

REPORT TO THE 2016 LEGISLATURE
ON POSITIONS EXEMPTED FROM THE CIVIL SERVICE

**AS REQUIRED BY ACT 300,
SESSION LAWS OF HAWAII 2006**

Department of Human Resources Development
December 2015

As Required by
Act 300, Session Laws of Hawaii 2006

Submitted by the Department of Human Resources Development
December 14, 2015

SUMMARY OF REPORT

Act 300, Session Laws of Hawaii (SLH) 2006, directs the Department of Human Resources Development (DHRD) to submit reports on exempt positions to the Legislature prior to each regular session.

Inasmuch as the Act establishes an ongoing annual reporting requirement, and in order to provide the Legislature with the most current data available, the period covered by each report will be from November 1 through October 31 of the applicable year. This report complies with the reporting requirements and provides a status report on the efforts to implement Act 300 for the period November 1, 2014, through October 31, 2015.

During the current reporting period, two (2) exempt positions covered by Act 300 were replaced with civil service positions. However, 119 exempt positions not covered by Act 300 were replaced with civil service positions.

BACKGROUND

Act 300, SLH 2006, was enacted to “comply with Act 253, SLH 2000.” The Act amended a number of statutory provisions that required positions to be exempt from civil service to allow discretion as to whether the positions should be civil service or exempt from civil service, and also directed DHRD and the Hawaii Government Employees Association (HGEA) “to work collaboratively to establish a logical, workable and fair process for converting positions in various departments, which are currently exempt from chapter 76, Hawaii Revised Statutes, to civil service positions.” The Act also granted rights to exempt employees who occupied the affected exempt positions for at least one year, and requires DHRD to submit a report on the conversions of exempt positions to the Legislature prior to each regular session.

DHRD and the HGEA subsequently entered into a Letter of Understanding (LOU) dated March 17, 2011 regarding the identification of positions for conversion. The LOU, whose effective date ended December 31, 2013, sought to significantly increase the number of exempt positions identified for conversion to civil service in all departments of the Executive Branch, and required DHRD to identify exempt positions that may be converted to civil service. DHRD directed significant resources to the LOU in order to conduct a comprehensive review of positions in all departments that are exempt from civil service based on Sections 76-16(b)(12) and (17), Hawaii Revised Statutes. To further facilitate an increase in the number of exempt positions replaced with civil service positions, DHRD revised Policy No. 1000.002, Appointment of Exempt Employees to Replacement Civil Service Positions, effective November 30, 2011. The policy extends the Act 300, SLH 2006 process to all appropriate conversions.

**ANNUAL REPORT ON
THE NUMBER OF EXEMPT POSITIONS REPLACED WITH CIVIL SERVICE
POSITIONS AND THE NUMBER OF EXEMPT POSITIONS REMAINING**

Act 300 requires DHRD to submit an annual report to the legislature that includes the following information:

1. The number of exempt positions that were converted to civil service during the previous twelve months; and
2. The number of exempt positions remaining in each State department after the conversions.

For the exempt positions that were converted to civil service, the report must also indicate:

1. When the position was established;
2. The purpose of the position; and
3. The rationale for the conversion.

121 exempt positions were replaced with civil service positions within the period November 1, 2014 to October 31, 2015. 119 exempt positions are not covered by Act 300.

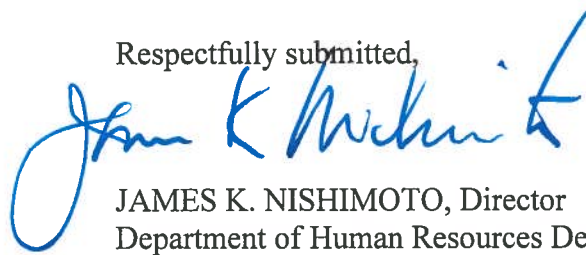
As of November 1, 2015, 2,796 exempt positions remain. Aloha Stadium event positions (973), Student Helper and Student Intern positions (841), and Work Experience positions (2,191) are not included in the number of exempt positions remaining since such positions are not appropriate for conversion to civil service.

- Attachment 1 reflects, by department, the exempt positions that were replaced with civil service positions within the reporting period. Fifty-four (54) positions were exempted under the provisions of Section 76-16 (b)(12), project; four (4) positions were exempted under Section 76-16(b)(17), consent decree; and sixty-three (63) positions were exempted under Section 76-16(b)(27), Hawaii Public Housing Authority
- Attachment 2 provides a summary of the number of exempt positions that were replaced with civil service positions in each department.

- Attachment 3 provides the number of exempt positions remaining within each department, as of November 1, 2015, broken down by the statutory basis for exemption.
- Attachment 4 reflects, by department, the exempt positions that were identified for conversion to civil service; however, the incumbents elected to remain exempt pursuant to the applicable Policy No. 1000.002. The positions will be converted to civil service when the incumbents vacate those positions.

