

DEPARTMENT: Education
 POSITION NO. 30000
 PROPOSED TITLE: Educational Psychologist

WORKSHEET FOR IDENTIFYING
 KNOWLEDGE, SKILLS AND ABILITIES

HRD 232

APPROVED BY: _____
 (Personnel Officer) (date)

Page 2 of 7 pages

Sample

RESPONDENTS:
 Jane Doe, Educational Specialist II 1/13/82
 (Name) (Title) (Date)
 Hiroshi Sato, School Psychologist 1/13/82
 (Name) (Title) (Date)
 Kimo Akana, Personnel Mgmt Spcilt 1/13/82
 (Name) (Title) (Date)

% of Tme	Tasks	Import/ Signif of Task	KSA's Required	Essential for Entry	Can be Trained For
25	2. Selects and administers intelligence, achievement, aptitude and other applicable tests to identify educationally handicapping conditions and uses information to assist in the development of appropriate educational programming.	1	<p>(3) Responsibility and effective time management: able to prioritize caseload demands and work within prescribed timeliness without supervision.</p> <p>2.a. <u>Knowledge</u></p> <p>(1) Basic assessment procedures (statistics and methodology). X</p> <p>(2) Issues of non-biased assessment (that is, the impact of ethnicity, cultural or handicapping conditions on students' test performances). X</p> <p>(3) Theories of intelligence as they relate to the learning process in school. X</p> <p>2.b. <u>Skills</u></p> <p>(1) Able to administer the Wechler-Intelligence scales (WPPSI, WISC-R). X</p> <p>(2) Able to administer a variety of specialized assessment tools to children with the following handicapping conditions: X</p> <p>(a) Sensory (e.g., deaf-blind)</p> <p>(b) motorically (e.g., cerebral palsy)</p>		X

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			(3) Direct behavioral intervention techniques for school adjustment problems. (4) Screening and preventive methods for use by school personnel.	X X	
			6.b. <u>Skills</u> (1) Prepare meaningful training materials. (2) Discussion leadership skills. (3) Demonstration of intervention techniques. (4) Conduct needs assessments.	X X	X X X