

**Report to the Twenty-Fifth State Legislature
2009 Regular Session**

**On
Number of Exempt Positions Converted to Civil Service Positions
During the Previous Twelve Months**

**As Required by
Act 300, Session Laws of Hawaii 2006**

Submitted by the Department of Human Resources Development, **December 15, 2008.**

SUMMARY OF REPORT

Act 300, Session Laws of Hawaii (SLH) 2006, directs the Department of Human Resources Development (DHRD) to submit reports on exempt positions to the Legislature prior to each regular session. In addition, the Act:

1. Amended a number of statutory provisions that required that positions be exempt from civil service to allow discretion as to whether the positions should be civil service or exempt from civil service.
2. Directed the Department of Human Resources Development (DHRD) and the Hawaii Government Employees Association (HGEA) to “work collaboratively to establish a logical, workable, and fair process for converting positions in various departments, which are currently exempt from chapter 76, Hawaii Revised Statutes, to civil service positions.”
3. Granted rights to exempt employees who occupied the affected exempt positions for at least one year.

Inasmuch as the Act establishes an ongoing annual reporting requirement and in order to provide the Legislature with the most current data available, the period covered by each report will be from November 1 to October 31 of the applicable year. This report complies with the reporting requirements and provides a status report on the efforts to implement Act 300 for the period November 1, 2007 through October 31, 2008.

During the reporting period, 20 exempt positions covered by Act 300 have been replaced with civil service positions. In addition, 32 exempt positions not covered by Act 300 have been replaced with civil service positions.

PART I INTRODUCTION

Act 300 allows covered exempt positions to be converted to civil service or to remain exempt from civil service. Act 300 also grants the following rights to employees who have occupied an exempt position covered by the Act for at least one year at the time that it is to be replaced by a civil service position:

1. The employee shall have a one-time election to remain exempt from civil service, provided that when the employee vacates the position, the position shall be converted to civil service.
2. If the employee elects to become civil service, the employee shall be appointed to the position, provided that the employee meets the minimum qualification requirements of the civil service class and any other applicable public employment requirements.
3. If the employee is appointed to the civil service position, the employee's compensation shall be determined according to the applicable collective bargaining agreement or supplemental agreement covering exempt employees without loss of seniority, prior service credit, accrued vacation, accrued sick leave, or other employee benefits.

Supplemental agreements which expire on June 30, 2009 allow exempt employees appointed to replacement civil service positions to avoid substantial pay cuts for some of the potentially affected employees if they elected to be appointed to replacement civil service positions.

In some situations new civil service classes may be needed to accommodate the replacement of exempt positions with civil service positions. Generic professional classes have been established to allow the replacement civil service positions to be established and filled before the new classes are established.

Act 300 obligates DHRD to submit reports to the Legislature prior to each regular session which include, but are not limited to the following:

1. The number of exempt positions that were converted to civil service during the previous twelve months.
2. The number of exempt positions remaining in each State department after the conversions.

For the exempt positions that are converted to civil service, the report must also indicate:

1. When the position was established.
2. The purpose of the position.
3. The rationale for the conversion.

This report provides the required information and also covers the progress made in implementing the provisions of the Act during the reporting period.

PART II COMPENSATION OF EXEMPT EMPLOYEES WHO ELECT TO BECOME CIVIL SERVICE EMPLOYEES

The Act states: "If the employee is appointed to the civil service position, the employee's compensation shall be determined according to the applicable collective bargaining agreement or supplemental agreement." Existing collective bargaining agreements require exempt employees appointed to civil service positions to be compensated at the entry rate. Supplemental agreements in effect through June 30, 2006, contained provisions which allowed exempt employees appointed to replacement civil service positions to be compensated at a rate comparable to what the employee would be earning if the employee had initially been employed on a civil service basis. Even under those provisions, some potentially affected employees would have had to take significant pay cuts if they elect to be appointed to replacement civil service positions. Such employees could have elected to remain exempt in order to avoid the pay cuts, but they would not have received the benefits and protection of civil service employment.