DATED: Honolulu, Hawaii, December 15, 2015

Respectfully submitted,



JAMES K. NISHIMOTO, Director
Department of Human Resources Development

Attachments

CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
NOVEMBER 1, 2014 - OCTOBER 31, 2015

Department of Accounting and General Services

Department of Accounting and General Services							Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
StateProcure	00110944	00110944	Purchasing Spclt IV	Providing contract management services and general administrative and technical support and assistance.	6/16/00	7/16/15	17	Act 119, SLH 2015	
Election Adm	00100362	00100362	General Professional V	Chief of Ballot Operations Branch. Oversees activities relating to candidate filing and preparing, procuring, inventorying, providing security and reconciling ballots for federal, state, and county elections.	1/3/72	2/27/15	17	PER ACT 122, SLH 2014	
ArchivesDiv	00120675	00120675	Information Technol Spclt V	Systems Developer - Leads the Digital Archives development team in a new initiative to build a digital archives and transform business processes in managing and preserving State government records from a paper system to electronic means.	7/19/12	9/16/15	12		Hawaii State Digital Archives

CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
NOVEMBER 1, 2014 - OCTOBER 31, 2015

Department of Health							Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
EnvrnHlthAdm	00101101	00120548	Program Specialist V	RESPONSIBLE FOR ESTABLISHING AND MAINTAINING THE PUBLIC PARTICIPATION, PUBLIC EDUCATION AND PUBLIC INFORMATION PROGRAMS FOR EPHSD.	11/7/79	2/27/15	17	HRS 342B-3(C)	
BhavrlHlthAd	118738	00121516	Human Svcs Prof IV	Provides case management services including intensive case management (ICM) or targeted case management (TCM) to adults with SPMI (severe persistent mental illness).	9/27/07	1/13/15	12		HAWAII STATE HOSPITAL (HSH) CENSUS MANAGEMENT
HlthResource	00119077	00121312	Children & Yuth Prgm Spclt IV	RESPONSIBLE FOR COORDINATING HEARING RELATED GRANT PROJECTS	7/9/08	12/8/14	12		Baby HEARS Hawaii Follow-Up Project (Baby Hearing Evaluation and Access to Resources and Services)

Department of Health								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
BhavrlHlthAd	00111451	00121354	Clinical Psychologist VI	PROVIDES CLINICAL CONSULTATION TO THE COURTS FOR ISSUES INVOLVING MENTAL ILLNESS AND MENTAL HEALTH.	10/11/00	12/23/14	12		HAWAII STATE HOSPITAL (HSH) CENSUS MANAGEMENT
EnvrnHlthAdm	00111851	00121380	Environmental Health Spclt IV	TO COORDINATE WORK ASSIGNMENTS AND COMMUNICATIONS AMONG PARTICIPANTS, INCLUDING FEDERAL, STATE AND COUNTY PERSONNEL, CONTRACTORS, AND MEMBERS OF THE GENERAL PUBLIC, IN THE EHA'S FEDERALLY REQUIRED TMDL PROGRAM.	4/2/01	3/18/15	17	Act 98/09	
BehaviorHlth	00116730	00121349	Clinical Psychologist VI	TO IMPLEMENT, MANAGE, TRACK, AND PROVIDE CLINICAL OVERSIGHT AND DIRECT SERVICES, INCLUDING SANITY EXAMINATIONS, TO INDIVIDUALS WITH SPMI AND WHO ARE INVOLVED WITH THE CRIMINAL JUSTICE SYSTEM.	2/10/04	12/2/14	12		BEHAVIORAL HEALTH INITIATIVE
BhavrlHlthAd	00116731	00121353	Clinical Psychologist VI	TO IMPLEMENT, MANAGE, TRACK, AND PROVIDE CLINICAL OVERSIGHT AND DIRECT SERVICES, INCLUDING SANITY EXAMINATIONS, TO INDIVIDUALS WITH SPMI AND WHO ARE INVOLVED WITH THE CRIMINAL JUSTICE SYSTEM.	2/10/04	12/2/14	12		BEHAVIORAL HEALTH INITIATIVE

Department of Health

Department of Health								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
BehaviorHlth	00116732	00121352	Clinical Psychologist VI	TO IMPLEMENT, MANAGE, TRACK, AND PROVIDE CLINICAL OVERSIGHT AND DIRECT SERVICES, INCLUDING SANITY EXAMINATIONS, TO INDIVIDUALS WITH SPMI AND WHO ARE INVOLVED WITH THE CRIMINAL JUSTICE SYSTEM.	2/10/04	12/2/14	12		BEHAVIORAL HEALTH INITIATIVE
BhavrHlthAd	00116748	00121481	Human Svcs Prof IV	Provides an array of comprehensive case management services, including intensive case management (ICM) or targeted case management (TCM) services to adults with severe and persistent mental illness (SPMI).	2/11/04	12/30/14	12		BEHAVIORAL HEALTH INITIATIVE
BhavrHlthAd	00116749	00121515	Human Svcs Prof IV	TO PROVIDE AN ARRAY OF COMPREHENSIVE CASE MANAGEMENT SERVICES.	2/11/04	1/13/15	12		BEHAVIORAL HEALTH INITIATIVE
BhavrHlthAd	00116750	00121482	Human Svcs Prof IV	TO PROVIDE AN ARRAY OF COMPREHENSIVE CASE MANAGEMENT SERVICES.	2/11/04	12/30/14	12		BEHAVIORAL HEALTH INITIATIVE
BhavrHlthAd	00116762	00121475	Human Svcs Prof IV	TO SUPERVISE STAFF IN THE PROVISION OF, AND TO PROVIDE AN ARRAY OF COMPREHENSIVE CASE MANAGEMENT SERVICES.	2/11/04	12/30/14	12		BEHAVIORAL HEALTH INITIATIVE

