

**REPORT TO THE 2015 LEGISLATURE**  
**ON POSITIONS EXEMPTED FROM THE CIVIL SERVICE**

**AS REQUIRED BY ACT 300,  
SESSION LAWS OF HAWAII 2006**

**Department of Human Resources Development**  
**December 2014**

**As Required by  
Act 300, Session Laws of Hawaii 2006**

Submitted by the Department of Human Resources Development  
November 25, 2014

**SUMMARY OF REPORT**

Act 300, Session Laws of Hawaii (SLH) 2006, directs the Department of Human Resources Development (DHRD) to submit reports on exempt positions to the Legislature prior to each regular session.

Inasmuch as the Act establishes an ongoing annual reporting requirement, and in order to provide the Legislature with the most current data available, the period covered by each report will be from November 1 through October 31 of the applicable year. This report complies with the reporting requirements and provides a status report on the efforts to implement Act 300 for the period November 1, 2013, through October 31, 2014.

During the current reporting period, no exempt positions covered by Act 300 were replaced with civil service positions. However, fifty-five (55) exempt positions not covered by Act 300 were replaced with civil service positions.

**BACKGROUND**

Act 300, SLH 2006, was enacted to “comply with Act 253, SLH 2000.” The Act amended a number of statutory provisions that required positions to be exempt from civil service to allow discretion as to whether the positions should be civil service or exempt from civil service, and also directed DHRD and the Hawaii Government Employees Association (HGEA) “to work collaboratively to establish a logical, workable and fair process for converting positions in various departments, which are currently exempt from chapter 76, Hawaii Revised Statutes, to civil service positions.” The Act also granted rights to exempt employees who occupied the affected exempt positions for at least one year, and requires DHRD to submit a report on the conversions of exempt positions to the Legislature prior to each regular session.

DHRD and the HGEA subsequently entered into a Letter of Understanding (LOU) dated March 17, 2011 regarding the identification of positions for conversion. The LOU, the effective date of which expired December 31, 2013, sought to significantly increase the number of exempt positions identified for conversion to civil service in all departments of the Executive Branch, and required DHRD to identify exempt positions that may be converted to civil service. DHRD directed significant resources to the LOU in order to conduct a comprehensive review of positions in all departments that are exempt from civil service based on Sections 76-16(b)(12) and (17), Hawaii Revised Statutes.

To further facilitate an increase in the number of exempt positions replaced with civil service positions, DHRD revised Policy No. 1000.002, Appointment of Exempt Employees to Replacement Civil Service Positions, effective November 30, 2011. The policy extends the Act 300, SLH 2006 process to all appropriate conversions.

**ANNUAL REPORT ON  
THE NUMBER OF EXEMPT POSITIONS REPLACED WITH CIVIL SERVICE  
POSITIONS AND THE NUMBER OF EXEMPT POSITIONS REMAINING**

Act 300 requires DHRD to submit an annual report to the legislature that includes the following information:

1. The number of exempt positions that were converted to civil service during the previous twelve months; and
2. The number of exempt positions remaining in each State department after the conversions.

For the exempt positions that were converted to civil service, the report must also indicate:

1. When the position was established;
2. The purpose of the position; and
3. The rationale for the conversion.

Fifty-five (55) exempt positions were replaced with civil service positions within the period November 1, 2013 to October 31, 2014. The fifty-five exempt positions are not covered by Act 300.

As of November 1, 2014, 2,946 exempt positions remain. Aloha Stadium event positions (1,008), Student Helper and Student Intern positions (841), and Work Experience positions (2,191) are not included in the number of exempt positions remaining since such positions are not appropriate for conversion to civil service.

- Attachment 1 reflects, by department, the exempt positions that were replaced with civil service positions within the reporting period. Forty-seven (47) positions were exempted under the provisions of Section 76-16 (b)(12), project; seven (7) positions were exempted under Section 76-16(b)(17), other law; one (1) position was exempted under Section 76-16(b)(3), consent decree.

- Attachment 2 provides a summary of the number of exempt positions that were replaced with civil service positions in each department.
- Attachment 3 provides the number of exempt positions remaining within each department, as of November 1, 2014, broken down by the statutory basis for exemption.
- Attachment 4 reflects, by department, the exempt positions that were identified for conversion to civil service; however, the incumbents elected to remain exempt pursuant to the applicable Policy No. 1000.002. The positions will be converted to civil service when the incumbents vacate those positions.