New supplemental agreements were negotiated for the period July 1, 2006 through June 30, 2007. The provisions in the new agreements were modified to encourage Act 300 employees to elect to be appointed to replacement civil service positions. Under the agreement exempt employees hired prior to April 16, 2007¹ who are compensated within the salary range applicable to the replacement civil service position are allowed to retain their existing pay² and those who are compensated above the maximum of the salary range have the option of retaining their existing pay for two years³ or be compensated at the maximum rate of the salary range. In light of current budgetary conditions, it is not clear whether successor agreements will be negotiated, or if negotiated, whether they will be as generous to impacted employees as the current agreements.

¹ The compensation of exempt employees hired on April 16, 2007 and thereafter who are appointed to replacement civil service positions will be determined on the basis of a schedule in the supplemental agreement.

² If the employee's compensation is not on a step rate, the employee is compensated at the next lower step in the salary range.

³ After two years, the employee's compensation is adjusted on the basis of a schedule in the supplemental agreement.

The supplemental agreement provisions are also applicable to incumbents of exempt positions not covered by Act 300 (e.g., consent decree and project positions) that are replaced with civil service positions. However, employees who occupy non-Act 300 exempt positions must compete for appointment to replacement civil service positions.

PART IV POSITION CLASSIFICATION

In many instances, exempt positions that may be identified for replacement with civil service positions can be allocated to existing civil service classes. However, in some cases new civil service classes will have to be established in order to replace exempt positions with civil service positions. The establishment of civil service classes is time-consuming. In order to avoid delays, professional positions may be allocated to generic professional classes on an interim basis until the new classes are established.

The vast majority of clerical or paraprofessional exempt positions that may be identified for replacement with civil service positions can be allocated to existing classes of work. Therefore, there has been no attempt to establish any generic clerical or paraprofessional classes.

PART V ANNUAL REPORT ON THE NUMBER OF EXEMPT POSITIONS AND THE NUMBER OF EXEMPT POSITIONS REPLACED WITH CIVIL SERVICE POSITIONS

Pursuant to Act 300, DHRD is obligated to submit to the Legislature prior to each regular legislative session, a report regarding exempt positions that have been replaced with civil service positions within the previous twelve months, and the remaining number of exempt positions in each department. Attachment 1 provides the required information, by department, regarding exempt positions that were replaced with civil service positions within the period November 1, 2007 to October 31, 2008. All of the positions were exempted under the provisions of Section 76-16 (b) (10) – deputy attorney general, (12) - project, or (17) - other law, HRS. Attachment 2 provides a summary of the exempt positions that were replaced with civil service positions.

The Department of Human Services and the Department of Commerce and Consumer Affairs account for 37 of the fifty two exempt positions that were replaced with civil service positions. The Department of Human Services replaced 19 exempt positions with civil service positions and the Department of Commerce and Consumer Affairs replaced 18 Act 300 exempt positions with civil service positions.

Attachment 3 provides the number of exempt positions remaining within each department, as of November 1, 2008, broken down by the statutory basis for exemption.

DATED: Honolulu, Hawaii, **December 15, 2008.**

Respectfully submitted,



Marie C. Laderta, Director
Department of Human Resources
Development

Attachments

**CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
November 1, 2007 - October 31, 2008**

Department: Attorney General							Subsection 17	Subsection 12	Subsection 10
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Exemption
Civil Recoveries	101221	101221	Legal Assistant III	Provided legal services and representation as a Deputy Attorney General for the Civil Recoveries Division.	01/20/1981	07/01/2008			Deputy Attorney General
Hawaii Criminal Justice Data Center	112598	118852	Clerk III	To coordinate, establish and operate temporary and mobile community services throughout Oahu for the issuance of state civil identification cards to accommodate individuals who may have difficulties in coming to the central downtown State Civil Identification office.	11/02/2001	12/20/2007		Decentralization of State Identification Card Services	
Hawaii Criminal Justice Data Center	112599	118853	Clerk III	To coordinate, establish and operate temporary and mobile community services throughout Oahu for the issuance of state civil identification cards to accommodate individuals who may have difficulties in coming to the central downtown State Civil Identification office.	11/02/2001	12/20/2007		Decentralization of State Identification Card Services	

**CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
November 1, 2007 - October 31, 2008**

Department: Business, Economic Development and Tourism							Subsection 17	Subsection 12	Subsection 10
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Exemption
Creative Industries	116941	118991	Film Industry Dev Spclt IV	New Film Industry Productions and Studio Construction Project-Assists filmmakers in obtaining government permits and clearances; provides informational services; assists in obtaining services and filming locations; and serves as liaison between the film industry, other government agencies, private businesses, labor organizations, and others involved with the film industry.	07/01/2004	04/01/2008		New film Industry Productions & Studio Construction Project	

**CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
November 1, 2007 - October 31, 2008**

Department: Commerce and Consumer Affairs							Subsection 17	Subsection 12	Subsection 10
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Exemption
AdminHearOfc	101300	119019	Legal Clerk	To provide secretarial services to the Administrative Hearings Officers within the Office of Administrative Hearings; checks references & prepares legal documents in proper format; maintains files; screens callers and correspondence; independently expedites administrative details of a recurring nature.	08/12/1982	04/29/2008	ACT 300, SLH 2006		
AdminHearOfc	102753	119020	Legal Clerk	To provide secretarial services to the Administrative Hearings Officers within the Office of Administrative Hearings; checks references & prepares legal documents in proper format; maintains files; screens callers and correspondence; independently expedites administrative details of a recurring nature.	06/27/1994	04/29/2008	ACT 300, SLH 2006		
Insurance	110520	119029	Insurance Licensing Clerk	To examine applications and other documents relative to the licensing of insurance producers for conformance with statutory requirement. Issue, amend, extend, and cancel insurance licenses. Examine certificate of completion for continuing education licensing requirements.	01/14/2000	05/30/2008	ACT 300,SLH 2006		

Attachment 1 - CCA

Department: Commerce and Consumer Affairs							Subsection 17	Subsection 12	Subsection 10
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Exemption
Insurance	110669	119030	Insurance Licensing Clerk	To examine applications and other documents relative to the licensing of insurance producers for conformance with statutory requirement. Issue, amend, extend, and cancel insurance licenses. Examine certificate of completion for continuing education licensing requirements.	05/03/2000	05/30/2008	ACT 300, SLH 2006		
Insurance	110673	119031	Insurance Licensing Clerk	To examine applications and other documents relative to the licensing of insurance producers for conformance with statutory requirement. Issue, amend, extend, and cancel insurance licenses. Examine certificate of completion for continuing education licensing requirements.	05/05/2000	05/30/2008	ACT 300, SLH 2006		
Prof&VocLic	101722	118936	Clerk IV	To review and process professional & vocational license renewal applications. The position also performs key functions which is vital to the efficient operation of the licensing program.	10/16/1984	02/29/2008	ACT 300, SLH 2006		

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Department: Commerce and Consumer Affairs						Subsection 17	Subsection 12	Subsection 10	
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Exemption
Prof&VocLic	102019	118941	Clerk Typist II	To provide clerical services in the area of Real Estate Education which includes providing information on educational requirements for licensing; reviewing applications for completeness, verification of licensing records and complaint history; assists the RE Specialists in the review & approval of the curriculum & bond instruments and issuance of registration certificates to real estate schools; participates in the biennial renewal of real estate schools and instructors; and entering information and maintaining data in the area of real estate education program.	10/18/1988	02/29/2008	ACT 300, SLH 2006		
Prof&VocLic	102120	118940	Clerk Typist II	To provide information and applications to newly created condominium associations and registration and re-registration of existing associations; processing changes in registration information; types letters, memorandums and notices to condo associations and managing agents; and assisting in the biennial re-registration of condominium associations through mailing, receipt and review of application forms.	08/07/1989	02/29/2008	ACT 300, SLH 2006		