Department of Health

Department of Health								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
BhavrlHlthAd	00116771	00121474	Human Svcs Prof IV	TO IMPLEMENT, ADMINISTER, SUPERVISE, MANAGE AND PROVIDE CLINICAL OVERSIGHT OF AN ARRAY OF COMPREHENSIVE CASE MANAGEMENT SERVICES.	2/17/04	12/30/14	12		BEHAVIORAL HEALTH INITIATIVE
BhavrlHlthAd	00116820	00121341	Human Svcs Prof IV	TO DEVELOP, IMPLEMENT, MANAGE THE PROVISION OF, AND TO PROVIDE JAIL DIVERSION SERVICES TO ARRESTEES WITH SPMI.	4/5/04	12/18/14	12		BEHAVIORAL HEALTH INITIATIVE
BhavrlHlthAd	00117258	00121506	Human Svcs Prof IV	TO PROVIDE AN ARRAY OF COMPREHENSIVE CASE MANAGEMENT SERVICES.	12/27/04	12/15/14	12		BEHAVIORAL HEALTH INITIATIVE
BhavrlHlthAd	00117340	00121476	Human Svcs Prof IV	TO PROVIDE AN ARRAY OF COMPREHENSIVE CASE MANAGEMENT SERVICES.	3/18/05	12/30/14	12		BEHAVIORAL HEALTH INITIATIVE
BhavrlHlthAd	00118717	00121356	Human Svcs Prof IV	Coordinates, manages and provides administrative and clinical oversight and direct services for individuals in the conditional release transition program (Hale Imua)	9/27/07	4/8/15	12		Hawaii State Hospital (HSH) Census Management
BhavrlHlthAd	00118721	00121351	Clinical Psychologist VI	Implements and provides clinical oversight and direct services to individuals with SPMI (severe persistent mental illness) who are involved with the criminal justice system.	9/27/07	12/2/14	12		HAWAII STATE HOSPITAL (HSH) CENSUS MANAGEMENT

Department of Health

Department of Health								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
BhavrlHlthAd	118740	121337	Clinical Psychologist VII	Implements and provides clinical and programmatic oversight and direct services to individuals with SPMI (severe persistent mental illness) who are involved with the criminal justice system.	9/27/07	3/20/15	12		Hawaii State Hospital (HSH) Census Management
BhavrlHlthAd	116745	121340	Clinical Psychologist VI	To implement, manage, track and provide clinical oversight and direct services, including sanity examinations to individuals with SPMI and who are involved with the criminal justice system.	2/10/04	7/27/15	12		Behavioral Health Initiative
BhavrlHlthAd	118737	121355	Human Svcs Prof V	Implements, manages and provides administrative and clinical oversight and direct services for individuals in the fitness restoration program.	9/27/07	3/31/15	12		Hawaii State Hospital (HSH) Census Management
HlthResource	111585	121363	Program Specialist V	To coordinate the public and professional education component of the Healthy Hi Initiative.	11/22/00	4/24/15	12		Tobacco Settlement Project Healty Hawaii Initiative (TSP/HHI)
HlthResource	111584	121365	Secretary III	To provide secretarial services to the project manager and provide clerical support for the staff.	11/22/00	8/31/15	12		Tobacco Settlement Project Healty Hawaii Initiative (TSP/HHI)

Department of Health

Department of Health								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
HlthResource	112992	121366	Office Assistant III	Provides secretarial/clerical support to the four professional staff that works with the community program.	8/13/02	4/20/15	12		Tobacco Settlement Project Healty Hawaii Initiative (TSP/HHI)
HlthResource	119477	121377	Research Statistician IV	Responsible for assisting in the development and implementation of evaluation and assessment for the TSP-HHI	4/6/10	8/5/15	12		Tobacco Settlement Project Healty Hawaii Initiative (TSP/HHI)
HlthResource	117564	121430	Program Specialist V	Directs the Development of its Strategic Plan and manages the implementation of the plan; builds collaborative partnerships with funders, community and business organizations.	9/20/05	3/4/15	12		Office of Rural Advancement of Technology and Hospital Improvement Program
BehaviorHlth	117654	121458	Mental Health Supvr II	Function involves the planning, coordination, implementation, administration, management and monitoring of comprehensive mental health services to adults with SPMI.	10/10/05	1/7/15	12		Behavioral Health Initiative
BehaviorHlth	117649	121473	Mental Health Supvr II	Function involves the planning, coordination, implementation, administration, management and monitoring of comprehensive mental health services to adults with SPMI.	10/10/05	1/7/15	12		Behavioral Health Initiative

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Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
BehaviorHlth	117651	121511	Mental Health Supvr II	Function involves the planning, coordination, implementation, administration, management and monitoring of comprehensive mental health services to adults with SPMI.	10/10/05	1/13/15	12		Behavioral Health Initiative
BehaviorHlth	117262	121512	Human Svcs Prof IV	To provide an array of comprehensive case management services.	12/27/04	1/13/15	12		Behavioral Health Initiative
BehaviorHlth	117263	121513	Human Svcs Prof IV	To provide an array of comprehensive case management services.	12/27/04	1/13/15	12		Behavioral Health Initiative
BehaviorHlth	116769	121514	Human Svcs Prof IV	To implement, administer, supervise, manage and provide clinical oversight of an array of comprehensive case management services.	2/17/04	1/13/15	12		Behavioral Health Initiative
HlthResource	117214	121564	Research Statistician IV	To provide technical assistance to the Hawaii Comprehensive Cancer Control Program staff and community partners in the design of survey instruments, etc.	1/3/05	7/22/15	12		Comprehensive Cancer Control Program
HlthResource	117350	121569	Research Statistician IV	To provide technical assistance to the Asthma Control Program and staff regarding survey instrument design, etc.	9/20/05	7/22/15	12		Addressing Asthma from a Public Health Perspective

