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September 12, 1991

TO: All Department Heads

FROM: Sharon Y. Miyashiro, Director
Department of Personnel Services

SUBJECT: Student Intern Program

I am pleased to announce that our Student Intern Program has been expanded to include Hawaii Pacific University and Chaminade University. Departments seeking to hire student interns will now be able to contact those universities as well as the U.H. Manoa.

Departments are free to choose whichever of the three universities they desire to work with. The procedures will be the same for all. The contacts at the two new universities are:

Chaminade University
Nancy Oide, Career Specialist
739-4654

Hawaii Pacific University
Jerome Hagen, Director, Career Placement Center or
William Kazarian, Director, Cooperative Education
544-0230

Attached is a new copy of the guidelines for the program. This is essentially the same as the guidelines previously sent to you, the difference being that this set reflects the fact that the program is no longer limited to U.H.

We hope that these additional options will provide you with the greatest degree of convenience and flexibility in participating in the Student Intern Program.

Enc.

c: Departmental Personnel Officers
Nancy Oide, Chaminade University
Jerome Hagen, Hawaii Pacific University
William Kazarian, Hawaii Pacific University
Mia Oride, U.H. Manoa