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Department: Commerce and Consumer Affairs							Subsection 17	Subsection 12	Subsection 10
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Exemption
Prof&VocLic	102121	118944	Clerk Typist III	To provide secretarial services to the Regulatory Boards/Commissions Administrative Assistant and the three Real Estate Specialists. To prepare agenda and related material for meetings and hearings, attend meetings, take and prepare minutes, prepare denial and approval notices, administer a distribution system, a records system, purchase orders, and assist in the administration of consultant contracts.	08/07/1989	02/29/2008	ACT 300, SLH 2006		
Prof&VocLic	102250	118935	Clerk IV	To review and process professional & vocational license renewal applications. The position also performs key functions which is vital to the efficient operation of the licensing program.	06/15/1990	02/29/2008	ACT 300, SLH 2006		
Prof&VocLic	102723	118937	Secretary II	To provide secretarial services to the Regulatory Boards/Commissions Administrative Assistants and the Special Deputy Attorney General attached to the Division.	01/20/1993	02/29/2008	ACT 300, SLH 2006		
Prof&VocLic	102781	118939	Clerk III	To provide clerical support in the administration of the RERF including receiving, examining, processing, registering, and transmitting of RERF claims to contracted attorneys. To assist in the payments of any claims and coordinates with the Licensing Branch on the termination of licenses and any request for reinstatement of licensure.	02/13/1998	02/29/2008	ACT 300, SLH 2006		

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Department: Commerce and Consumer Affairs							Subsection 17	Subsection 12	Subsection 10
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Exemption
Prof&VocLic	110580	119157	Secretary II	To provide secretarial services to the Regulatory Boards/Commissions Administrative Assistants and the Special Deputy Attorney General attached to the Division.	02/22/2000	10/01/2008	ACT 300, SLH 2006		
Prof&VocLic	110653	118938	Secretary II	To provide secretarial services to the Regulatory Boards/Commissions Administrative Assistants and the Special Deputy Attorney General attached to the Division.	04/17/2000	02/29/2008	ACT 300, SLH 2006		
RegIndustCmp	100584	119154	Office Assistant III	To provide clerical support to a number of different areas like the Advisory Committee Member program, consumer projects, complaint history filings, and the staff's legislative coordinator during the legislative session.	03/05/1987	10/01/2008	ACT 300, SLH 2006		
RegIndustCmp	101304	119156	Office Assistant IV	To provide administrative, logistical, typing and complaint processing support to the neighbor island Regulated Industries Complaints Office.	08/12/1982	10/01/2008	ACT 300, SLH 2006		
RegIndustCmp	101305	101305	Clerk Typist III	To provide administrative, logistical, typing and complaint processing support to the neighbor island Regulated Industries Complaints Office.	08/12/1982	3/5/2008	ACT 300, SLH 2006		

Attachment 1 - CCA

Department:

Commerce and Consumer Affairs

							Subsection 17	Subsection 12	Subsection 10
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Exemption
RegIndustCmp	101321	119017	Investigator III	To receive, screen and process complaints filed under the jurisdiction of over 40 boards and commissions, programs and divisions of the department. To receive and assist the public in regulatory matters by providing basic information for the prevention and detection of violations of regulatory laws, rules and regulations.	08/12/1982	05/01/2008	ACT 300, SLH 2006		

**CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
November 1, 2007 - October 31, 2008**

Department: Human Services							Subsection 17	Subsection 12	Subsection 10
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Exemption
Hawaii Public Housing Authority	100388	100388	Information Technology Spcct IV	Work with the Housing Systems and Procedures Staff to provide technical support for the HCDCH.	05/30/1975	04/02/2008	HRS 356D-2		
Hawaii Public Housing Authority	102676	102676	Engineer IV	Assists the Unit Supervisor who is responsible for all phases of housing development.	01/11/1993	11/16/2007	HRS 356D-2		
Hawaii Public Housing Authority	106429	106429	Information Technology Spcct IV	Responsible for system implementation, ancillary system development and enhancement; also, provide network, office automation and telecommunications support.	04/03/1998	04/02/2008	HRS 356D-2		
OfcYouth Svcs	101009	118812	General Professional V	Provide administrative, management planning and coordination; preparation and analysis of program plans, budgets, evaluation reports and implementation activities; and serve as the personnel and fiscal officer.	11/03/1977	01/11/2008	ACT 298, SLH 1996		
SocSvcsDiv	117013	118587	Social Service Aid III	Perform duties in support of professional social service functions.	08/03/2004	11/02/2007		Child and Family Service Review - Program Improvement Plan (CFSR-PIP)	