DATED: Honolulu, Hawaii, November 25, 2014

Respectfully submitted,



CINDY S. INOUYE, Interim Director  
Department of Human Resources Development

Attachments

**CONVERTED POSITIONS**  
**[Exempt to Civil Service (CS)]**  
**November 1, 2013 - October 31, 2014**

Department of Accounting and General Services

Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Subsection 17		Subsection 12		Subsection 3	
							Legal Authority	Proj Title	Name of Consent Decree	End Date of Consent Decree		
Election Adm	00101159	00101159	Office Assistant III	Implements in-house registration process which includes handling voter cancellation notices, distributing voter registration forms and updating voter registration due to name change; and assists in implementing various voter registration and education programs.	7/8/80	3/16/14	11-5, HRS					
Election Adm	00101883	00101883	Account Clerk III	Prepares, processes, and reconciles financial transactions; maintains the expenditures reports and accounting records for general and special (federal) funds; processes office revenues; prepares financial reports; maintains personnel files; and develops standard operating procedures.	4/27/1988	3/1/14	11-5, HRS					
StateProcure	00102618	00102618	Purchasing Spclt V	Administers the purchasing card (pCard) program for State and county agencies; administers the travel services program for State agencies; serves as lead purchasing specialist for contracts issued by multi-state cooperative purchasing organizations such as the Western States Contracting Alliance (WSCA).	11/6/1996	1/16/14	103F-301(8), HRS					

**CONVERTED POSITIONS  
[Exempt to Civil Service (CS)]  
NOVEMBER 1, 2013 - OCTOBER 31, 2014**

Department of Health		Subsection 17		Subsection 12		Subsection 3				
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Legal Authority	Proj Title	Name of Consent Decree	End Date of Consent Decree
BhavriHlthAd	00118704	00121345	Human Svcs Prof IV	Provides case management services to individuals with SPMI (severe persistent mental illness) who are arrested, booked and diverted from jail into mental health services.	9/27/07	9/10/14		Hawaii State Hospital (HSH) Census Management		
BhavriHlthAd	00116759	00121374	Human Svcs Prof IV	To supervise staff in the provision of, and to provide an array of comprehensive case management services.	2/11/2004	7/22/14		Behavioral Health Initiative		
DepDirOHlth	00118705	00121344	Human Svcs Prof V	Develops, implements and manages the provision of and provides jail diversion services to arrestees with SPMI (severe persistent mental illness).	9/27/2007	9/17/14		Hawaii State Hospital (HSH) Census Management		
BhavriHlthAd	00118703	00121346	Human Svcs Prof IV	Provides case management services to individuals with SPMI (severe persistent mental illness) who are arrested, booked and diverted from jail into mental health services.	9/27/2007	9/10/14		Hawaii State Hospital (HSH) Census Management		
BhavriHlthAd	00117260	00121505	Human Svcs Prof IV	To provide an array of comprehensive case management services.	12/27/2004	10/28/14		Behavioral Health Initiative		
BhavriHlthAd	00118746	00121459	Human Svcs Prof IV	Provides case management services including intensive case management (ICM) or targeted case management (TCM) to adults with SPMI (severe persistent mental illness)	9/27/2007	9/30/14		Hawaii State Hospital (HSH) Census Management		
BhavriHlthAd	00116753	00121509	Human Svcs Prof IV	The provision of comprehensive clubhouse and complementary psychosocial rehabilitation activities and services by the CMHC.	2/1/2004	10/22/14		Behavioral Health Initiative		