Department of Health

Department of Health								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
BehaviorHlth	116716	121606	Human Svcs Prof IV	The provision of comprehensive clubhouse and complementary psychosocial rehabilitation activities and services by the CMHC.	2/9/04	5/12/15	12		Behavioral Health Initiative
BehaviorHlth	116719	121611	Human Svcs Prof IV	The provision of comprehensive clubhouse and complementary psychosocial rehabilitation activities and services by the CMHC.	2/9/04	5/12/15	12		Behavioral Health Initiative
BehaviorHlth	116710	121612	Human Svcs Prof V	The development, implementation, administration and oversight of comprehensive clubhouse and complementary psychosocial rehabilitation activities and services.	2/9/04	4/10/15	12		Behavioral Health Initiative
BehaviorHlth	116709	121643	Human Svcs Prof V	The development, implementation, administration and oversight of comprehensive clubhouse and complementary psychosocial rehabilitation activities and services.	2/9/04	10/30/15	12		Behavioral Health Initiative
BehaviorHlth	116712	121646	Human Svcs Prof IV	The provision of comprehensive clubhouse and complementary psychosocial rehabilitation activities and services by the CMHC.	2/9/04	8/27/15	12		Behavioral Health Initiative
BehaviorHlth	117346	121648	Human Svcs Prof IV	The provision of comprehensive clubhouse and complementary psychosocial rehabilitation activities and services by the CMHC.	3/28/05	8/27/15	12		Behavioral Health Initiative

Department of Health

Department of Health								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
BehaviorHlth	117336	121649	Human Svcs Prof IV	To provide direct psychiatric nursing/clinical and consultative outpatient services.	3/28/05	8/27/15	12		Behavioral Health Initiative
BehaviorHlth	117216	121657	Human Svcs Prof IV	The provision of comprehensive clubhouse and complementary psychosocial rehabilitation activities and services by the CMHC.	12/15/04	6/22/15	12		Behavioral Health Initiative
BehaviorHlth	116754	121665	Human Svcs Prof IV	The provision of comprehensive clubhouse and complementary psychosocial rehabilitation activities and services by the CMHC.	2/11/04	6/22/15	12		Behavioral Health Initiative

CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
NOVEMBER 1, 2014 - OCTOBER 31, 2015

Department of Land and Natural Resources

Department of Land and Natural Resources								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
Ofc/Chairpsn	00118784	00118784	Edn Spclt (Aquatic Rescs) IV	To develop, implement, and coordinate statewide outreach and education services related to marine protected species.	11/26/07	10/1/15	12		Hawaiian Islands Humpback Whale National Marine Sanctuary
Ofc/Chairpsn	00118785	00118785	Edn Spclt (Aquatic Rescs) III	To support the development, implementation, and coordination of statewide outreach and education services related to marine protected species.	11/26/07	10/1/15	12		Hawaiian Islands Humpback Whale National Marine Sanctuary
Ofc/Chairpsn	00109101	00109101	Program Specialist V	To plan, direct and coordinate activities associated with the State's co-management of the Sanctuary and marine protected species conservation.	7/7/98	10/1/15	12		Hawaiian islands Humpback Whale National Marine Sanctuary
Ofc/Chairpsn	00116574	00116574	Aquatic Biologist IV	To develop, implement and manage Kauai's DLNR marine mammal response program and conduct island-wide marine protected species activities.	11/12/03	10/1/15	12		Hawaiian islands Humpback Whale National Marine Sanctuary

Department of Land and Natural Resources

Department of Land and Natural Resources								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
Ofc/Chairpsn	00118628	00118628	Program Specialist V	This position serves as the State's Monument Manager for the 140,000 acre Papahanaumokuakea Marine National Monument (Monument) which includes the NWHI State Marine Refuge and Kure Atoll State Wildlife Refuge. This position plans, organizes, directs, manages, and coordinates all Monument associated Program operations and activities to effectively manage and protect the resources and cultural rights for the Northwestern Hawaiian Islands, currently designated as the Monument. The position is responsible for coordination with the National Oceanic Atmospheric Administration (NOAA), the U.S. Fish and Wildlife Service, the Office of Hawaiian Affairs, other state agencies, and nongovernmental entities.	9/10/07	10/1/15	12		Co-Mgmt Papaha Marine Nat Monument

CONVERTED POSITIONS
[Exempt to Civil Service (CS)]
NOVEMBER 1, 2014 - OCTOBER 31, 2015

Department of Human Services

Department of Human Services							Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
HI PubHsAu	00121151	00121151	Electrician I	To repair and maintain a variety of electrical systems, equipment, and fixtures. The position also provides supervision and technical assistance to staff assisting electrical assignments.	3/6/14	7/1/15	27		
HI PubHsAu	00121152	00121152	Electrician I	To repair and maintain a variety of electrical systems, equipment, and fixtures. The position also provides supervision and technical assistance to staff assisting electrical assignments.	3/6/14	6/30/15	27		
HI PubHsAu	00121153	00121153	Electrician I	To repair and maintain a variety of electrical systems, equipment, and fixtures. The position also provides supervision and technical assistance to staff assisting electrical assignments.	3/6/14	7/1/15	27		
HI PubHsAu	00120409	00120409	Building Const Inspector II	To inspect new construction of buildings, utility work, grading, paving, landscaping and other related work for workmanship, use of correct materials, and compliance with building code and land use ordinance and to oversee that the work is done according to the approved plans and specifications.	8/2/12	7/1/15	27		