Attachment 1 - DHS

Department: Human Services						Subsection 17	Subsection 12	Subsection 10	
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Exemption
SocSvcsDiv	117021	118592	Child/Adult Protective Svcs Spclt	To provide a variety of intensive child welfare services with the goal of strengthening the family so the child(ren) can remain at home or to expedite reunification.	08/03/2004	03/27/2008		Child and Family Service Review - Program Improvement Plan (CFSR-PIP)	
SocSvcsDiv	117200	118593	Human Svcs Prof IV	Reviews case management services provided by the Voluntary Case Management Services Contractor and monitors the Contractor for compliance and performance.	12/07/2004	11/29/2007		Child and Family Service Review - Program Improvement Plan (CFSR-PIP)	
SocSvcsDiv	117201	118595	Human Svcs Prof IV	Reviews case management services provided by the Voluntary Case Management Services Contractor and monitors the Contractor for compliance and performance.	12/07/2004	11/30/2007		Child and Family Service Review - Program Improvement Plan (CFSR-PIP)	
SocSvcsDiv	117202	118536	Human Svcs Prof IV	Reviews case management services provided by the Voluntary Case Management Services Contractor and monitors the Contractor for compliance and performance.	12/07/2004	12/04/2007		Child and Family Service Review - Program Improvement Plan (CFSR-PIP)	
SocSvcsDiv	117203	118537	Human Svcs Prof IV	Reviews case management services provided by the Voluntary Case Management Services Contractor and monitors the Contractor for compliance and performance.	12/07/2004	12/04/2007		Child and Family Service Review - Program Improvement Plan (CFSR-PIP)	

Attachment 1 - DHS

Department: Human Services						Subsection 17	Subsection 12	Subsection 10	
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Exemption
SocSvcsDiv	117204	118540	Human Svcs Prof IV	Reviews case management services provided by the Voluntary Case Management Services Contractor and monitors the Contractor for compliance and performance.	12/07/2004	12/05/2007		Child and Family Service Review - Program Improvement Plan (CFSR-PIP)	
SocSvcsDiv	117205	118543	Human Svcs Prof IV	Reviews case management services provided by the Voluntary Case Management Services Contractor and monitors the Contractor for compliance and performance.	12/07/2004	12/05/2007		Child and Family Service Review - Program Improvement Plan (CFSR-PIP)	
SocSvcsDiv	117206	118577	Human Svcs Prof IV	Reviews case management services provided by the Voluntary Case Management Services Contractor and monitors the Contractor for compliance and performance.	12/07/2004	12/04/2007		Child and Family Service Review - Program Improvement Plan (CFSR-PIP)	
SocSvcsDiv	117207	118578	Human Svcs Prof IV	Reviews case management services provided by the Voluntary Case Management Services Contractor and monitors the Contractor for compliance and performance.	12/07/2004	12/04/2007		Child and Family Service Review - Program Improvement Plan (CFSR-PIP)	
SocSvcsDiv	117208	118579	Human Svcs Prof IV	Reviews case management services provided by the Voluntary Case Management Services Contractor and monitors the Contractor for compliance and performance.	12/07/2004	12/04/2007		Child and Family Service Review - Program Improvement Plan (CFSR-PIP)	