Department of Health

Department of Health										Subsection 17	Subsection 12	Subsection 3	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Legal Authority	Proj Title	Name of Consent Decree	End Date of Consent Decree			
BhavrHlthAd	00116755	00121483	Human Svcs Prof IV	To supervise staff in the provision of, and to provide an array of comprehensive case management services.	2/11/2004	10/16/14		Behavioral Health Initiative					
BhavrHlthAd	00116756	00121485	Human Svcs Prof IV	To supervise staff in the provision of, and to provide an array of comprehensive case management services.	2/11/2004	10/16/14		Behavioral Health Initiative					
BhavrHlthAd	00116757	00121373	Human Svcs Prof IV	To supervise staff in the provision of, and to provide an array of comprehensive case management services.	2/11/2004	7/22/14		Behavioral Health Initiative					
BhavrHlthAd	00116790	00121339	Human Svcs Prof IV	To develop, implement, manage the provision of, and to provide jail diversion services to arrestees with SPMI.	3/15/2004	10/16/14		Behavioral Health Initiative					
BhavrHlthAd	00117259	00121478	Human Svcs Prof IV	To provide an array of comprehensive case management services.	12/27/2004	10/10/14		Behavioral Health Initiative					
HlthResAdm	00120498	00121249	Epidemiological Specialist V	Oversees, administers, coordinates and assumes responsibility for all activities associated with the project's activities on a day-to-day basis	2/17/2012	6/9/14		Tuberculosis Epidemiologic Studies Consortium (TBESC) - Latent TB Infection (LTBI)					
BhavrHlthAd	00116760	00121493	Human Svcs Prof V	To supervise staff in the provision of, and to provide an array of comprehensive case management services.	2/11/2004	10/9/14		Behavioral Health Initiative					
DirectorsOfc	00120467	00121281	Secretary II	Performs secretarial and administrative services for the Executive Director and staff.	2/11/2012	7/3/14		Language Access Services Project					
DirectorsOfc	00120471	00121290	Program Specialist V	Provides legal assistance and administrative services to the OLA.	2/17/2012	9/19/14		Language Access Services Project					
BehaviorHlth	00117264	00121370	Human Svcs Prof IV	To provide an array of comprehensive case management services.	12/27/2004	7/22/14		Behavioral Health Initiative					
BhavrHlthAd	00116758	00121379	Human Svcs Prof IV	To supervise staff in the provision of, and to provide an array of comprehensive case management services.	2/11/2004	7/22/14		Behavioral Health Initiative					

Department of Health

Department of Health										Subsection 17	Subsection 12	Subsection 3
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Legal Authority	Proj Title	Name of Consent Decree	End Date of Consent Decree		
BhavriHlthAd	00116829	00121358	Human Svcs Prof IV	To provide intensive case management services to eligible SPMI who are arrested, booked, and diverted from jail into mental health services.	4/5/2004	8/22/14		Behavioral Health Initiative				
BhavriHlthAd	00116831	00121360	Human Svcs Prof IV	To provide intensive case management services to eligible SPMI who are arrested, booked, and diverted from jail into mental health services.	4/5/2004	8/22/14		Behavioral Health Initiative				
BhavriHlthAd	00118720	00121462	Human Svcs Prof IV	Provides case management services including intensive case management (ICM) or targeted case management (TCM) to adults with SPMI (severe persistent mental illness).	9/27/2007	9/30/14		Hawaii State Hospital (HSH) Census Management				
BehaviorHlth	00117652	00121455	Mental Health Supervisor II	Function involves the planning, coordination, implementation, administration, management and monitoring of comprehensive mental health services to adults with SPMI.	10/10/2005	9/23/14		Behavioral Health Initiative				
BhavriHlthAd	00117653	00121369	Mental Health Supervisor II	Function involves the planning, coordination, implementation, administration, management, management and monitoring of comprehensive mental health services	10/10/2005	8/4/14		Behavioral Health Initiative				
BhavriHlthAd	00116830	00121359	Human Svcs Prof IV	To provide intensive case management services to eligible SPMI who are arrested, booked, and diverted from jail into mental health	4/5/2004	8/22/14		Behavioral Health Initiative				
BhavriHlthAd	00117253	00121395	Human Svcs Prof IV	To provide an array of comprehensive case management services.	12/27/2004	7/31/14		Behavioral Health Initiative				
BhavriHlthAd	00116761	00121394	Human Svcs Prof IV	To supervise staff in the provision of, and to provide an array of comprehensive case management services.	2/11/2004	7/31/14		Behavioral Health Initiative				
BhavriHlthAd	00116767	00121484	Human Svcs Prof IV	To implement, administer, supervise, manage and provide clinical oversight of an array of comprehensive case management services.	2/17/2004	10/16/14		Behavioral Health Initiative				