Department of Human Services

Department of Human Services							Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
HI PubHsAu	00120410	00120410	Building Const Inspector II	To inspect new construction of buildings, utility work, grading, paving, landscaping and other related work for workmanship, use of correct materials, and compliance with building code and land use ordinance and to oversee that the work is done according to the approved plans and specifications.	8/3/12	7/1/15	27		
HI PubHsAu	00120619	00120619	Carpenter I	Performs skilled carpentry wok in the construction, alteration and repair of structural woodwork and wooden articles in housing project dwelling units and community facilities.	7/24/12	6/30/15	27		
HI PubHsAu	00120620	00120620	Carpenter I	Performs skilled carpentry wok in the construction, alteration and repair of structural woodwork and wooden articles in housing project dwelling units and community facilities.	7/24/12	7/1/15	27		
HI PubHsAu	00120621	00120621	Carpenter I	Performs skilled carpentry wok in the construction, alteration and repair of structural woodwork and wooden articles in housing project dwelling units and community facilities.	7/24/12	6/30/15	27		
HI PubHsAu	00120622	00120622	Electrician I	To repair and maintain a variety of electrical systems, equipment and fixtures. Also provides supervision and technical assistance of staff assisting with electrical assignments.	7/24/12	7/1/15	27		

Department of Human Services

Department of Human Services								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
HI PubHsAu	00120623	00120623	Electrician I	To repair and maintain a variety of electrical systems, equipment and fixtures. Also provides supervision and technical assistance of staff assisting with electrical assignments.	8/1/12	7/1/15	27		
Med-QuestDiv	00108909	00121291	General Professional IV	Assist the users with defining and documenting system requirements; and managing and monitoring the development, implementation and operation of the Medicaid Management Information System.	6/1/99	4/22/15	12		Hawaii QUEST Demonstration Project
Med-QuestDiv	00108910	00121292	General Professional IV	Assist the users with defining and documenting system requirements; and managing and monitoring the development, implementation and operation of the Medicaid Management Information System.	6/1/99	4/22/15	12		Hawaii QUEST Demonstration Project
Med-QuestDiv	00111046	00121294	General Professional IV	Assist the users with defining and documenting system requirements; and managing and monitoring the development, implementation and operation of the Medicaid Management Information System.	12/20/00	4/22/15	12		Hawaii QUEST Demonstration Project
Med-QuestDiv	00111099	00121295	General Professional IV	Assist the users with defining and documenting system requirements; and managing and monitoring the development, implementation and operation of the Medicaid Management Information System.	8/14/00	4/22/15	12		Hawaii QUEST Demonstration Project

Department of Human Services

Department of Human Services							Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
Med-QuestDiv	00111100	00121296	General Professional IV	Assist the users with defining and documenting system requirements; and managing and monitoring the development, implementation and operation of the Medicaid Management Information System.	8/14/00	4/22/15	12		Hawaii QUEST Demonstration Project
HI PubHsAu	00009662	00009662	Building Maintenance Helper	To perform a variety of manual and semi-skilled work and assist workers in the maintenance and repair of buildings, facilities, residences, other structures and equipment in public housing projects.	8/3/12	6/30/15	27		
HI PubHsAu	00010866	00010866	Building Maintenance Worker I	Primary purpose is to perform a variety of maintenance and repair work in the upkeep of the buildings, facilities, residences, other structures and equipment in the public housing projects.	7/25/12	6/30/15	27		
HI PubHsAu	00010887	00010887	Engineer V	To supervise subordinate personnel in performing program and contract administration of selected Federal, State and special programs for the development and maintenance of the Corporation's project and facilities, statewide.	12/3/13	7/1/15	27		
HI PubHsAu	00010907	00010907	Painter I	To perform skilled painting work in applying coats of paint or other protective and decorative coating to various surfaces by brush, roller, spray gun and other means of property owned and operated by HPHA.	7/23/12	7/1/15	27		

Department of Human Services

Department of Human Services							Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
HI PubHsAu	00014976	00014976	Building Maintenance Worker II	Primary purpose of this position is to perform a variety of skilled maintenance & repair work in the upkeep of buildings, facilities , grounds and equipment in the public housing projects of the HPHA. Also, supervises building maintenance personnel and laborers in the repair work as needed.	8/3/12	7/1/15	27		
HI PubHsAu	00023120	00023120	General Laborer I	To perform a variety of unskilled manual work in the the upkeep, maintenance and repair of grounds, buildings, facilities, and other structures in public housing projects assigned to the Management Unit.	4/10/14	7/1/15	27		
HI PubHsAu	00032407	00032407	Building Maintenance Worker II	Perform a variety of skilled maintenance and repair work in the upkeep of the buildings, facilities, residences, other structures and equipment in the public housing projects. Also, supervises building maintenance personnel and laborers in the repair work as needed.	[7/11/12] 7/24/2012	6/8/15	27		
Med-QuestDiv	00101589	00101589	Program Specialist VI	Provide for the overall direction and supervision of the Coverage Policy Staff in order to carry out its assigned functions.	6/13/83	12/15/14	12		Hawaii QUEST Demonstration Project
HI PubHsAu	00102676	00102676	Engineer IV	To plan, design and implement projects for the repair, maintenance, renovation and/or modernization of the Agency's facilities, statewide, involving the administration of construction contracts and the preparation of cost estimates and complex architectural and engineering designs.	8/24/12	7/1/15	27		

