resources Program Administrator, Part I & II, effective 11/13/12