Attachment 1 - DHS

Department: Human Services						Subsection 17	Subsection 12	Subsection 10	
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Exemption
SocSvcsDiv	117209	118580	Human Svcs Prof IV	Reviews case management services provided by the Voluntary Case Management Services Contractor and monitors the Contractor for compliance and performance.	12/07/2004	12/04/2007		Child and Family Service Review - Program Improvement Plan (CFSR-PIP)	
SocSvcsDiv	117210	118581	Human Svcs Prof IV	Reviews case management services provided by the Voluntary Case Management Services Contractor and monitors the Contractor for compliance and performance.	12/07/2004	12/04/2007		Child and Family Service Review - Program Improvement Plan (CFSR-PIP)	
SocSvcsDiv	117211	118582	Human Svcs Prof IV	Reviews case management services provided by the Voluntary Case Management Services Contractor and monitors the Contractor for compliance and performance.	12/07/2004	12/04/2007		Child and Family Service Review - Program Improvement Plan (CFSR-PIP)	
SocSvcsDiv	117231	119000	Social Worker V	Plan, develop and implement a quality assurance system as required by PIP and monitor/evaluate effectiveness of this system as required by CFSR.	01/11/2005	04/28/2008		Child and Family Service Review - Program Improvement Plan (CFSR-PIP)	

**CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
November 1, 2007 - October 31, 2008**

Department: Labor and Industrial Relations							Subsection 17	Subsection 12	Subsection 10
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Exemption
AdminSvcsOfc	101015	119152	Accountant IV	Senior Accountant: Develops and maintains internal accounting systems and procedures for the control and maintenance of various federal programs; participates in operating expenditure studies and develops or modifies the accounting system to accommodate required changes.	09/09/1977	09/16/2008	Chapter 371-18, HRS		
AdminSvcsOfc	101032	119153	Accountant III	Workforce Investment Act (WIA) Accountant: Maintains internal accounting systems and procedures for the control and maintenance of the various federally funded programs.	03/09/1978	09/16/2008	Chapter 371-18, HRS		

**CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
November 1, 2007 - October 31, 2008**

Department: **Land and Natural Resources**

Department: Land and Natural Resources							Subsection 17	Subsection 12	Subsection 10
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Exemption
Land Div	110286	110286	Abstracting Assistant V	Assistant State Abstractor - This position is responsible for assisting in research and ascertaining the State's interest in real property for all types of lands, including but not limited to, streams, ditches, fisheries and ponds, schools, shoreline boundaries, submerged, eroded and accreted lands, roadways, easements, trails, lands set aside to government agencies, and private lands. Such determinations are used for a variety of purposes, including land acquisitions by the State, condemnation action, disposition, exchange, eviction, land maintenance, quiet title action, criminal and civil court proceedings, and other uses. Title searches are conducted by researching a diverse assortment of public records from various repositories of government from the original sources of title to the present.	09/16/1999	07/21/2008	171-19 (2)		
Land Div	116697	116697	Office Assistant III	Documentation Specialist - This position is responsible for assisting land agents in the processing of land documents, tracking of pending land requests to ensure timely processing, tracking of lease compliance issues and the creation and filing of land documents and other Land Division correspondence.	01/27/2004	07/23/2008	171-19 (2)		

Attachment 1 - PSD

**CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
November 1, 2007 - October 31, 2008**

Department:		Public Safety					Subsection 17	Subsection 12	Subsection 10
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Exemption
CorrFacsDiv	116946	118301	Corrections Program Dev Offcr	Provides statewide responsibility for the Mainland/Federal Detention Center (FDC) Program including all phases and processes associated with contract development, proposal, implementation, and monitoring.	07/08/2004	07/23/2008		Mainland/Federal Detention Center (FDC) Branch	
CorrFacsDiv	116959	118302	Social Worker V	Plans, develops, administers, and supervises the operations of the Mainland Branch contract monitors/social worker IVs.	07/08/2004	05/22/2008		Mainland/Federal Detention Center (FDC) Branch	
CorrsPrgSvcs	103635	118802	Clerk Typist II	Secretary to the Substance Abuse Spclt for Project	11/26/1997	11/16/2007		Project Bridge	
CorrsPrgSvcs	106966	118801	Substance Abuse Specialist IV	Provides counseling, casework, and education services to substance abuse program participants.	11/26/1997	12/20/2007		Project Bridge	
CorrsPrgSvcs	111693	118800	Substance Abuse Specialist IV	Provides counseling, casework, and education services to substance abuse program participants.	01/22/2001	12/20/2007		Project Bridge	