Department of Human Services

Department of Human Services							Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
HI PubHsAu	00120626	00120626	Electrician I	To repair and maintain a variety of electrical systems, equipment and fixtures. Also provides supervision and technical assistance of staff assisting with electrical assignments.	8/1/12	7/1/15	27		
HI PubHsAu	00120629	00120629	Plumber I	To repair and maintain a variety of plumbing systems, equipment, and fixtures. Also, provides supervision, and technical assistance to staff assisting with plumbing assignments.	7/23/12	7/1/15	27		
HI PubHsAu	00004940	00004940	Building Maintenance Worker II	Primary purpose of this position is to perform a variety of skilled maintenance & repair work in the upkeep of buildings, facilities , grounds and equipment in the public housing projects of the HPHA.	7/23/12	6/30/15	27		
[H&CDvCpHI] HI PubHsAu	00005640	00005640	Building Maintenance Worker I	Perform a variety of maintenance and repair work in the upkeep of the buildings, facilities, residences, other structures and equipment in the public housing projects.	7/25/12	7/1/15	27		
HI PubHsAu	00005643	00005643	Building Maintenance Helper	To perform a variety of manual and semi-skilled work and assist workers in the maintenance and repair of buildings, facilities, residences, other structures and equipment in public housing projects.	8/3/12	6/30/15	27		

Department of Human Services

Department of Human Services							Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
HI PubHsAu	00003490	00003490	Building Maintenance Worker I	To perform a variety of maintenance and repair work in the upkeep of the buildings, facilities, residences, other structures and equipment in public housing projects.	10/30/12	7/1/15	27		
HI PubHsAu	00004939	00004939	General Laborer II	To perform a variety of semi-skilled and unskilled manual work in the upkeep, maintenance and repair of grounds, buildings, facilities, and other structures in public housing projects assigned to the Management Unit.	8/2/12	6/30/15	27		
HI PubHsAu	00006565	00006565	General Laborer I	To perform a variety of unskilled manual work in the upkeep, maintenance and repair of grounds, buildings, facilities, and other structures in public housing projects assigned to the Management Unit.	8/3/12	7/1/15	27		
HI PubHsAu	00006727	00006727	Building Maintenance Worker I	To perform a variety of maintenance and repair work in the upkeep of the buildings, facilities, residences, other structures and equipment in public housing projects.	7/23/12	7/1/15	27		
HI PubHsAu	00006731	00006731	Plumber I	To repair and maintain a variety of plumbing systems, equipment, and fixtures. Also, provides supervision, and technical assistance to staff assisting with plumbing assignments.	8/15/12	7/1/15	27		
HI PubHsAu	00006787	00006787	Heavy Truck Driver	To operate a service truck with a factory-rated-capacity of 12,700 pounds and a flat bed and a dump truck that have factory-rated-capacities of 10,000 pounds or more.	3/18/14	7/1/15	27		

Department of Human Services

Department of Human Services							Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
HI PubHsAu	00006791	00006791	Building Maintenance Worker II	Primary purpose of this position is to perform a variety of skilled maintenance & repair work in the upkeep of buildings, facilities , grounds and equipment in the public housing projects of the HPHA. Also, supervises building maintenance personnel and laborers in the repair work as needed.	7/24/12	6/30/15	27		
HI PubHsAu	00006792	00006792	Building Maintenance Helper	To perform a variety of manual and semi-skilled work and assist workers in the maintenance and repair of buildings, facilities, residences, other structures and equipment in public housing projects.	8/3/12	7/1/15	27		
HI PubHsAu	00008045	00008045	Plumber Helper	To perform routine plumbing maintenance and assist the Plumber I plumbing repairs, and installation of plumbing systems, equipment and fixtures.	7/25/12	6/30/15	27		
HI PubHsAu	00008752	00008752	Gen Constr & Mtnce Supvr I	To supervise the overall maintenance operation in the managment unit by planning and reviewing th completed work orders assigned to skilled trade members, building maintenance personnel and laborers.	10/16/12	7/1/15	27		
HI PubHsAu	00008834	00008834	Building Maintenance Worker I	To perform a variety of maintenance and repair work in the upkeep of the buildings, facilities, residences, other structures and equipment in public housing projects.	7/23/12	7/1/15	27		

Department of Human Services

Department of Human Services							Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
HI PubHsAu	00008835	00008835	Building Maintenance Worker II	To perform a variety of skilled maintenance and repair work in the upkeep of buildings, facilities, grounds and equipment in the public housing projects of the Corporation.	12/17/12	6/30/15	27		
HI PubHsAu	00008843	00008843	Building Maintenance Worker I	To perform a variety of maintenance and repair work in the upkeep of the buildings, facilities, residences, other structures and equipment in public housing projects.	8/22/13	6/8/15	27		
HI PubHsAu	00008846	00008846	Building Maintenance Worker I	Primary purpose is to perform a variety of maintenance and repair work in the upkeep of the buildings, facilities, residences, other structures and equipment in the public housing projects.	7/25/12	6/30/15	27		
HI PubHsAu	00010376	00010376	Building Maintenance Worker I	To perform a variety of maintenance and repair work in the upkeep of the buildings, facilities, residences, other structures and equipment in public housing projects.	7/23/12	6/30/15	27		
HI PubHsAu	00008851	00008851	Building Maintenance Worker I	To perform a variety of maintenance and repair work in the upkeep of the buildings, facilities, residences, other structures and equipment in public housing projects.	7/23/12	7/1/15	27		
HI PubHsAu	00005968	00005968	Welder I	To provide skilled welding work in the repairing and constructing of various steel, copper, and aluminium items.	8/10/2012	6/30/2015	27		