Department of Health

Department of Health										Subsection 17	Subsection 12	Subsection 3
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Legal Authority	Proj Title	Name of Consent Decree	End Date of Consent Decree		
BhavriHlthAd	00116768	00121375	Human Svcs Prof IV	To implement, administer, supervise, manage and provide clinical oversight of an array of comprehensive case management services.	2/17/2004	7/22/14		Behavioral Health Initiative				
BhavriHlthAd	00116770	00121398	Human Svcs Prof IV	To implement, administer, supervise, manage and provide clinical oversight of an array of comprehensive case management services.	2/17/2004	7/31/14		Behavioral Health Initiative				
BhavriHlthAd	00116828	00121357	Human Svcs Prof V	To develop, implement, manage the provision of, and to provide jail diversion services to arrestees with SPMI.	4/5/2004	9/4/14		Behavioral Health Initiative				
BhavriHlthAd	00117220	00121510	Human Svcs Prof IV	The provision of comprehensive clubhouse and complementary psychosocial rehabilitation activities and services by the CMHC.	12/15/2004	10/22/14		Behavioral Health Initiative				
BhavriHlthAd	00117252	00121464	Human Svcs Prof IV	To provide an array of comprehensive case management services.	12/27/2004	9/30/14		Behavioral Health Initiative				
BhavriHlthAd	00118718	00121465	Human Svcs Prof IV	Provides case management services, including intensive case management (ICM) or targeted case management (TCM) to adults with SPMI (severe persistent mental illness).	9/27/2007	10/8/14		Hawaii State Hospital (HSH) Census Management				
BhavriHlthAd	00117254	00121372	Human Svcs Prof IV	To provide an array of comprehensive case management services.	12/27/2004	7/22/14		Behavioral Health Initiative				
BhavriHlthAd	00117255	00121371	Human Svcs Prof IV	To provide an array of comprehensive case management services.	12/27/2004	7/22/14		Behavioral Health Initiative				
BhavriHlthAd	00117257	00121397	Human Svcs Prof IV	To provide an array of comprehensive case management services.	12/27/2004	7/31/14		Behavioral Health Initiative				
BhavriHlthAd	00118719	00121463	Human Svcs Prof IV	Provides case management services including intensive case management (ICM) or targeted case management (TCM) to adults with SPMI (severe persistent mental illness).	9/27/2007	9/30/14		Hawaii State Hospital (HSH) Census Management				
BhavriHlthAd	00117251	00121396	Human Svcs Prof IV	To provide an array of comprehensive case management services.	12/27/2004	7/31/14		Behavioral Health Initiative				

**CONVERTED POSITIONS**  
**[Exempt to Civil Service (CS)]**  
**NOVEMBER 1, 2013 - OCTOBER 31, 2014**

Department of Human Services

							Subsection 17	Subsection 12	Subsection 3	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Legal Authority	Proj Title	Name of Consent Decree	End Date of Consent Decree
Med-QuestDiv	00110971	00119267	Pub Asst Data Integrity Tech II	To review error reports, accept reports of problems, conduct research on the discrepancies, and resolve the discrepancies appropriately	7/1/00	6/2/14		Hawaii QUEST Demonstration Project		
Med-QuestDiv	00110973	00119268	Pub Asst Data Integrity Tech II	To review error reports, accept reports of problems, conduct research on the discrepancies, and resolve the discrepancies appropriately	7/1/00	6/2/14		Hawaii QUEST Demonstration Project		
Med-QuestDiv	00110976	00119271	Pub Asst Data Integrity Tech II	To review error reports, accept reports of problems, conduct research on the discrepancies, and resolve the discrepancies appropriately	7/1/00	6/2/14		Hawaii QUEST Demonstration Project		
Med-QuestDiv	00110974	00119269	Pub Asst Data Integrity Tech II	To review error reports, accept reports of problems, conduct research on the discrepancies, and resolve the discrepancies appropriately	7/1/00	6/2/14		Hawaii QUEST Demonstration Project		
Med-QuestDiv	00108930	00121285	Procurement & Supply Spcl III	Direct the procurement and purchases made by the Division and the completion of all contracts under these purchases.	8/16/99	6/18/14		Hawaii QUEST Demonstration Project		
BESS DV	00102286	00121278	Program Specialist IV	Implement planning, contracting, collaboration and coordination with homeless providers and the counties on continuum of care strategies. also: develop/implement programs to alleviate homelessness	8/8/90	6/2/14	ACT 89, SLH 2010			