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Department: Public Safety							Subsection 17	Subsection 12	Subsection 10
Division	Exempt Pos. No.	CS Pos. No.	CS Title	Purpose of Position	Date Established	Date of Conversion	Legal Authority	Project Title	Name of Exemption
HealthCareDiv	118070	118070	Clinical Psychologist VI	Provides comprehensive, individualized, mental health assessments, evaluations, and psycho diagnostic testing to patients.	07/25/2006	10/15/2008		OCCC Mental Health Clinical Audit Compliance	
HealthCareDiv	118072	118072	Social Worker III	Provides case management services to patients with severe and persistent mental disorders.	07/25/2006	10/13/2008		OCCC Mental Health Clinical Audit Compliance	

Attachment 2

Summary of Converted Positions [Exempt to Civil Service] November 1, 2007 - October 31, 2008

	AGR	AGS	ATG	BED	BUF	CCA	DEF	GOV	HHL	HMS	HRD	HTH	LBR	LIB	LNR	LTG	PSD	TAX	TRN	UOH	TOTALS	
Positions - Subsection (17)*	22	1070	13	148	183	204	32	2	115	67	0	83	62	3	78	22	64	16	9	0	2193	
Replace with Civil Service						18				4			2		2							26
Remain Exempt**	22	1070	13	148	183	186	32	2	115	63	0	83	60	3	76	22	64	16	9	0	2167	

Positions - Subsection (12)*	1	8	8	28	7	1	53	0	0	108	1	138	1	0	5	0	20	4	4	0	387	
Replace with Civil Service			2	1						15							7					25
Remain Exempt**	1	8	6	27	7	1	53	0	0	93	1	138	1	0	5	0	13	4	4	0	362	

Positions - Subsection (10)*	0	0	214	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	214
Replace with Civil Service			1																			1
Remain Exempt**	0	0	213	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	213

Total Converted Positions	0	0	3	1	0	18	0	0	0	19	0	0	2	0	2	0	7	0	0	0	0	52
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Notes:

*HRMS data as of 11/01/2007.

Effective 7/01/2005, DOE (except LIB (public libraries) not included in the report pursuant to Act 51, SLH 2004.

Aloha Stadium event positions are included in count for AGS subsection 17.

**Does not include abolished or new positions

Attachment 3

Summary of exempt Positions by Subsections and Departments

Subsection	AGR	AGS	ATG	BED	BUF	CCA	DEF	GOV	HHL	HMS	HRD	HTH	LBR	LIB	LNR	LTG	PSD	TAX	TRN	UOH	Total	
1							14														14	
2													5									5
3										2		355					10					367
5								66					2			15						83
6								1								1						2
7	1	2	1	1	1	1	1		1	1	1	2	7		1		4	1	1			27
9	2	2	1	2	2	2	2		2	2	2	5	2	1	3		4	2	5	20		61
10			226																			226
12	1	6	4	28	6	1	103			56	1	195	6		10		16	4	5			442
13		27	38	54	56	35	6		64	1	19	13	1701	210	66	5				315		2610
14															1							1
15												11								15	238	264
16	1	1		1	1	1	1		1	1	1	4	1	1	1			1	4			21
17	22	1070	14	153	186	179	11	2	115	65		83	63	3	82	22	69	17	9			2165
18										61												61
19																				1		1
21										40												40
22																				15		15
23												1								2	2	5
25																	2					2
27							73															73
Total	27	1108	284	239	252	219	211	69	183	229	24	669	1787	215	164	43	105	25	356	276		6485

Note:

HRMS data as of 11/01/2008

Aloha Stadium event positions are included in count for AGS subsection 17

Student Helper & Student Intern positions are included in department counts for subsection 13

Work Experience positions are included in count for LBR subsection 13