Department of Human Services

Department of Human Services							Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
HI PubHsAu	00006281	00006281	Gen Constr & Mtnce Supvr I	To supervise the overall maintenance operation in the management unit by planning and reviewing the completed work orders assigned to skilled trade members, building maintaining personnel and laborers.	11/20/2012	6/30/2015	27		
HI PubHsAu	00006563	00006563	Building Maintenance Helper	To perform a variety of manual and semi-skilled work and assist skilled workers in the maintenance and repair of buildings, facilities, residences, other structures and equipment in public housing projects.	6/26/2014	7/1/2015	27		
HI PubHsAu	00006681	00006681	General Laborer II	To perform a variety of semi-skilled and unskilled manual work in the upkeep, maintenance and repair of grounds, buildings, facilities, and other structures in public housing projects assigned to the Management Unit.	8/2/2012	6/30/2015	27		
HI PubHsAu	00006931	00006931	Building Maintenance Supvr I	To supervise the overall maintenance operation in the management unit by planning and reviewing the completed work orders assigned to the building maintenance personnel and laborers in the upkeep of buildings, facilities, grounds and equipment in the public housing projects of the Corporation.	12/4/2012	6/30/2015	27		
HI PubHsAu	00007589	00007589	Building Maintenance Worker I	To perform a variety of maintenance and repair work in the upkeep of the buildings, facilities, residences, other structures and equipment in public housing projects.	1/7/2015	7/1/2015	27		

Department of Human Services

Department of Human Services							Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
HI PubHsAu	00008636	00008636	Painter I	To perform skilled painting work in applying coats of paint or other protective and decorative coating to various surfaces by brush, roller, spray gun and other means of property owned and operated by HPHA.	7/23/2012	6/30/2015	27		
HI PubHsAu	00008832	00008832	Gen Constr & Mtnce Supvr I	To supervise the overall maintenance operation in the management unit by planning and reviewing the completed work orders assigned to the skilled trade members, building maintenance personnel and laborers.	8/14/2012	6/30/2015	27		
HI PubHsAu	00008919	00008919	General Laborer I	To perform a variety of unskilled manual work in the upkeep, maintenance and repair of grounds, buildings, facilities, other structures in public housing projects assigned to the Management Unit.	2/13/2013	6/30/2015	27		
HI PubHsAu	00009611	00009611	Building Maintenance Worker I	To perform a variety of maintenance and repair work in the upkeep of the buildings, facilities, residences, other structures and equipment in public housng projects.	4/1/2014	6/1/2015	27		
HI PubHsAu	00010377	00010377	Building Maintenance Worker I	To perform a variety of maintenance and repair work in the upkeep of the buildings, facilities, residences, other structures and equipment in public housng projects.	11/26/2014	6/1/2015	27		
HI PubHsAu	00010933	00010933	Building Maintenance Worker I	To perform a variety of maintenance and repair work in the upkeep of the buildings, facilities, residences, other structures and equipment in public housing projects.	5/12/2014	7/1/2015	27		

Department of Human Services

Department of Human Services								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
HI PubHsAu	00011627	00011627	Gen Constr & Mtnce Supvr I	To supervise the overall maintenance operation in the management unit by planning and reviewing the completed work orders assigned to skilled trade members, building maintenance personnel and laborers.	1/25/2013	6/30/2015	27		
HI PubHsAu	00015485	00015485	General Laborer I	To perform a variety of unskilled manual work in the upkeep, maintenance and repair of grounds, buildings, facilities, and other structures in public housing projects assigned to the Management Unit.	1/14/2015	7/1/2015	27		
HI PubHsAu	00015486	00015486	General Laborer I	To perform a variety of unskilled manual work in the upkeep, maintenance and repair of grounds, buildings, facilities, and other structures in public housing projects assigned to the Management Unit.	12/31/2012	6/30/2015	27		
HI PubHsAu	00022432	00022432	Building Maintenance Helper	To perform a variety of manual and semi-skilled work and assist skilled workers in the maintenance and repair of buildings, facilities, residences, other structures and equipment in public housing projects.	9/3/2014	7/1/2015	27		
HI PubHsAu	00022433	00022433	Plumber I	To repair and maintain a variety of plumbing systems, equipment and fixtures. Also, provides supervision and technical assistance to staff with plumbing assignments.	10/9/2012	6/30/2015	27		

Department of Human Services

Department of Human Services							Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
HI PubHsAu	00035172	00035172	Building Maintenance Worker I	To perform a variety of maintenance and repair work in the upkeep of the buildings, facilities, residences, other structures and equipment in public housing projects.	12/19/2014	7/1/2015	27		
HI PubHsAu	00120624	00120624	Electrician I	To repair and maintain a variety of electrical systems, equipment and fixtures. Also provides supervision and technical assistance of staff assisting with electrical assignments.	8/1/2012	6/30/2015	27		
HI PubHsAu	00120625	00120625	Electrician I	To repair and maintain a variety of electrical systems, equipment and fixtures. Also provides supervision and technical assistance of staff assisting with electrical assignments.	8/1/2012	6/30/2015	27		
HI PubHsAu	00120627	00120627	Plumber I	To repair and maintain a variety of plumbing systems, equipment, and fixtures. Also, provides supervision, and technical assistance to staff assisting with plumbing assignments.	7/23/2012	6/30/2015	27		
HI PubHsAu	00120628	00120628	Plumber I	To repair and maintain a variety of plumbing systems, equipment, and fixtures. Also, provides supervision, and technical assistance to staff assisting with plumbing assignments.	7/23/2012	6/30/2015	27		