Department of Human Services

							Subsection 17	Subsection 12	Subsection 3	
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Legal Authority	Proj Title	Name of Consent Decree	End Date of Consent Decree
BESS Dv	00103021	00121279	Program Specialist IV	Implement planning, contracting, collaboration and coordination with homeless providers and the counties on continuum of care strategies; also, develop/implement programs to alleviate homelessness.	10/5/93	6/2/14	ACT 89, SLH 2010			
BESS Dv	00103022	00121280	Program Specialist IV	Implement planning, contracting, collaboration and coordination with homeless providers and the counties on continuum of care strategies, develop and implement programs to alleviate homelessness	10/7/93	6/16/14	ACT 89, SLH 2010			
Med-QuestDiv	00108900	00121297	Program Specialist V	Provide top level assistance to the division administrator and the assistant division administrator. Assist to ensure the successful implementation and completion of assigned projects.	10/8/98	8/26/14		Hawaii QUEST Demonstration Project		
Med-QuestDiv	00111031	00119273	Pub Asst Data Integrity Tech II	To review error reports, accept reports of problems, conduct research on the discrepancies, and resolve the discrepancies appropriately.	8/21/00	6/2/14		Hawaii QUEST Demonstration Project		
Med-QuestDiv	00110975	00119270	Pub Asst Data Integrity Tech II	To review error reports, accept reports of problems, conduct research on the discrepancies, and resolve the discrepancies appropriately.	7/1/00	6/2/14		Hawaii QUEST Demonstration Project		
OfcYouthSvcs	00120294	00120294	Children & Youth Prgm Spclt IV	Position assists in the development, formulation, management and review of the Office of Juvenile Justice & Delinquency Prevention's program and services.	7/11/11	6/17/14	HRS.352D-5(B)			

Department of Human Services

				Subsection 17		Subsection 12		Subsection 3		
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Legal Authority	Proj Title	Name of Consent Decree	End Date of Consent Decree
Med-QuestDiv	00111045	00111045	Contractis Spclt (Med-QUEST)	Develop, conduct, manage, monitor and evaluate system training activities for professional and para-professional staff on public information systems.	8/8/00	2/11/14		Hawaii QUEST Demonstration Project		

**CONVERTED POSITIONS**  
**[Exempt to Civil Service (CS)]**  
**NOVEMBER 1, 2013 - OCTOBER 31, 2014**

Department of Public Safety				Subsection 17	Subsection 12	Subsection 3				
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Established Date	Date of Conversion	Legal Authority	Proj Title	Name of Consent Decree	End Date of Consent Decree
HealthCareD V	00119465	00119465	Social Worker V	Provides direct delivery of mental health services; including screenings, assessments, diagnostic evaluations, therapy, treatment plans, and discharge summaries, for inmates in the custody of the dept. Assists Branch Administrator with the administration, prgm mgmt, & supervision of other members of the OCC Mental Health team to ensure coordination of mental health services, inmate support from the Para Medical Assis (PMA) and administrative support.	2/9/10	3/6/14			OCCCMH	

# Attachment 2

## Summary of Converted Positions [Exempt to Civil Service] November 1, 2013 - October 31, 2014

	AGR	AGS	ATG	BED	BUF	CCA	DEF	GOV	HHL	HMS	HRD	HTH	LBR	LIB	LNR	LTG	PSD	TAX	TRN	UOH	TOTALS	
Positions - Subsection (3)*						6						11					5					22
Replaced with Civil Service																	1					1
Remain Exempt**	0	0	0	0	0	6	0	0	0	0	0	11	0	0	0	0	4	0	0	0	0	21

Positions - Subsection (12)*		7	5	41	2		141			39		488			8		7		15			753
Replaced with Civil Service										9		38										47
Remain Exempt**	0	7	5	41	2	0	141	0	0	30	0	450	0	0	8	0	7	0	15	0	0	706

Positions - Subsection (17)*	21	75	12	156	198	175	6	1	120	53		88	56	2	86	11	76	24	9			1169
Replace with Civil Service		3								4												7
Remain Exempt**	21	72	12	156	198	175	6	1	120	49	0	88	56	2	86	11	76	24	9	0	0	1162

Total Converted Positions	0	3	0	0	0	0	0	0	0	13	0	38	0	0	0	0	1	0	0	0	0	55
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Notes:  
 \*HRMS data as of 1/01/2013.  
 \*\*Does not include abolished or new positions