Department of Human Services

Department of Human Services							Subsection 17	Subsection 12	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsections	Legal Authority	Proj Title
HI PubHsAu	00121154	00121154	Plumber I	To repair and maintain a variety of plumbing systems, equipment and fixtures. The position also provides supervision and technical assistance to staff assisting in plumbing assignments.	5/12/2014	6/30/2015	27		
Med-QuestDiv	00110977	00121534	Public Assistance Data Integrity Technician III	Supervisor who plans, coordinates and directs staff in reviewing error reports and enrollment problems reported by internal and external customers, researching and resolving data discrepancies, performing system testing, and developing alternative processes for major on-line eligibility assistance system/HPMIS system problems. The position collaborates on system tests.	7/1/00	7/29/15	12		
HI PubHsAu	00006642	00006642	Welder I	To provide skilled welding work in the repairing and constructing of various steel, copper, and aluminium items.	12/6/2012	7/1/2015	27		

Attachment 2

**Summary of Converted Positions [Exempt to Civil Service]
November 1, 2014 - October 31, 2015**

	AGR	AGS	ATG	BED	BUF	CCA	DEF	GOV	HHL	HMS	HRD	HTH	LBR	LIB	LNR	LTG	PSD	TAX	TRN	UOH	TOTALS	
Positions - Subsection (27)*										59***												59
Replaced with Civil Service										63****												63
Remain Exempt**	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Positions - Subsection (17)*	22	95	12	161	206	176	6	1	120	54		113	57	2	90	13	76	24	9			1237
Replaced with Civil Service		2										2										4
Remain Exempt**	22	93	12	161	206	176	6	1	120	54	0	111	57	2	90	13	76	24	9	0		1233

Positions - Subsection (12)*		7	5	36	2		143			40		451			8		7		15			714
Replace with Civil Service		1								7		41			5							54
Remain Exempt**	0	6	5	36	2	0	143	0	0	33	0	410	0	0	3	0	7	0	15	0		660

Total Converted Positions	0	3	0	0	0	0	0	0	0	70	0	43	0	0	5	0	0	0	0	0	0	121
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Notes:

*HRMS data as of 11/1/2014.

Effective 7/1/2005, DOE (except LIB (public libraries)) is not included in the report pursuant to Act 51, SLH 2004.

Aloha Stadium event positions are included in count for AGS subsection 17.

**Does not include abolished or new positions

Summary of Exempt Positions by HRS 76-16(b) Subsections and Department

Subsection	AGR	AGS	ATG	BED	BUF	CCA	DEF	GOV	HHL	HMS	HRD	HTH	LBR	LIB	LNR	LTG	PSD	TAX	TRN	UOH	Total	
1							19															19
3						6						6					4		1			17
5		3						74								13						90
6							1									1						2
7	1	3	1	1	1	2	1		1	1	1	3	7		1		6	1	1			32
10			230																			230
11														2								2
12		8	5	37	2		149			37		363			3		6			15		625
13							1															1
14															1							1
15												5							15	205		225
16	1	1		1	1	1	1		1	1	1	4	1	1	1			1	4			21
17	22	130	12	164	185	213	6	1	120	51		115	59	2	88	13	78	27	9			1295
18										57												57
19																				1		1
21										40												40
22																					19	19
23												1								2	1	4
24																	1					1
26							114															114
Total	24	145	248	203	189	222	291	76	122	187	2	497	67	5	94	27	95	29	47	226		2796

Note:

HRMS data as of 11/1/15

The following positions are not included in the counts:

- 973 Aloha Stadium event positions (AGS subsection 17)
- 841 Student Helper & Student Intern positions (subsection 13)
- 2191 Work Experience positions (LBR subsection 13)

Attachment 4 - HTH

**Exempt positions identified for Replacement with Civil Service Positions but Employees Elected to Remain Exempt
November 1, 2014 - October 31, 2015**

					Subsection 12
Division	Exempt Pos. No.	Exempt Title	Purpose	Established Date	Proj Title
BhavrHlthAd	116728	CMHC Forensics Coordinator	To implement, manage, track and provide clinical oversight and direct services including sanity examinations to individuals with SPMI and who are involved with the criminal justice system	2/10/2004	BEHAVIORAL HEALTH INITIATIVE
HlthResAdm	112413	CDPHPD Administrative Officer	To develop systems to track financial and contract activity to facilitate financial reporting, budget and expense reconciliation and program cost effectiveness for the Tobacco Settlement Fund project	9/10/2001	TOBACCO SETTLEMENT PROJECT HEALTHY HAWAII INITIATIVE (TSP HHI)
EnvrnHlthAdm	116604	BTP Chemist & Laboratory Coordinator	To oversee the program's activities and coordinate chemical incident preparedness with other agencies and laboratories	6/22/2005	PUBLIC HEALTH EMERGENCY PREPAREDNESS (PHEP) COOPERATIVE AGREEMENT