Attachment 3

Summary of Exempt Positions by HRS 76-16(b) Subsections and Department

Subsection	AGR	AGS	ATG	BED	BUF	CCA	DEF	EDN	GOV	HHL	HMS	HRD	HTH	LBR	LNR	LTG	PSD	TAX	TRN	UOH	Total	
1							19														19	
3					6								10				4					20
5		3							69							13						85
6									1							1						2
7	1	2	1	1	2	1	1			1	1	1	2	7	1		6	1	1		30	
9	2	2	2	2	2	2	2			2	2	2	5	2	3		4	3	6	18	61	
10			228																		228	
11								2													2	
12		7	5	36	2		143				40		451		8		7		15		714	
14															1							1
15													6						15	216		237
16	1	1	1	1	1	1	1	1	1	1	1	1	4	1	1			1	4		21	
17	22	95	12	161	206	176	6	2	1	120	54		113	57	90	13	76	24	9		1236	
18											57											57
19																					1	1
21											40											40
22																				16		16
23													1						2	1		4
24																	1					1
26							113															113
27											58											58
Total	26	110	248	201	213	186	285	5	71	124	253	4	592	67	104	27	98	29	52	252	2946	

Note:

HRMS data as of 11/1/14

The following positions are not included in the counts:

- 1,008 Aloha Stadium event positions (AGS subsection 17)
- 841 Student Helper & Student Intern positions (subsection 13)
- 2,191 Work Experience positions (LBR subsection 13)

Attachment 4 - DCCA

Exempt Positions Identified for Replacement with Civil Service Positions but Employees Elected to Remain Exempt  
 NOVEMBER 1, 2013 - OCTOBER 31, 2014

Department of Commerce and Consumer Affairs

Division	Exempt Pos No	Exempt Title	Purpose of Position	Established Date	Subsection 17 Legal Authority	Subsection 12 Proj Title	Subsection 3 Name of Consent Decree	Subsection 3 End Date of Consent Decree
Info Sys/Com	00113112	ISCO IT Computer Technician II	ISCO Computer Technician II works at the Infrastructure Branch of ISCO and performs simple to moderately complex work assignments such as operational support; troubleshooting and error correction; hardware and software replacement and addition; and additions and changes to computer infrastructure.	09/23/02	CH 26-9(O) HRS			
Info Sys/Com	00013111	ISCO Computer Technician III	ISCO Computer Technician III serves as the senior technical staff member who routinely performs moderately complex to complex work assignments. The position performs a variety of technical support functions, maintains the department's website and performs its related activities, and conducts trouble shooting and error correction of the system.	09/23/02	CH 26-9(O)			
Info Sys/Com	0011109	ISCO IT Specialist V	The ISCO DPSPA V works in the Custom Applications Branch of ISCO and maintains responsibility for carrying out major information Systems (I.S.) projects that are characteristically of a broader scope and are highly complex in nature.	08/31/00	26-9(O)			
Info Sys/Com	00119346	ISCO Data Proc Systems Anal IV	ISCO Data Proc Systems Anal IV works in the Custom Application Branch of ISCO. This position responds to requests from departmental or divisional sources to introduce new systems, enhance or correct existing systems.	08/19/09	SEC 26-9 (O) HRS			



Department of Commerce and Consumer Affairs

			Subsection 17	Subsection 12	Subsection 3			
Division	Exempt Pos No	Exempt Title	Purpose of Position	Established Date	Legal Authority	Proj Title	Name of Consent Decree	End Date of Consent Decree
CableTV	102763	CATV Program Specialist	The CATV Program Specialist independently performs complex administrative work assignments relating to the execution and regulation of cable communications, including oversight, management, and monitoring of program activities and conducting investigations and formulating resolutions to subscriber complaints.	07/12/95	440G-12(D)			
P&VL Dv	00108004	Reg Bd/Comm Adm Asst II	PVL Bd & Comm Admins Asst II maintains close liaison with members of the boards and commissions and the division administrator; advises and consults with assigned boards as to their needs; orients and acquaints new members with their responsibilities; prepares budgetary projections; discusses with division administrator the propriety of certain activities requested by boards which are not authorized; or services which cannot be provided for justifiable reasons.	01/20/99	ACT 141, SLH 98, ACT 159 SLH 98			

Attachment 4 - HMS

Exempt Positions Identified for Replacement with Civil Service Positions but Employees Elected to Remain Exempt  
 NOVEMBER 1, 2013 - OCTOBER 31, 2014

Department of Human Services				Subsection 17	Subsection 12	Subsection 3	
Division	Exempt Pos No.	Exempt Title	Purpose of Position	Established Date	Legal Authority	Name of Consent Decree	End Date of Consent Decree
OfcYthSvcs	00120293	Juv Justice Prgm Coord	Plans, develops, implements, monitors and evaluates the Office of Juvenile Justice & Delinquency Prevention's programs and services, & supervises subordinate positions.	07/11/11	HRS,352D-5(B);HB 200, SLH 2011		